

MINUTES
MONMOUTH BEACH SCHOOL
March 19, 2019 – 7:00 PM

CALL TO ORDER

President Ruoff called this meeting to order at 7:05 p.m. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, on the Monmouth Beach School website and in the Asbury Park Press

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Decker, Mr. Marowitz, Mr. Dudick, Mrs. Andrews, Mrs. Dolan, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mr. Sasso

PRESENTATION

The PTO made the following presentation:

- The Monmouth Beach PTO presented plaques to the following valued sponsors: Premier Graphics (Mr. Scott Madalone), K Shaw Construction (Kenneth Shaw), Patrick Golden Homes (Patrick Golden), and O'Brien Realty (Kerry O'Brien).

Mrs. Quattrochi and Mr. Ettore thanked all of the businesses for their contributions to the school's success. Mr. Ruoff commented that it was nice to see local businesses grow and give back to their community.

- Amanda Owens conducted a presentation on Future Ready Schools. Essentially Future Ready Schools is a research process that implements various strategies using technology to help all students realize their potential. She explained the certification process and that Monmouth Beach School is the smallest school in the area going through the process. Monmouth Beach School is in phase three and should know in September if certification is achieved.

CORRESPONDENCE- None noted

Mr. Ruoff moved, seconded by Mrs. Dolan to adopt the following resolution:

APPROVAL OF MINUTES

BE IT RESOLVED to approve the minutes of February 19, 2019.

SUPERINTENDENT'S REPORT

- A. Harassment Intimidation and Bullying – Mr. Ettore reported that a report has been filed of a potential HIB incident and he will keep the Board informed of the status. There is no action to be taken at this time.

Mr. Ruoff moved, seconded by Mrs. Dolan to adopt the following resolution:

B. BE IT RESOLVED to approve the following:

STATISTICAL INFORMATION

Student Enrollment as of February 28, 2019

Preschool	16
K – 1	13
K – 2	12
Grade 1	24
Grade 2	18
Grade 3-1	12
Grade 3-2	12
Grade 4	17
Grade 5 - 1	13
Grade 5 - 2	14
Grade 6 - 1	16
Grade 6 - 2	14
Grade 7 - 1	14
Grade 7 - 2	14
Grade 8 - 1	13
Grade 8 - 2	<u>11</u>
Total	233

Student Attendance

September	96.5%	February	94%
October	97%	March	
November	94%	April	
December	94%	May	
January	93%	June	

Staff Attendance

September	98.5%	February	91.5%
October	95.5%	March	
November	90 %	April	
December	86%	May	
January	94%	June	

Fire Drills

March 20, 2019 @ 2:00 p.m.

Security Drill

Mr. Ruoff moved, seconded by Mrs. Dolan to adopt the following resolution:

C. BE IT RESOLVED to approve MBS' district school calendar for the 2019-2020 calendar.

PUBLIC DISCUSSION

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statues associated with disruption of a public meeting.

There was no public discussion.

PTO UPDATE

Mrs. Quattrochi reported that the PTO has lots of fundraisers going on. The Daddy/Daughter dance will be held in April. There is a run in May. There is a penny drive to raise money for the new playground. The Monmouth Beach School logo is attached to all fundraisers to differentiate it from the town playground also in the works.

FINANCE

Chair: Karen Dolan

Leo Decker, Ken Marowitz, Vincent Sasso

Mrs. Dolan moved, seconded by Mrs. Andrew to adopt all of the following Finance resolutions:

A. BE IT RESOLVED to approve the following financial reports:

Report of the Board Secretary – February 28, 2019

Cash Balances:

Fund 10	\$ 2,164,185.09
Fund 20	\$ 1,710.82
Fund 30	\$ -
Fund 40	\$ (89,608.00)
Fund 50	\$ 4,262.88
Fund 60	\$ 49,879.02

- Reconciliation Report for February – Will be approved at the April meeting. Note: adjusting entries to be provided by the School Treasurer.
- Monthly transfer report for February
- March bills list in the amount of \$ 300.050.41
- Payroll in the amount of \$ 135,805.69 for February 15, 2019 and \$ 144,975.99 for February 28, 2019.

In accordance with the reports attached:

Pursuant to NJAC 6:120-2.13(d), I certify as of February 28, 2019, no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.

Board Certification:

Pursuant to NJAC 6:20-2.3 (e), we certify that as of February 28, 2019 after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our

knowledge, no major account or fund has been over expended in violation of NJAC 6:230-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- A. BE IT RESOLVED that the tentative budget be approved for the 2019-2020 School Year and the Secretary to the Board of Education be authorized to submit the following **tentative** budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund Current Expense	\$ 4,983,338
Capital Security Expenditures	\$ <u>26,274</u>
Total General Fund	<u>\$ 5,009,612</u>
Special Revenue Fund	\$ 86,757
Debt Service Fund	\$ <u>231,750</u>
Total	<u>\$5,328,119</u>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

- B. BE IT FURTHER RESOLVED that the general fund tax levy as described above results in a tax levy of \$ 4,716,942.
- C. BE IT FURTHER RESOLVED that the debt service tax levy as described above results in a tax levy of \$ 231,750.
- D. BE IT FURTHER RESOLVED that a public hearing be held at the Monmouth Beach Elementary School on April 30, 2019 at 7:00 p.m. for the purpose of conducting a public hearing for the 2019-2020 school year.
- E. BE IT RESOLVED to adopt the following Travel and Related Expense Reimbursement for the 2019-2020 school year;

WHEREAS, the Monmouth Beach Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

Mr. Baker moved seconded by Mrs. Secatero to adopt the following resolution:

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a

maximum expenditure of \$ 15,000 for all staff and board members and that to date, for the 2019-2020 school year.

- F. BE IT RESOLVED to retroactively approve the sum of \$375.00 to Meridian Medical Group for the evaluation of student # 1206.

PERSONNEL

Chair: Barbara Kay

Kelly Scaturro, Chris Dudick, Melanie Andrews

Mrs. Kay moved, seconded by Mrs. Scaturro the following Personnel resolutions:

- BE IT RESOLVED to rescind the following resolution, previously approved at the January 22, 2019 Board meeting: To approve Meghan Vaccarelli to begin her maternity leave on March 4, 2019 with ten sick days and unpaid leave/disability beginning March 18, 2019 with an anticipated return of September 1, 2019.

- BE IT RESOLVED to approve Meghan Vaccarelli to begin maternity leave on Friday, March 1st, taking sick and family illness days (18/3) to finish out the month of March, and then use disability insurance and FMLA from April 1st until the end of May. In June, I will use 12 sick days to finish out the school year with an anticipated return date of September 1, 2019. These dates may change at the discretion of my doctor.

- Whereas the Monmouth Beach Board of Education and Monmouth Beach Teachers Association Docket No. C0-2019-143 in full and final settlement of the above referenced matter, the parties hereby agree as follows:
 1. The District will provide Cynthia Zayko and Linda Stafford credit for 8 additional sick days apiece. The District will provide Christine Priest credit for 9 additional sick days. The District will provide Tina Freglette, Deborah Tuzzo and Amy Hall credit for 10 additional sick days apiece.
 2. Given that Hall has retired, the 10 days credited will result in a \$500 gross payment to be paid to Hall in the ordinary course under the terms of Art. VIII.A.5. of the contract. The payment to Hall will be subject to ordinary and customary payroll deductions.
 3. In reaching this agreement, neither party makes any admission of any kind.
 4. This agreement is subject to Board ratification.
 5. Upon Board ratification, the Association will withdraw the unfair practice charge in this matter and any related grievances with prejudice and without costs.
 6. This agreement shall not be considered as precedent in any other matter.

Now, BE IT RESOLVED to approve the above settlement, effective immediately.

- BE IT RESOLVED to approve Denise Sullivan, Rachel Mogavero, Michael Kammerer, and Kara Sheridan to receive compensation in the amount of \$53.00/hour for two hours apiece for their presentations at the March 22 in house Professional Development Day.

CURRICULUM AND INSTRUCTION

Chair: Kelly Scaturro

Chris Dudick, Barbara Kay, Melanie Andrews

Mrs. Scaturro moved, seconded by Mrs. Kay the following Curriculum and Instruction resolutions:

- A. BE IT RESOLVED to approve the following workshops/Professional Development days:
- Susan Gillick to attend NJ State School Nurses Association Fall Conference on March 29, 2019 and March 30, 2019 at a cost of \$255.00.
 - Tina Freglette to attend the 2019 NJSBA (Speech Language/Hearing Association) Convention on Friday, May 3, 2019 at a cost of \$275.00.
 - Emily Rossi to attend Wolf Hill School's jazz presentation with author/music educator Sharon Burch on March 15, 2019 in the afternoon at no cost.
 - Amanda Owens to attend the Future Ready Awards Training at NJSBA on April 1, 2019 at no cost.
 - Lori Gallo to attend MC3 meeting on April 5, 2019 at no cost under our MC3 Membership.
- B. BE IT RESOLVED to approve the Shore Consortium for Gifted and Talented Agreement for Grade 7 students to attend Music and Movies Convocation on March 20, 2019 at a cost of \$500.00.
- C. BE IT RESOLVED to approve the 6th grade G & T trip to Sandy Hook on May 15, 2019 from 8:30 a.m. – 1:00 p.m.

BUILDING AND GROUNDS

Chair: Leo Decker

Ken Marowitz, Karen Dolan, Vincent Sasso

Mr. Decker moved, seconded by Mrs. Dolan the following resolution:

BE IT RESOLVED to approve the following Building Use Application Forms:

- Shore Regional High School band and chorus to perform some songs from their spring concert for grades 3 – 8 on April 1, 2019 from 8:30 a.m. – 10:00 a.m. in the gym.
- Student Council to hold a Bring a Friend Dance on May 3, 2018 from 7 p.m. – 9 p.m. in the gym. For Grads 6 to 8.
- MB Recreation to sponsor the MB Easter Egg Hunt on the blacktop and grass field at MBS on Saturday, April 6 from 10:30 a.m. – 11:30 a.m. with a rain date of April 13, 2019.
- PTO to use the library on April 8, 2019 from 8:00 a.m. – 10:00 a.m. to hold a breakfast for the MBPD and Crossing Guards.

POLICY

Chair: Chris Dudick

Mr. Dudick moved, seconded by Mrs. Dolan the following resolution:

BE IT RESOLVED to approve the first read of the following:

- P 0141.1 Board Member and Term - Sending District
- P 0141.2 Board Member and Term - Receiving District
- P 2422 Health and Physical Education

P 2431.3 Practice and Pre-Season Heat - Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
P 2610 Educational Program Evaluation
P&R 5111 Eligibility of Resident/Nonresident Students
P 5330.04 Administering an Opioid Antidote
R 5330.04 Administering an Opioid Antidote
P 5337 Service Animals
P 5756 Transgender Students
P & R 7440 School District Security
P 8860 Memorials

The following policies and regulations will replace "Electronic Violence and Vandalism Reporting System (EVVRS) with "Student Safety Data System (SSDS)"

P 2425.06 Unsafe School Choice Option
R 2460.8 Special Education - Free and Appropriate Public Education
P 5530 Substance Abuse
P&R 5600 Student Discipline/Code of Conduct
P&R 5611 Removal of Students for Firearms Offenses
P&R 5612 Assaults on District Board of Education Members or Employees
P&R 5613 Removal of Students for Assaults with Weapons Offenses
P&R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses

GENERAL ITEMS

- Next meeting date April 30, 2019 at 7:00 p.m.

Mr. Ruoff moved, seconded by Mrs. Dolan the following General resolutions:

- BE IT RESOLVED to approve the purchase of \$50 Barnes and Noble gift cards as awards for the 8th grade awards from funds donated by the following Monmouth Beach organizations:

Sandpipers of Monmouth Beach
Monmouth Beach Beautification Committee
Monmouth Beach Fire Company
Monmouth Beach PBA (2)
Monmouth Beach Board of Education
Monmouth Beach School Student Council
Monmouth Beach Teacher's Association
Monmouth Beach Cultural Center
Monmouth Beach PTO
Monmouth Beach Ladies Fire Auxillary (2)
Monmouth Beach First Aid Squad
Monmouth Beach Historical Society
Beverly McClave (Class of 1957)

- BE IT RESOLVED to approve Character scholarship awards funded by Shore to Help and Paul Sgro and presented at Eighth Grade Graduation.

EXECUTIVE SESSION

The Board went into Executive Session at 7:55 p.m.

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by Attorney/Client Privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety for property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension
- Proposed goals of the Superintendent or evaluations of Superintendent.

The Board came out of Executive Session at 8:15 p.m.

ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

Mission Statement

Our mission is to create lifelong leaders and contributors who will successfully meet the challenges of the 21st century. The goal of the school is to teach behaviors which help create and maintain a positive learning environment, to use teaching techniques which recognize that students have different learning styles and multiple intelligences, and to teach students to become independent thinkers and learners. Our students will all achieve the NJ Core Curriculum Content Standards as they strive to maintain a "tradition of excellence." Quality education for all students is a constant objective.