

**MINUTES**  
**MONMOUTH BEACH BOARD OF EDUCATION**  
**January 19, 2021**  
**7:00 P.M.**

**CALL TO ORDER**

President Dolan called the meeting to order at 7:00 P.M. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT** - Mrs. Dolan, Dr. Sasso, Mr. Dudick, Mr. Marowitz, Mrs. Andrews, Mrs. Kay, Mr. Decker, Mr. Vecchio, Mrs. King – all members virtual

**ALSO PRESENT** – Ms. Alfone, Superintendent of Schools - virtual

**PRESENTATION**

The following students were recognized for their achievements:

- National Junior Honor Society - Induction of new 8th grade students – Thomas Tilton, Abigail Penny, Nolan O’Keefe, Michael Minerva, and Francesco Donohue.
- Presentation of certificates to Yearbook Artwork winners: Front Cover – Nolan O’Keefe; Back Cover – Thomas Tilton; Inside Cover – Teagan Harmon
- Presentation of certificate for Veteran’s Day Essay Winner – Teagan Harmon

The Teacher of the Year was recognized:

- Presentation for Teacher of the Year – Rachel Kammerer

Mrs. Dolan congratulated all of the students on their accomplishments.

- Presentation by Rich Hellenbrecht of Hulsart & Co. – FY20 Audit Review

Mr. Hellenbrecht stated that the FY20 audit is due on February 5, 2021. He further stated that Mr. Genovese and his team did a great job again this year. The districts fund balance is \$2,193,090, which is an increase over last year of approximately \$350,000. In addition, there is \$404,000 in excess surplus which is available for the FY2022 budget. Mr. Hellenbrecht stated that there are no findings or recommendations in the audit this year.

## **CORRESPONDENCE/DISCUSSION**

There were no correspondence or discussion items.

## **APPROVAL OF MINUTES**

Motion was made by Mrs. Dolan, seconded by Mrs. Andrews and carried by voice vote to approve the following item.

Ayes (9), Nays (0), Absent (0)

**BE IT RESOLVED** to approve the minutes of:

December 15, 2020 – Regular Meeting

January 5, 2021 – Reorganization Meeting

## **SUPERINTENDENT'S REPORT**

### Comments from the Superintendent

- Health and Safety Update
  - Most students are back after the 2 week optional virtual
  - We have accommodated all learning scenarios
  - Parents have been reminded of travel quarantine requirements
  - Administration is passing information along as quickly as we receive it
  - Thank you to the staff for making the learning equitable
- LinkIt Benchmark Assessment
  - Window for benchmark B – January 25, 2021 – February 5, 2021
  - Parents will have access to information
  - Board of Education data presentation in February or March
- Midterms for Middle School students will not be held this year
- Innovation Lab and MakerSpace projects will be starting
  - Currently buying equipment and planning room layouts
  - Schedule rebuild will be catalyst for these spaces

**SUPERINTENDENT'S REPORT (continued)**

Motion was made by Mrs. Dolan, seconded by Mrs. Andrews and carried by voice vote to approve the following item (A).

Ayes (9), Nays (0), Absent (0)

A. **BE IT RESOLVED** to approve the following statistical information:

**Student Enrollment as of December 23, 2020**  
**Total 256**

Preschool	19	Grade 3-1	12	Grade 6-1	12
K	19	Grade 3-2	12	Grade 6-2	12
Grade 1-1	11	Grade 4-1	14	Grade 7-1	13
Grade 1-2	11	Grade 4-2	13	Grade 7-2	13
Grade 2-1	14	Grade 5-1	14	Grade 8-1	18
Grade 2-2	16	Grade 5-2	15	Grade 8-2	18

**Student Attendance**

September	98.5%	February	
October	98.0%	March	
November	97.0%	April	
December	97.0%	May	
January		June	

**Staff Attendance**

September	100.0%	February	
October	90.0%	March	
November	94.5%	April	
December	98.5%	May	
January		June	

B. Security Drill – Active Shooter – December 18, 2020 @ 1:00 P.M.

Motion was made by Mrs. Dolan, seconded by Mrs. Andrews and carried by voice vote to approve the following item (C).

Ayes (9), Nays (0), Absent (0)

C. **BE IT RESOLVED** to approve the Statement of Assurance for Paraprofessional Staff for the remainder of the 2020-2021 school year.

**PTO PRESENTATION – Caroline Quattrochi** – No report

**PUBLIC DISCUSSION** - None

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board’s intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statues associated with disruption of a public meeting.

## FINANCE

Chair: Ken Marowitz  
Vincent Sasso, Joseph Vecchio, Boyd Decker

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (A).

Ayes (9), Nays (0), Absent (0)

- A. **BE IT RESOLVED** to approve the following financial report
- January 2021 Bill List in the amount of \$117,146.87
  - Payroll Gross total for December 2020 in the amount of \$305,423.11
  - Report of Board Secretary – December – Report
    - Fund 10 - \$1,714,087.75
    - Fund 20 - \$ 0.00
    - Fund 40 - \$ 209,000.00
    - Capital Reserve \$ 242,117.57
    - Maintenance Res \$ 354,999.41
    - Emergency Reserve \$ 10,200.13
  - Monthly transfer report for December 2020.
  - Pursuant to NJAC 6:120-2.13(d), I certify as of December 2020 no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.
  - Board Certification:  
Pursuant to NJAC 6:20-2.3 (e), we certify that as of December 30, 2020, after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23A-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (B).

Ayes (9), Nays (0), Absent (0)

- B. **BE IT RESOLVED** to retroactively approve the following regular tuition contract with Monmouth Beach School in the amount of \$6,500.00 per student (prorated from December 1, 2020) for the 2020-2021 school year: Student # 1360.

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (C).

Ayes (9), Nays (0), Absent (0)

- C. **BE IT RESOLVED** to retroactively approve the Enrollment Certification Statement and Coronavirus Relief and Program Reimbursement Agreement for Monmouth Beach School dated December 28, 2020.

## **FINANCE (continued)**

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (D).

Ayes (9), Nays (0), Absent (0)

- D. **BE IT RESOLVED** to amend the shared service agreement with Long Branch Board of Education to incorporate technology services at a cost not to exceed \$50,000 annually pro-rated.

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (E).

Ayes (9), Nays (0), Absent (0)

- E. **BE IT RESOLVED** to approve the FY20 Audit CAFRA and Management Report.

## **PERSONNEL**

Chair: Barbara Kay  
Melanie Andrews, Chris Dudick, Aleksandra King

Motion was made by Mrs. Kay, seconded by Mrs. Andrews and carried by voice vote that the Board approve the following item (A).

Ayes (9), Nays (0), Absent (0)

- A. **BE IT RESOLVED** to accept, with regret, the resignation of Greg Zweemer, effective February 15, 2021.

Motion was made by Mrs. Kay, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (B).

Ayes (9), Nays (0), Absent (0)

- B. **BE IT RESOLVED** to approve tuition reimbursement for Amanda Mergner in the amount of \$1,200.00 upon successful completion of two graduate courses related to the Teacher of Students with Disabilities certification program at Rutgers University, with a grade of B or better per the MBTA Contract.

Motion was made by Mrs. Kay, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (C).

Ayes (9), Nays (0), Absent (0)

- C. **BE IT RESOLVED** to retroactively approve Nancy Pavelka as a substitute teacher for the 2020-2021 school year.

Motion was made by Mrs. Kay, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (D).

Ayes (9), Nays (0), Absent (0)

- D. **BE IT RESOLVED** to approve Melanie Luebs as a substitute teacher for the 2020-2021 school year.

## **PERSONNEL (continued)**

Motion was made by Mrs. Kay, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (E).

Ayes (9), Nays (0), Absent (0)

E. **BE IT RESOLVED** that the board creates the following additional positions:

- a. PE Health Teacher (1)
- b. Interventionist (1)
- c. Special Education Teachers (2)

## **CURRICULUM AND INSTRUCTION**

Chair: Chris Dudick  
Barbara Kay, Melanie Andrews, Aleksandra King

Motion was made by Mr. Dudick, seconded by Mrs. Andrews and carried by voice vote that the Board approve the following item (A).

Ayes (9), Nays (0), Absent (0)

A. **BE IT RESOLVED** to approve the following teacher workshop:

- Cindy Zayko to attend Implementing IEP's During Everchanging COVID Schedules on Thursday, January 21, 2020 at no cost.

Motion was made by Mr. Dudick, seconded by Mrs. Andrews and carried by voice vote that the Board approve the following item (B).

Ayes (9), Nays (0), Absent (0)

B. **BE IT RESOLVED** to approve the following teacher workshop:

- Alison McMahan to attend the Webinar: "Writing About Reading" by Kate Roberts through Rutgers University on April 29, 2021 at a cost of \$30.00.

## **BUILDING AND GROUNDS** – No report

Chair: Vincent Sasso  
Ken Marowitz, Boyd Decker, Joseph Vecchio

## **POLICY** – No report

Chair: Melanie Andrews

## **GENERAL ITEMS**

Mrs. Alfone thanked Mr. Zeemer for his years of service to the Monmouth Beach school district.

**GENERAL ITEMS (continued)**

The February Regular Board meeting will be held on February 16, 2021. The Curriculum and Instruction Committee will meet on February 10, 2021 and the Buildings and Grounds/Finance Committee will meet on February 11, 2021 at 7:15 A.M.

**ADJOURNMENT – 7:36 P.M.**

There being no further discussion, motion was made by Mrs. Dolan, seconded by Mrs. Andrews and carried by voice vote that the Board adjourn the meeting at 7:36 P.M.  
Ayes (9), Nays (0), Absent (0)

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

**ADJOURNMENT**

**Mission Statement**

Our mission is to create lifelong leaders and contributors who will successfully meet the challenges of the 21st century. The goal of the school is to teach behaviors which help create and maintain a positive learning environment, to use teaching techniques which recognize that students have different learning styles and multiple intelligences, and to teach students to become independent thinkers and learners. Our students will all achieve the NJ Core Curriculum Content Standards as they strive to maintain a "tradition of excellence." Quality education for all students is a constant objective.