

## MINUTES

### MONMOUTH BEACH BOARD OF EDUCATION

April 30, 2020 – 7:00 P.M.

#### CALL TO ORDER

President Decker called the Public Hearing meeting to order at 7:05 P.M. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

**PRESENT** - Mrs. Kay (call in), Mrs. Dolan (call in), Mr. Dudick (call in), Mr. L. Decker (present), Mrs. Andrews (call in), Mr. Vecchio (call in), Mr. Marowitz (call in), Dr. Sasso (call in), Mr. B. Decker (call in – 7:08 P.M.)

**ALSO PRESENT** – Mr. Ettore, Superintendent (call in)

#### PRESENTATION

Public Hearing on proposed School Budget for the 2020-2021 school year.

Mr. Ettore briefed the Board on the educational component and objectives contained in the proposed budget.

Mr. Genovese gave an overview of the budgeting process to include the budget calendar which starts to take place in October. He shared with the Board the revenue, expenses and the impact on the local tax levy.

#### Adoption of the FY2020 – 2021 School Budget

Motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board approve the following item (A).

Ayes (9). Nays (0), Absent (0)

A. **BE IT RESOLVED** to approve the FY2021 Budget as presented herein - *Attachment.*

#### CORRESPONDENCE/DISCUSSION

There were no correspondence or discussion items.

#### APPROVAL OF MINUTES

Motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board approve the following item (A).

Ayes (9), Nays (0), Absent (0)

A. **BE IT RESOLVED** to approve the minutes of:

- March 24, 2020

## **SUPERINTENDENT'S REPORT**

Mr. Ettore expressed his hope that all of the Monmouth Beach families were doing well. He gave the Board the following updates:

- Improvements being made during the school closure:
  - Milling and paving to create new surface on blacktop area by the playground.
  - Two new basketball poles have been installed on the blacktop. Backboards and hoops to be mounted once the installation company resumes business
  - Air duct cleaning throughout the entire building.
- Status of remote learning – based on the latest directive from Governor Murphy, our staff and students will continue with their efforts as remote teachers and students through at least May 15, 2020. Steps are being taken to expand on the visual aspects of this experience using Google Meets with parental consent.
- 8<sup>th</sup> grade graduation – Multiple options are currently being discussed and considered among the class advisors, middle school teachers and many of the 8<sup>th</sup> grade parents who are collaborating to give the class of 2020 some type of graduation event. Final decisions will depend on the restrictions for social distancing and other guidelines from the health officials.
- Congratulations to the following staff members being recommended for renewal and tenure as of this evening:
  - Ali Maxcy – Middle School ELA teacher
  - Linda Stafford – Librarian/Media Specialist
  - Cindy Zayko – Learning Disabilities teacher consultant of the Child Study Team.

Motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board approve the following item (A).

Ayes (9), Nays (0), Absent (0)

A. **BE IT RESOLVED** to approve the following:

### **STATISTICAL INFORMATION**

#### **Student Enrollment as of March 31, 2020**

Preschool	16
K	20
Grade 1-1	13
Grade 1-2	13
Grade 2-1	12
Grade 2-2	12
Grade 3	19
Grade 4 -1	13
Grade 4-2	13
Grade 5 - 1	11
Grade 5 - 2	10
Grade 6 - 1	13
Grade 6 - 2	13
Grade 7 - 1	16
Grade 7 - 2	14
Grade 8 - 1	15
Grade 8 - 2	<u>15</u>
Total	238

## **SUPERINTENDENT'S REPORT (continued)**

### **STATISTICAL INFORMATION (continued)**

#### **Student Enrollment as of March 31, 2020 (continued)**

##### Student Attendance

September	98.0%	February	94.0%
October	96.5%	March	97.0%
November	93.5%	April	
December	93.0%	May	
January	93.0%	June	

##### Staff Attendance

September	98.5%	February	98.5%
October	97.5%	March	99.5%
November	97.0%	April	
December	97.5%	May	
January	97.7%	June	

- Fire Drills – March 9, 2020 at 1:30 p.m.
- Security Drill – March 11, 2020 at 2:45 p.m. Tabletop Exercise with Crisis Response Team and MB Police Chief and MB First Aid Squad.

Motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board approve the following item (B).

Ayes (9), Nays (0), Absent (0)

- B. We had no inclement weather school closing days for the 2019-2020 school year. It is Mr. Ettore's recommendation that graduation take place on Tuesday, June 16 and the last day of school will be Wednesday, June 17.

**BE IT RESOLVED** to approve Tuesday, June 16 as our graduation date and Wednesday, June 17 as the last day of school for students and staff pending any additional school emergency closings. Both Tuesday, June 16 and Wednesday, June 17 days will be 12:30 p.m. dismissal days per MBTA contract. **Covid-19 may alter the graduation date.**

#### **PTO PRESENTATION – Caroline Quattrochi**

There were no discussion items.

#### **PUBLIC DISCUSSION**

There were no discussion items.

**FINANCE**

Chair: Ken Marowitz  
Joseph Vecchio, Karen Dolan, Vincent Sasso

Motion was made by Mr. L. Decker, seconded by Mr. Marowitz and carried by roll call vote that the Board approve the following item (A).

Ayes (9), Nays (0), Absent (0)

A. **BE IT RESOLVED** to approve the following financial report:

- April 2020 Bill List in the amount of \$138,568.47
- Payroll Gross total for March 2020 in the amount of \$281,514.40
- Report of Board Secretary - **February, 2020** (*Attached*); **March, 2020** (*attached*)

Fund 10 -	\$1,419,844.00	\$1,448,589.13
Capital Reserve -	\$ 241,580.67	\$ 241,754.33
Maintenance Reserve	\$ 354,212.19	\$ 354,466.81
Emergency Reserve -	\$ 10,177.50	\$ 10,184.82
Fund 20 -	\$ (435.40)	\$ 1,379.60
Fund 40 -	\$ (66,578.00)	\$ (47,265.50)

- Monthly transfer report for February 2020 and March 2020. (*Attached*)
- Pursuant to NJAC 6:120-2.13(d), I certify as of February and March 2020 no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.
- Board Certification:  
Pursuant to NJAC 6:20-2.3 (e), we certify that as of February and March 2020, after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23A-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion was made by Mr. L. Decker, seconded by Mr. Marowitz and carried by roll call vote that the Board approve the following items (B - C).

Ayes (9), Nays (0), Absent (0)

- B. **BE IT RESOLVED** to approval the submission of the safety grant application for FY21 in the amount of \$2,945.65. These funds will be used to supplement the cost to improve our emergency response system.
- C. **BE IT RESOLVED** to approve Bayada Nurses and Noval Home Care (Nursefinders) contracts for substitute nurses for the 2020-2021 school year.

## **PERSONNEL**

Chair: Barbara Kay  
Boyd Decker, Chris Dudick, Melanie Andrews

Motion was made by Mr. L. Decker, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following items (A – B).

Ayes (9), Nays (0), Absent (0)

- A. **BE IT RESOLVED** to further amend Jaclyn Murray maternity leave as follows: Jaclyn Murray to begin her maternity leave on March 16, 2020, making Friday, March 13, 2020, her anticipated last day of work. She plans on taking 18 sick days from the dates of March 16-April 8, 2020, and then begin disability/family leave on or about April 13, 2020 through April 30, 2020. Her anticipated date of return is May 1, 2020.
- B. **BE IT RESOLVED** to amend the dates of Nancy Pavelka, Maternity Leave Replacement Teacher, effective, March 16, 2020 through April 30, 2020 at MBS' long term substitute rate.

Motion was made by Mr. L. Decker, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (C).

Ayes (9), Nays (0), Absent (0)

- C. **BE IT RESOLVED** to approve Christina Cestone, senior at Biotech High School, to complete a 1-month unpaid Science based internship (5/27/2020 - 6/16/2020) under the supervision of Mrs. Doreen Silakowski.

Motion was made by Mr. L. Decker, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (D).

Ayes (9), Nays (0), Absent (0)

- D. **BE IT RESOLVED** to approve the following non-tenured certified staff for reappointment for the 2020-2021 school year in accordance with the terms and conditions of the current 2017-2020 MBEA Teachers' Contract.

Alexandria Maxcy, receiving tenure 09/02/2020  
Linda Stafford (0.60), receiving tenure 09/02/2020  
Cynthia Zayko (0.60), receiving tenure 09/02/2020  
Amanda Owens  
Nicole DePalma  
Danielle Ciaglia  
Brienne Mitchell (0.50)

## **CURRICULUM AND INSTRUCTION**

Chair: Chris Dudick  
Melanie Andrews, Chris Dudick, Boyd Decker

- No items to report

## **BUILDING AND GROUNDS**

Chair: Vincent Sasso  
Ken Marowitz, Karen Dolan, Joe Vecchio

Motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board approve the following item (A).

Ayes (9), Nays (0), Absent (0)

A. **BE IT RESOLVED** to approve the following Building Use Forms:

- Kidz Art to hold their Spring Session at MBS in the APR on, 5/18, and 6/1 from 2:45 p.m. – 3:45 p.m. (Pending Governors direction on May 15<sup>th</sup>)

## **POLICY**

Chair: Melanie Andrews

Motion was made by Mr. L. Decker, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item.

Ayes (9), Nays (0), Absent (0)

**BE IT RESOLVED** to approve the first read of the following policies:

- P 0152 Board Officers (revised)
- P 1581 Domestic Violence (mandated - revised)
- R 1582 Domestic Violence (mandated - new)
- P 2422 Health and Physical Education (Mandated - revised)
- P 3421.13 Postnatal Accommodations (New)
- P 4421.13 Postnatal Accommodations (New)
- P & R 5330 Administration of Medication (Mandated - revised)
- P 7243 Supervision of Construction (Mandated - revised)
- P 8210 School Year (revised)
- P 8220 School Day (mandated - revised)
- R 8220 School Closings (revised)
- P 8462 Reporting Potentially Missing or Abused Children (mandated - revised)

## **GENERAL ITEMS**

The Curriculum and Instruction Committee meeting will be held on Wednesday, May 20, 2020 at 8:00 A.M. The Buildings and Grounds/Finance Committee meeting will be held on Thursday, May 21, 2020 at 8:00 A.M. The Regular Board meeting is scheduled for May 26, 2020 at 7:00 P.M.

## **ADJOURNMENT – 7:33 P.M.**

There being no further discussion, motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board adjourn the meeting at 7:33 P.M.

Ayes (9), Nays (0), Absent (0)

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

**Mission Statement**

Our mission is to create lifelong leaders and contributors who will successfully meet the challenges of the 21st century. The goal of the school is to teach behaviors which help create and maintain a positive learning environment, to use teaching techniques which recognize that students have different learning styles and multiple intelligences, and to teach students to become independent thinkers and learners. Our students will all achieve the NJ Core Curriculum Content Standards as they strive to maintain a "tradition of excellence." Quality education for all students is a constant objective.

**FY2021 BUDGET RESOLUTION**

**WHEREAS**, the Monmouth Beach Board of Education (herein referred to as “the Board”) has submitted a tentative budget to the State of New Jersey on or before March 20, 2020; and

**WHEREAS**, the Board with County approval advertised the budget no later than April 25, 2020 in the legal section of the Asbury Park Press; and

**WHEREAS**, the tentative budget was presented at a public meeting held in the Library at the Monmouth Beach Elementary School on Thursday, April 30, 2020; and

**WHEREAS**, the amount of the total operating budget shall be \$5,346,653 on line #720 of the Department of Education Budget workbook of which \$4,811,281 shall be raised by local tax levy; and

**WHEREAS**, the amount of debt service raised through local tax levy shall be \$222,328 with an additional appropriation of \$10,672 from Debt Service Fund Balance for a total Debt payment of \$233,000; and

**WHEREAS**, school district policy Travel/Reimbursement - Policy #6471 and N.J.A.C. 6A:23A-7 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2020 - 2021 school year; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded; and

**WHEREAS**, the Board hereby establishes the school district travel maximum for the 2020 - 2021 school year at the sum of \$28,000; and

**NOW THEREFORE BE IT RESOLVED**, the Monmouth Beach Board of Education hereby submits this Resolution in support of the 2020 - 2021 budget for approval.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary