

New Jersey School Boards Association  
**NOVEMBER ELECTIONS: IMPORTANT DATES**  
*2018 School Board Candidacy & Election Dates*

**CANDIDACY**

DATE	ACTION
May 16	Term begins for newly appointed board members in Type I districts (those with appointed boards) other than cities of the first class (those with a population of more than 150,000).
<b>July 30</b>	<b>4 p.m. is the deadline for candidates to file nominating petitions with the county clerk.</b>
Aug 13	Deadline for filing in Superior Court to Protect School Election Candidate's Rights.
Aug 3	Deadline for filing objections to Nomination Petitions for School Election Candidates with the county clerk.
Sept 7	Last day for a candidate to withdraw from the election. A signed, written notice must be filed with the county clerk
Aug 9	Deadline for Determination of Petition Challenge for School Election Candidates by the county clerk.
Aug 9	Last day to amend a defective petition. The candidate may amend the petition to remedy the defect at any time before the date, but generally may not add signatures. The candidate may add his or her own signature if necessary to provide verification of the signatures on the petition, but only if the petition already contains ten valid signatures.
Aug 13	Date for Drawing of Ballot Position for School Election Candidates by the County Clerk.
<b>Nov 6</b>	<b>Annual School Election</b> NOTE: Board members must undergo criminal history record checks through the New Jersey Department of Education within 30 days of election or appointment.
Jan 1-7	Newly elected board members are sworn in at annual board organizational meetings
Feb 1-7	Last day to file Personal-Relative and Financial Disclosure forms with the Executive County Superintendent and Board Secretary. For newly elected or newly appointed school board members, the deadline is 30 days after taking office.

**CAMPAIGN CONTRIBUTIONS AND EXPENDITURES**

The New Jersey Election Law Enforcement Commission (ELEC) is the regulatory agency regarding campaign contributions. ELEC conducts Treasurer Training seminars.

Information about the seminars and all manuals and reporting forms can be found on the ELEC website at [www.elec.state.nj.us](http://www.elec.state.nj.us). Questions about campaign contributions should be directed to ELEC at (609) 292-8700.

- School Board Candidates who receive any contribution (including their own funds), regardless of the amount, must appoint a treasurer and open a campaign bank account for the purpose of receiving contributions and making expenditures. This action must take place no later than the date on which that candidate first receives any contribution or makes or incurs and expenditure in connection with an election.

- No later than 10 Days after appointing a treasurer and opening a campaign bank account, a candidate must file a Certificate of Organization and Designation of Campaign Treasurer and Depository form with the New Jersey Election Law Enforcement Commission. This form lists the candidate, chairperson (if one is appointed), treasurer and bank or depository information.

## **CAMPAIGN REPORTING SCHEDULE**

### **Who is required to file?**

**Individual candidate:** Those expecting to spend more than \$5,100, or who receive more than \$300 in contributions from any one source or any cash contributions.

**Joint campaigns:** The reporting thresholds for candidates conducting a joint campaign are \$9,700 for two candidates and \$14,000 for three or more candidates.

April School Board - April 17, 2018

	<b>Inclusion Dates</b>	<b>Report Due Date</b>
29-day Preelection Reporting Date	6/23/18 – 10/5/18	10/9/18
11-day Preelection Reporting Date	10/6/18 – 10/23/18	10/26/18
20-day Postelection Reporting Date	10/24/18 – 11/23/18	11/26/18

**October 15, 2018** – Last day to file first quarterly report for a candidate planning to participate in a future election. If a candidate does not plan to participate in a future election, the candidate must certify the 20-day post-election report as the final election fund report.

**October 24, 2018 – November 6, 2018** – Any contribution in excess of \$1,600 from any one source received between these dates must be reported within 48 hours of receipt. A similar reporting obligation is applicable for certain expenditures of more than \$1,600 made in this timeframe.

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NOTES: When an election deadline falls on a weekend, it is automatically moved to the following Monday.

The Commissioner of Education has the authority to make certain changes to the school board member election and budget development calendar. NJSBA will update the Candidate Kit as necessary.