

MINUTES
MONMOUTH BEACH BOARD OF EDUCATION
September 25, 2018 – 7:00 PM

CALL TO ORDER

President Ruoff called this meeting to order at 7:05 p.m. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Ruoff, Mrs. Marowitz, Mrs. Dolan, Mr. Dudick, Mrs. Kay, Mrs. Andrews

ABSENT: Mr. Decker, Mrs. Denker, Mrs. Scaturro

ALSO PRESENT: Mr. Ettore, Superintendent, Mrs. Denise McCarthy, School Business Administrator

APPROVAL OF MINUTES

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to approve the minutes of:

- August 28, 2018

PRESENTATION

- Mr. Ettore gave a presentation of the District's PARCC test scores for the 2017-2018 school year. The presentation went over three years of test scores and discussed both horizontal and vertical movement on the scoring grid. The goal is to get as many students as possible to achieve maximum success.

SUPERINTENDENT'S REPORT

- Upon the recommendation of the Superintendent, the Medical Standing Orders as approved by Dr. Robert Morgan, School Doctor.
- No HIB items to report.
- The opening of school and Back to School Night were busy and successful.
- Safety and Security- The new signage on doors and collateral system are having a positive impact.
- All inspections done for the work on the addition have passed and the pouring of the foundation should occur soon.

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

- BE IT RESOLVED to approve the following:

Fire Drills

August 31, 2018 at 1:00 p.m.

Security Drill

Tabletop – August 16, 2018 at 10:00 a.m.

PUBLIC DISCUSSION

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statutes associated with disruption of a public meeting.

There was no public discussion.

PTO UPDATE

Back to School Night was a great success.

There is a need to raise approximately \$ 34,000 for the organization. The PTO wants to put about \$ 20,000 towards a new playground and is looking towards forming a playground committee and making it a collaborative effort. Mr. Ruoff explained that the Capital Project needs to be completed first before the Board can considering helping monetarily.

FINANCE

Chair: Karen Dolan

Leo Decker, Ken Marowitz, Melanie Andrews

Mr. Ruoff moved seconded by Mrs. Kay

BE IT RESOLVED to approve the following financial reports without Audit Adjustments:

Report of the Board Secretary – August 31, 2018 – Draft Balances

Cash Balances:

August 31, 2018

Fund 10	\$ 2,998,190.45
Fund 20	\$ 4,133.07
Fund 30	\$ 0
Fund 40	\$ (32,500)
Fund 50	\$ 2,467.93
Fund 60	\$ 59,618.89

- Reconciliation Report for July,2018 and August 31, 2018
- Monthly transfer report for August 31, 2018
- August Bill List in the amount of \$ 290,683.76
- Gross payroll in the amount of \$ 28,499.32 for August 15, 2018 and \$ 44,687.87 for August 31, 2018.

In accordance with the reports attached:

Pursuant to NJAC 6:120-2.13(d), I certify as of August 31, 2018, no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.

Board Certification:

Pursuant to NJAC 6:20-2.3 (e), we certify that as of August 31, 2018 after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6:230-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- BE IT RESOLVED to accept the following monetary donation from the Monmouth Beach School PTO in the amount of \$ 682.13. This represents the difference in cost between the drinking fountain included in the architect's specifications and the existing ones in the building.
- BE IT RESOLVED to approve Denise McCarthy to act as the Temporary Purchasing Agent for the District which allows the bid threshold to remain at \$ 40,000.

Mrs. Andrew moved seconded by Mrs. Dolan:

- BE IT RESOLVED to approve the following contracts and memberships:

Monmouth University Special Services Academy 2018-2019 Professional Development Sessions Membership at a cost of \$300.00.

Retroactively approve Michael Ettore to participate in the Monmouth County Consortium for the 2018-2019 school year at a cost of \$375.00.

Mrs. Andrew moved seconded by Mrs. Dolan:

- BE IT RESOLVED to approve the following fundraiser activities for the 2018-19 school year:
 - Dues
 - Snack Shacks
 - Pizza Days
 - Jersey Mike's Days
 - Pretzel Days
 - Pancake Breakfast
 - Pasta Dinner
 - Band Sales
 - Bake Sales
 - Bagel Days

PERSONNEL

Chair: Kelly Scaturro

Kathy Denker, Barbara Kay, Chris Dudick

Mrs. Andrew moved seconded by Mrs. Dolan the following resolution:

- BE IT RESOLVED to approve a student field placement from Monmouth University, Sabrina Carulli for 25 hours, ED-336, inclusion in preschool with Tracy Pennell from 9/4/2018 through 12/10/2018.

Mrs. Andrew moved seconded by Mrs. Dolan the following resolution:

- BE IT RESOLVED to accept, with regret, the resignation of Christine Savarese, part time Instructional Aide.

Mrs. Andrew moved seconded by Mrs. Dolan the following resolution:

- BE IT RESOLVED to approve Mary Beth Joyce as a part time Instructional Aides for the 2018-2019 school year at the rate of \$14.00 per hour.

CURRICULUM AND INSTRUCTION

Chair: Kathy Denker

Kelly Scaturro, Chris Dudick, Barbara Kay

Mrs. Kay moved seconded by Mrs. Dolan the following resolutions:

- BE IT RESOLVED to approve the following workshops:
 - Joshua DeSantis to attend Special Education Law in New Jersey workshop on October 25, 2018 at a cost of \$200.00.
 - Meghan Vaccarelli to be an instructor at the Brookdale Education Workshop – Student Chore in an ELA classroom – on October 5, 2018 at \$0 cost.
 - Susan Gillick to attend Monmouth County Education Partnership workshops on September 28, 2018, November 16, 2018, January 18, 2019, March 15, 2019, and May 31, 2019 at no cost.
 - Denise Sullivan to attend Monmouth County Education Partnership workshop on November 16, 2018 at no cost.
 - Linda Stafford to attend the NJ Association of School Librarians Fall Conference from December 2, 2018 – December 4, 2018 at a cost of \$242.00.
 - Kara Sheridan and Stephanie Santry to attend K – 4 Social Studies “cyclical review process blueprint for 2018-2019 ” on October 2, October 4, November 26, December 4, December 6, December 19, 2018 and April 1, April 2, and April 3, 2019 from 8:00 a.m. – 3:00 p.m. at SRHS, no cost.
 - Meghan Vaccarelli and Peter Vincelli to attend 5- 8 Social Studies “cyclical review process blueprint for 2018-2019 ” on October 1, October 3, November 27, December 3, December 5, December 20, 2018 and April 4, 2019 from 8:00 a.m. – 3:00 p.m. at SRHS, no cost.
 - Amanda Owens to attend Hacking Math Summit on October 9, 2018 at Rutgers University at a cost of \$159.00.
 - Michael Ettore to attend the NJSBA Convention on October 24, 2018 from 8:30 a.m. – 4:00 p.m. at a cost of \$377.24 (inclusive of registration, mileage, parking and tolls).

Mrs. Kay moved seconded by Mrs. Dolan the following resolutions:

- BE IT RESOLVED to approve the following school trips:
 - MBS Band students to go to SRHS to learn about the band program, go over the performance, and perform with the band at a football game on October 5, 2018 beginning at 11 a.m. (SRHS to provide a bus at no charge to MBS).
- BE IT RESOLVED to approve, upon the recommendation of the Superintendent, the following curricula for the 2018-2019 school year:
 - Art - Grades 4-8
 - Music - Grades 4-8
 - Physical Education - Grades 4-8

BUILDING AND GROUNDS

Chair: Leo Decker

Karen Dolan, Ken Marowitz, Melanie Andrews

Mr. Marowitz moved seconded by Mrs. Dolan the following resolutions:

BE IT RESOLVED to approve the following Building Use Applications:

- PTO to hold Kidz Art sessions in the Art Room at MBS on Mondays from 10/01/18 – 11/26/18 (except Oct 8) from 2:45 p.m. – 3:45 p.m.
- PTO to use the blacktop and grass field at MBS on September 28, 2018 from 3:00 p.m. – 4:45 p.m. for Field Day activities for moms/sons (PreK – 5th grade).
- Borough of Monmouth Beach to hold their Veterans Day Assembly at MBS' gym on November 5, 2018 from 9:30 a.m. – 11:00 a.m.
- Monmouth Beach Rec to use the MBS gym as follows:

MONMOUTH BEACH RECREATION COMMITTEE

2018-2019 Gym Schedule Proposal

Knights Basketball - Fall Session - Monday - Thursday 6-9pm

Start: September 17, 2018 End: End of December

Knights Basketball - Winter Session - Wednesday 6-9

Start: January 2019

End: February 2019

Micro Basketball - 8 week program - Thursday 6:30-7:30pm

Start: January 10, 2019

End: March 7, 2019

MB Rec Basketball - Saturdays 8am - 4:30pm

Start: January 2019 End: End of
March 2019

Winter Rec with Tracy Miller

Monday - Grades 1-2 6:30-7:30

Tuesday - Grades 3-6 6:30-7:30pm

Start: Week of January 7, 2019

End: Week of March 25, 2019

Adult Volleyball - Thursday Nights - 7:45 -10 pm

Start: January 10

End: June 6

Adult Basketball

Fall Mon Nights - 8:30-10pm. Start: October 15 End: June 3

Winter Tues - 7:30-9:30pm. Start: January 8. End: June 4

- No events will be held when school is closed or during early dismissal. (*see MB Calendar*)
 - School always gets priority
- Check MB Recreation Facebook page for updates, early school closing, weather cancelations, etc.
- **Additional dates unavailable:**

Thursday, September 20

Thursday, October 18

Saturday, October 27

Tuesday, October 30
Saturday, November 3
November 12 through November 16
Saturday, November 17
Tuesday, November 20
Wednesday, November 21
Saturday, December 1
Thursday, December 13
Wednesday, May 29

POLICY

Chair: Chris Dudick

Mr. Dudick moved seconded by Mrs. Dolan the following resolution:

BE IT RESOLVED to approve the second read of the following:

- Policy & Regulation 1613 - Disclosure and Review of Applicant's Employment History (Mandated) (New)
- Policy 5512 - Harassment, Intimidation or Bullying (HIB) (Mandated) (Revised)
- Regulation 5512 - Harassment, Intimidation or Bullying investigation Procedure (Mandated) (Abolished)
- Policy and Regulation 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (Mandated) (Revised)

GENERAL ITEMS

Future meeting dates:

- A. Tuesday, October 16, 2018 at 7:00 p.m.
- B. Thursday, October 11, 2018- Finance and Building & Grounds committee meetings
- C. Mr. Ruoff moved seconded by Mrs. Dolan the following resolution:
- D. BE IT RESOLVED to approve the Exemption from Dismissal Policy 8601 for student ID 1217.

EXECUTIVE SESSION

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

- _____ Matters rendered confidential by state or federal law
- _____ Personnel
- _____ Appointment of a public official
- _____ Matters covered by Attorney/Client Privilege
- _____ Pending or anticipated litigation
- _____ Pending or anticipated contract negotiations
- _____ Protection of the safety or property of the public
- _____ Matters which would constitute an unwarranted invasion of privacy

- _____ Matters in which the release of information would impair a right to receive funds from the United States Government
- _____ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- _____ Possible imposition of a civil penalty or suspension
- _____ Proposed goals of the Superintendent or evaluations of Superintendent.

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. Formal action will not be taken when the meeting is reconvened

No Executive Session

ADJOURNMENT

Mr. Ruoff moved seconded by Mrs. Dolan to adjourn at 8:10 p.m.