

**MINUTES**  
**MONMOUTH BEACH BOARD OF EDUCATION**  
**October 16, 2018 – 7:00 PM**

**CALL TO ORDER**

President Ruoff called this meeting to order at 7:00 p.m. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Mr. Decker, Mr. Ruoff, Mr. Marowitz, Mr. Dudick, Mrs. Dolan, Mrs. Kay, Mrs. Andrews

**APPROVAL OF MINUTES**

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to approve the minutes of:

- September 25, 2018

**PRESENTATION**

- Mr. DeSantis gave a presentation on HIB (School Self- Assessment for Determining Grades) under the Antibullying Bill of Rights. He stated that while there is always room for improvement there are no real issues. The results in 75 out of 78 categories exceed expectations. A survey to parents will identify where there is room for improvement. The Jets ticket incentive last year went really well and he has reached out to Monmouth University to help support sports tickets of the student's choice. Also, Monmouth University graphic design studio will work with our students to design t-shirts.

**SUPERINTENDENT'S REPORT**

**HIB Update:**

Parent sessions were held to educate parents on how to handle HIB violations as well as what HIB is.

Mr. Ettore noted that the NJDOE is changing the name of PARCC to NJ Learning Standards Assessments (NJLSA). There will be a time reduction in ELA and Math testing at all grades and when the changes become official, a notice will be sent out to all families explaining the changes.

A playground committee has been formed to discuss possible options.

The foundation is in place and the steelwork will soon follow on the addition.

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following:

- Upon the recommendation of the Superintendent, approve the Bus Evacuation Drill Report based on the drill conducted at MBS on October 3, 2018 at 9 a.m. All students

were involved and exited the bus through the rear emergency door on the blacktop side of the building. Mr. DeSantis and Mr. Kammerer supervised the drill.

- Upon the recommendation of the Superintendent, approve the Nursing Services Plan for the 2018-2019 school year.

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

B. BE IT RESOLVED to approve the following:

## STATISTICAL INFORMATION

### Student Enrollment as of September 28., 2018

Preschool	16
K - 1	12
K - 2	12
Grade 1	24
Grade 2	18
Grade 3-1	12
Grade 3 -2	12
Grade 4	18
Grade 5 - 1	13
Grade 5 - 2	14
Grade 6 - 1	16
Grade 6 - 2	15
Grade 7 - 1	14
Grade 7 - 2	14
Grade 8 - 1	13
Grade 8 - 2	<u>11</u>
Total	234

Special Education (Out of District): 2

One student in the following placements:

Oceanport Schools (1)

Harbor School (1)

### Student Attendance

September	96.5%	February
October		March
November		April
December		May
January		June

### Staff Attendance

September	98.5%	February
October		March
November		April
December		May
January		June

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

- BE IT RESOLVED to approve the following:

Fire Drills

September 24, 2018 at 9:30 a.m.

Security Drill

Lockdown – September 19, 2018 at 11:20 a.m.

**PUBLIC DISCUSSION**

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statues associated with disruption of a public meeting.

There was no public discussion.

**PTO UPDATE**

Mother/ Son field day was great success. The fall soiree is on Friday.

**FINANCE**

Chair: Karen Dolan

Leo Decker, Ken Marowitz, Melanie Andrews

Mrs. Dolan moved seconded by Mr. Ruoff to adopt the following resolution:

BE IT RESOLVED to approve the following financial reports without Audit Adjustments:

Report of the Board Secretary – September 30, 2018 – Draft Balances

Cash Balances:

**September 30, 2018**

Fund 10	\$ 2,910,440.41
Fund 20	\$ 4,133.07
Fund 30	\$ -
Fund 40	\$ (32,500.00)
Fund 50	\$ 4,828.42
Fund 60	\$ 61,477.14

- Reconciliation Report for September 2018
- Monthly transfer report for September 2018
- September Bill List in the amount of \$ 144,840.84
- Gross payroll in the amount of \$ 127,220.10 for September 15, 2018 and \$135,381.06 for September 28, 2018.

In accordance with the reports attached:

Pursuant to NJAC 6:120-2.13(d), I certify as of September 28, 2018, no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.

**Board Certification:**

Pursuant to NJAC 6:20-2.3 (e), we certify that as of September 30, 2018 after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6:230-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the year

Mrs. Dolan moved seconded by Mr. Ruoff to adopt the following resolution:

BE IT RESOLVED to approve Panda, LLC to provide monthly bank account reconciliation services in the amount of \$ 310 per month.

Mrs. Dolan moved seconded by Mrs. Andrews to adopt the following resolution:

BE IT RESOLVED to approve the following regular tuition contracts with Monmouth Beach School in the amount of \$5,500.00 per student for the 2018-2019 school year beginning October 1, 2018: AM

Mrs. Dolan moved seconded by Mr. Dudick to adopt the following resolution:

BE IT RESOLVED to approve the Shore Consortium for Gifted and Talented Agreement top participate in the NYC Poetry Slam Convocation on Tuesday, November 13, 2018 and March 13, 2019 for Grade 8 at a cost of \$600.00.

Mrs. Dolan moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve a Social Skills program twice a week at Harbor School for current student # 1210 at an additional cost of \$120.00 per week effective October 17, 2018 through the end of the 2018-2019 school year.

**PERSONNEL**

Chair: Kelly Scaturro

Kathy Denker, Barbara Kay, Chris Dudick

Mrs. Kay moved seconded by Mrs. Dolan to adopt the following resolutions:

- BE IT RESOLVED to approve Michael Mahoney as the Boys Basketball coach for the 2018-2019 school year, Year 4 Stipend per the MBTA contract.
- BE IT RESOLVED to approve Peter Vincelli as the Girls Basketball coach for the 2018-2019 school year, Year 4 stipend per the MBTA contract.
- BE IT RESOLVED to approve Tyler Vivian as a volunteer to assist with boys basketball for the 2018-2019 school year.
- BE IT RESOLVED to approve Amanda Owens as a dance chaperone for the Student Council Dance per the MBTA stipend contract.
- BE IT RESOLVED to approve Madeline Ebinger as a long term substitute teacher from November 5, 2018 – December 21, 2018 in accordance with the long term substitute rate for Monmouth Beach School.

**CURRICULUM AND INSTRUCTION**

Chair: Kathy Denker

Kelly Scaturro, Chris Dudick, Barbara Kay

: Mrs. Kay moved seconded by Mrs. Dolan to adopt the following resolutions:

- BE IT RESOLVED to approve the following workshops:

Peter Vincelli to attend the NJ Council for History Education workshop on November 30, 2018 at a cost of \$80.00.

Alison McMahon, Nicole DePalma, Kara Sheridan, and Rachel Mogavero to attend the MC3 Google Educator Level 1 Boot Camp on November 29, 2018 at a cost of \$49 per person .

Cindy Zayko to attend the NJALC Dyslexia workshop on November 1, 2018 from 5:30 p.m. – 7:30 p.m. at a cost of \$35.00.

Meghan Vaccarelli to instruct the Brookdale workshop on Writing tips, Tricks, and Strategies on January 11, 2019 at no cost.

Mrs. Kay moved seconded by Mrs. Dolan to adopt the following resolution:

- BE IT RESOLVED to approve the following school trips:

2/26/2019	Grade 1 – Jenkinsons Aquarium
03/21/2019	Grade 8 - Count Basie
3/28/2019	Grade 2 – Camden Aquarium
4/17/2019	Grade PK – Jenkinsons Aquarium
5/01/2019	Grade 7 – Sandy Hook Salt Marsh
5/03/2019	Chorus/.Band
	High Note Music Festival
5/20/2019	Grade 5 – Medieval Times
5/22-5/24/2019	Grade 6 - Camp Bernie
5/28/2019	Grade 4 – Allaire State Park
6/6/2019	Grade 3 – Liberty Science Center
6/12-6/14/2019	Grade 8 - Boston Trip

## **BUILDING AND GROUNDS**

Chair: Leo Decker

Karen Dolan, Ken Marowitz, Melanie Andrews

Mr. Decker moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to approve the following Building Use Applications:

- Borough of MB/MBPD to use the gym for the annual Halloween Dance on October 30, 2018 from 6 p.m. – 9 p.m., grades 6 – 8.
- 8<sup>th</sup> grade vs MBPD basketball game in the gym on October 17, 2018 from 7 p.m. – 9 p.m., \$2 admission as a fundraiser for the 8<sup>th</sup> grade Boston trip.
- Mr. Kammerer to host Kids Heart Challenge in the gym for grades K – 5 for the American Heart Association from 3:00 p.m. – 4:15 p.m.

- PTO to host Movie Night/games/dancing/crafts on November 2, 2018 in the gym for students in grades K – 4 at a cost of \$20 for the first child and \$10 for add'l siblings. Proceeds to support PTO play expenses.
- West Long Branch Sports Association to use MBS gym for their Thanksgiving Basketball Tournament on November 18, November 23 and November 24, 2018 from 7:00 a.m. – 9:30 p.m.
- MBS to hold the Talent Show practice in the gym on March 26, 2018 and March 27, 2018 from 3 p.m. – 5 p.m. and have the Talent Show on March 29, 2018 from 3:00 p.m. – 8:45 p.m. at a cost \$2 per person.
- Student Council to host a Holiday Bring a Friend Dance in the gym on December 14, 2018 from 7 p.m. – 9 p.m. Admission is \$5 as a fundraiser for Student Council.
- PTO To Hold Halloween Family Fun on October 26, 2018 from 2:30 p.m. (setup in PTO kitchen) to 4:45 p.m. in the gym for grades PreK – 5.

## **POLICY**

Chair: Chris Dudick

BE IT RESOLVED to approve the first read of the following:

No policy noted

## **GENERAL ITEMS**

Future meeting dates:

- A. Tuesday, November 27, 2018 at 7:00 p.m. Note this change from the original date of November 20, 2018.

## **EXECUTIVE SESSION**

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

- \_\_\_\_\_ Matters rendered confidential by state or federal law
- \_\_\_\_\_ Personnel
- \_\_\_\_\_ Appointment of a public official
- \_\_\_\_\_ Matters covered by Attorney/Client Privilege
- \_\_\_\_\_ Pending or anticipated litigation
- \_\_\_\_\_ Pending or anticipated contract negotiations
- \_\_\_\_\_ Protection of the safety or property of the public
- \_\_\_\_\_ Matters which would constitute an unwarranted invasion of privacy
- \_\_\_\_\_ Matters in which the release of information would impair a right to receive funds from the United States Government
- \_\_\_\_\_ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- \_\_\_\_\_ Possible imposition of a civil penalty or suspension
- \_\_\_\_\_ Proposed goals of the Superintendent or evaluations of Superintendent.

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. Formal action will not be taken when the meeting is reconvened

No Executive Session was held.

## ADJOURNMENT

Mr. Ruoff moved seconded by Mrs. Dolan to adjourn at 7:40 p.m.