

Monmouth Beach School



Emergency Virtual Plan 2022-23

7 Hastings Place
Monmouth Beach, NJ 07750
(732) 222-6139

Introduction

Local Education Agencies (LEA) have been tasked to create a plan that can be utilized and implemented during district closures lasting more than 3-consecutive days due to a declared state of emergency, declared public health emergency, or an directive by the appropriate health agency or officer to institute a public health related closure.

Equitable Access and Opportunity to Instruction

- In the event of an emergency closure, materials will be available for pick-up at school. This will include both Chromebooks and consumable materials and supplies.
 - Logistics (time and location) for materials pick-up will be communicated to families in a timely and efficient manner.
 - When this is on an individual basis, due to COVID-related illness, plans will be made with families for this supply retrieval.
- Monmouth Beach is a 1:1 district; chromebooks will be provided to students to be used at home for virtual instruction as needed.
- In the event of technology issues or faulty equipment, IT support will be provided and new equipment will be available when needed.
- Families will have the opportunity to pick up a device if needed for virtual instruction.
- In the event a student does not have Internet access, a district-issued hotspot will be provided.
- Teachers will communicate virtual schedules to be followed by students. This schedule will mirror that of in-person instruction. Virtual classes will be held via Google Meet and links will be provided through Google Classroom. The minimum time for virtual instruction will be 4 hours daily, excluding lunch and recess.
- Schedule will reflect time for RTI and support services, as well as accelerated instruction as needed for differentiation.
- All teachers will provide virtual instruction through Google Classroom. All students will have access to usernames/passwords at the start of the school year and will have practiced logging into the site and navigating to specific classrooms. Parents will receive login information from classroom teachers.
- Lesson plans will be submitted and followed fully
- Teachers will continue to use formative and summative assessment in the remote learning platform to measure student learning and inform decision-making in lesson planning. Assessments will include, but not be limited to, LinkIt, F&P, DIBELS, quizzes, tests, rubric based assessments.

Addressing Special Education Needs

- All services required by individualized education plans will be provided remotely to the greatest extent possible. Specific programming will continue, including modifications, accommodations, and supporting resources.
- Case managers will continue to collaborate with classroom teachers virtually to monitor student progress and offer support.
- Case managers and related service professionals will maintain communication with families. IEP and 504 meetings will be held virtually in accordance with all state timelines.

Addressing English Language Learners (ELL) Plan Needs

- Accommodations, including translation materials, interpretative services, and literacy level appropriate information, will be made available for incoming ELLs as needed.
- Communication with families of ELLs will be conducted in the identified first language of the student, including school forms and instructional support.
- An alternate schedule will be communicated to ELL students that includes small group and/or individualized instruction to reinforce and support established learning goals.
- Schools play a crucial and unique role in mitigating the effects of adversity, stress and trauma on displaced and refugee students. Tools and resources for creating trauma-sensitive schools, inclusive of culturally responsive teaching and learning and addressing socio-emotional learning, will be part of the adopted professional development training plan for all staff. Additionally, the school psychologist will work directly with any incoming refugee student, their parents, and school personnel to ensure the refugee student's needs are being met, socially, emotionally and academically. During virtual instruction, the school psychologist will check in regularly with the student and teachers to ensure appropriate supports are in place.

Attendance Plan

Daily online attendance is required during the virtual instructional setting. Daily attendance will continue to serve as a key factor in determining promotion, retention, and graduation (8th grade only). As per the Monmouth Beach Board of Education Policy, #5410, attendance is a critical factor in this decision-making.

- Homeroom teachers will take attendance in Realtime. Attendance will be taken during each period/block to monitor student attendance throughout the virtual school day. Students are required to be in attendance during all Google Meet sessions and complete all assigned asynchronous classwork. The following codes will be used to distinguish in person attendance from virtual attendance:
 - Present - Virtual
 - Absent - Virtual
 - Tardy - Virtual
 - Half day - Virtual
- Attendance phone calls will be made automatically through the Realtime Notification system.
- Students are required to be present in all Google Meets for each school day to be considered present and earn credit.
- Students are required to complete all asynchronous assignments.
- Administration and school office personnel will monitor attendance during the virtual time period.
- Students may not earn full credit, or any credit, if not present for the entire school day.
- Students that demonstrate a limited digital presence on a regular basis will receive a "wellness" check from the Social Psychologist or building administrator. Parents will also be contacted. The Superintendent reserves the right to collaborate with local law enforcement should it become a potential truancy situation.

Safe Delivery of Meals Plan

Monmouth Beach School does not have a lunch program for students.

Facilities Plan

The Monmouth Beach School facility will continue to be maintained as appropriate during closure. This includes snow removal, indoor and outdoor maintenance, and general cleanliness of the plant. Custodial staff will report to the building, unless unsafe to do so. In the event of significant snow (over 3"), an outside contractor will be responsible for snow removal.

The superintendent will oversee all operations of the facilities.

Head Custodian: Robert Seidel
732-278-4499

Mental Health Resources and Other Resources for Parents

As potential COVID-19 school closures continue to be a possibility across NJ, it is important to stay safe, positive, and to be aware of the many supports available to the community. Below is a comprehensive list of possible resources for parents and children.

Mental Health Crisis Assistance:

- Monmouth County Psychiatric Emergency Screening Services (PESS)/Monmouth Medical Center: 732-923-6999
- Riverview Medical Center Outpatient Behavioral Health: 732-345-3400
- 2nd Floor Youth Helpline: 1-888-222-2228
- Hopeline Network: 1-800-394-4673
- www.suicidepreventionlifeline.org or call: 1-800-273-8255

Other Considerations

- a. Accelerated learning opportunities
 - Accelerated learning opportunities will be provided during small group instructional time
- b. Social and emotional health of staff and students
 - SEL lessons will be built into the schedule during WIN time; school counselor will oversee SEL programming through weekly lessons with follow up reflections
- c. Title I Extended Learning Programs - *n/a*
- d. 21st Century Community Learning Center Programs - *n/a*
- e. Credit recovery -
 - Small group instructional time will support extended learning for credit recovery; individual support will be established as needed
- f. Other extended student learning opportunities
 - After school extracurricular learning opportunities will be provided in areas such as music, technology, homework club, etc.
- g. Transportation
 - Monmouth Beach is a walking district; no transportation will be provided
- h. Extra-curricular programs

- *All extra curricular programs will be provided virtually as feasible*

i. Childcare - n/a

j. Community programming

- All community programming will be communicated to families through social media accounts and weekly newsletter

District Contacts

Monmouth Beach School Administration:

Mrs. Yelena Horre, Superintendent/Principal	horre@mbschool.org
Mr. Peter Genovese, III, School Business Administrator	genovese@mbschool.org
Mrs. Amanda Mergner, Vice Principal/Director of Special Services	mergner@mbschool.org

School Nurse:

Sheryl Hernon	hernon@mbschool.org
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Front Office Staff:

Mrs. Dawn Fichera	fichera@mbschool.org
Mrs. Kathy Costello	costello@mbschool.org

Child Study Team (CST):

Mrs. Cynthia Zayko, LDTC	zayko@mbschool.org
Ms. Courtney MacKay, School Psychologist	mackay@mbschool.org
Ms. Christine Priest, Social Worker	priest@mbschool.org