

MINUTES

MONMOUTH BEACH BOARD OF EDUCATION

July 28, 2020 – 7:00 PM

CALL TO ORDER

Vice President Dolan called the meeting to order at 7:00 P.M. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT - Mrs. Kay, Mrs. Dolan, Mr. Dudick, Mr. L. Decker (call in), Mrs. Andrews, Mr. Vecchio, Mr. Marowitz, Dr. Sasso, Mr. B. Decker

ALSO PRESENT – Ms. Alfone, Superintendent of Schools

PRESENTATION

There were no presentations.

CORRESPONDENCE/DISCUSSION

There were no correspondence or discussion items.

Motion was made by Mrs. Dolan, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item.

Ayes (9), Nays (0), Absent (0)

APPROVAL OF MINUTES

BE IT RESOLVED to approve the minutes of:

June 10, 2020 (Special)

June 17, 2020 (Special)

June 24, 2020

SUPERINTENDENT'S REPORT

Comments from the Superintendent –

Christopher Harris will be starting in our district Monday, August 1, 2020. He brings a wealth of experience from both the special education side, and the innovation and technology world.

Calendar Change

- Staff will return to school for 3 staff days only – September 2, 3 and 4, 2020
- Provide time for health and safety professional development and more in-depth instructional planning
- Students will return to school on September 8, 2020. September 8 and 9 will be early release days.
- May 5, 2021 will now be a full day and not an early release.
- Last day of school is now June 22, 2021 (June 21, June 22 will be early release days).

SUPERINTENDENT'S REPORT (continued)

Reopening of schools

- Ms. Alfone thanked all of those families and staff members who participated in our opening of schools survey. The Reopening of Schools Task Force, which has met 4 times, utilized this information to help inform creation of the plan.
- 78% of families expressed a desire to resume on site instruction with health and safety procedures in place.
- 19% of the families were unsure if they would send their children to on site instruction.
- 1% of the families indicated they would not send their children back in the fall.
- Our on-site plan; 5 days of on-site instruction, full days, with safety and health procedures in place. Students will be required to wear masks when they cannot maintain 6 feet of space -
 - Splitting of the Pre-K, 1, 3 and 4 will allow for students to maintain ample social-distancing in the classrooms when seated at desk space. Additional hiring required – positions on tonight's agenda.
 - Taking advantage of our larger spaces for larger groups
- Synchronous instruction will also be provided 5 days a week through live stream to those students and families who are electing to participate in virtual instruction –
 - Swivl-robotic arm with a sensor and two way audio-full immersive experience.
- Full virtual plan (entire building virtual): articulated schedule which follows the students' early dismissal schedule for live instruction and then provides time in the afternoon for additional small group instruction, teacher planning, parental communication, enrichment, and additional intervention opportunities.
- Teachers will all have Google Classrooms and we will be streamlining the number of classrooms students will have to access.
- Further details about the overall plan will be articulated at the Parent Forums in August. Dates can be found in the letter that was sent home last week.
- Anyone opting for the virtual plan to start should contact me as soon as possible.
- Plan has to be submitted to the County by August 8, 2020 and then will be approved on an August agenda.

Safety Equipment Purchased

- Two temperature screening kiosks.
- Signage for social distancing; floor spots and wall signs.
- Bathroom occupancy signs.
- 2-electrostatic sanitizing sprayers.
- Additional hand sanitizing dispensers installed.
- Signage for entry ways for social distancing.
- Additional masks if needed.
- Face shields for staff as an additional protective layer.
- 3-sided plexiglass desk shields for Pre-K, K and additional small group instructional spaces.
- Plexiglass barriers for front office counter.

SUPERINTENDENT'S REPORT (continued)

Implementation of LinkIt Benchmark Assessment

- Benchmarking tool to be used in Grades K – 8 for measuring progress towards standards mastery in ELA and Math. Given three times a year (electronically). Data tied to standards to inform small group and individualized instruction in the classroom.
- In September, we will be reviewing data about the previous year to capture potential areas of learning loss from March – June. This will help to inform instruction moving forward in the new school year.
- Also a warehousing component, where assessment data can be archived year-to-year and follows the student to inform instruction in successive years.

Motion was made by Mrs. Dolan, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following items (A - B).

Ayes (9), Nays (0), Absent (0)

A. **BE IT RESOLVED** to approve the following:

STATISTICAL INFORMATION

Student Enrollment as of June 17, 2020

Preschool	16
K	20
Grade 1-1	13
Grade 1-2	13
Grade 2-1	12
Grade 2-2	12
Grade 3	19
Grade 4 -1	13
Grade 4-2	13
Grade 5 - 1	11
Grade 5 - 2	10
Grade 6 - 1	13
Grade 6 - 2	13
Grade 7 - 1	16
Grade 7 - 2	14
Grade 8 - 1	15
Grade 8 - 2	<u>15</u>
Total	238

Student Attendance

September	98.0%	February	94.0%
October	96.5%	March	97.0%
November	93.5%	April	100%
December	93.0%	May	100%
January	93.0%	June	100%

Staff Attendance

September	98.5%	February	98.5%
October	97.5%	March	99.5%
November	97.0%	April	100%
December	97.5%	May	100%
January	97.7%	June	100%

SUPERINTENDENT'S REPORT (continued)

- B. Fire Drills – N/A
- Security Drill – N/A

Motion was made by Mrs. Dolan, seconded by Mrs. Andrews and carried by voice vote that the Board approve the following item (C).

Ayes (9), Nays (0), Absent (0)

- C. Upon the recommendation of the Superintendent, **BE IT RESOLVED** to approve the revised calendar for the 2020-2021 school year.

PTO PRESENTATION – Caroline Quattrochi

Ms. Quattrochi shared the following with the Board:

- This year the PTO is going to suspend their fundraising activities to give the community the opportunity to work through the effects of the virus.
- The theme this year will be “The Year of Gratitude”.
- The PTO will be sending home welcome packets to students.
- Ms. Quattrochi had an opportunity to meet with Ms. Alfone and Mr. Harris and they are very excited about working with the new administration.

PUBLIC DISCUSSION

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statutes associated with disruption of a public meeting.

FINANCE

Chair: Ken Marowitz
Joseph Vecchio, Karen Dolan, Vincent Sasso

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (A).

Ayes (9), Nays (0), Absent (0)

- A. **BE IT RESOLVED** to approve the following financial report
 - July 2020 Bill List in the amount of \$84,450.04.
 - Payroll Gross total for June 2020 in the amount of \$321,464.74.

FINANCE (continued)

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by voice vote that the Board approve the following item (B).

Ayes (9), Nays (0), Absent (0)

- B. **BE IT RESOLVED** the Board will apply under the CARES ACT for Digital Divide Grant.

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by voice vote that the Board approve the following item (C).

Ayes (9), Nays (0), Absent (0)

- C. **BE IT RESOLVED** to approve NJSIG Monmouth Ocean County Shared Services Insurance Fund Indemnity and Trust three-year agreement effective July 1, 2020 through June 30, 2023.

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (D).

Ayes (9), Nays (0), Absent (0)

- D. **BE IT RESOLVED** to approve the contract between Monmouth Beach School District and NJ Care LLC (New Jersey Center for Autism Resources and Education for the 2020-2021 school year at the following rates:
- Not to exceed 210 hours of behavior analytic consultation by a BCBA throughout the 2020-2021 academic school year (~5 hours/week of behavior analytic consultation). Budget not to exceed \$26,250
 - Not to exceed 17.5 hours/week of direct service throughout the 2020-2021 academic school year. Budget not to exceed \$45,500
 - The fee for BCBA consultation services is \$125/hour
 - The fee for direct services (ABA therapy/Discrete Trial Teaching) is \$65/hour

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (E).

Ayes (9), Nays (0), Absent (0)

- E. **BE IT RESOLVED** to approve the contract for partnership with *LinkIt* to provide standards-aligned, benchmark assessments, and data warehouse for the 2020-2021 school year in the amount of \$5,318.00, providing rich data tied to standards progress is provided for each student, integrated with our SIS, Realtime, and syncs rostering nightly. This allows historical data to follow the student from year-to-year. Allows for individualized instruction to be more targeted and necessary for identification of learning gaps.

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (F).

Ayes (9), Nays (0), Absent (0)

- F. **BE IT RESOLVED** to approve the following contracts for the 2020-2021 school year for **Digital Tools for Instruction** :
- Renewal of Learning A-Z license agreement at a total cost of \$1,049.75.
 - Screencastify License for staff. Allows teachers to screencast lessons as an additional layer to virtual learning and future flipped classroom opportunities at a total cost of \$1,000.00.

FINANCE (continued)

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by voice vote that the Board approve the following item (G).

Ayes (9), Nays (0), Absent (0)

- G. **BE IT RESOLVED** for the Board to accept the Boards Corrective Action Plan for the implementation of the recommendation for the FY20 Audit. (*Attachment 4*)

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (H).

Ayes (9), Nays (0), Absent (0)

- H. **BE IT RESOLVED** that there was a State Aid Reduction in the amount of \$5,274.00 in Special Education Categorical Aid and the Board has determined to replace that loss with unbudgeted fund balance in the same amount.

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (I).

Ayes (9), Nays (0), Absent (0)

- I. **BE IT RESOLVED** to approve 24 Swivl kits and hardware in the amount of \$23,688.00.

Motion was made by Mr. Marowitz, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (J).

Ayes (9), Nays (0), Absent (0)

- J. **BE IT RESOLVED** to approve 50 Samsung Galaxy tablets (\$277.00 ea.) in the amount of \$11,350.

PERSONNEL

Chair: Barbara Kay
Boyd Decker, Chris Dudick, Melanie Andrews

Motion was made by Mrs. Kay, seconded by Mrs. Andrews and carried by voice vote that the Board approve the following item (A).

Ayes (9), Nays (0), Absent (0)

- A. **BE IT RESOLVED** to approve Jaclyn Murray to take NJ Family Leave effective September 1, 2020 for 12 weeks with an anticipated return date of November 30, 2020.

Motion was made by Mrs. Kay, seconded by Mrs. Andrews and carried by voice vote that the Board approve the following item (B).

Ayes (9), Nays (0), Absent (0)

- B. **BE IT RESOLVED** to approve Jessica Clark to take NJ Family Leave effective September 1, 2020 for 12 weeks with an anticipated return date of November 30, 2020.

PERSONNEL (continued)

Motion was made by Mrs. Kay, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (C).

Ayes (9), Nays (0), Absent (0)

- C. **BE IT RESOLVED** to retroactively approve the formation of a MB Task Force to create reopening plans for September 2020. Each of the following MBTA members will be paid at the contractual rate of \$54/hour not to exceed 10 hours each of work during the summer:

Kara Sheridan, Nancy Pietz, Dottie Mahoney, Cindy Zayko, Sue Gillick, Denise Sullivan, Tracy Pennell

Other members of the Task Force will include Jessica Alfone, Greg Zweemer, Pete Genovese, Chris Dudick, and Melanie Andrews at no compensation.

Motion was made by Mrs. Kay, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (D).

Ayes (9), Nays (0), Absent (0)

- D. **BE IT RESOLVED** to approve payment to Cynthia Zayko, Christine Priest, and Deborah Tuzzo at their per diem rate of pay for special education services to be provided during the summer of 2020, not to exceed three days each.

Motion was made by Mrs. Kay, seconded by Mrs. Andrews and carried by voice vote that the Board approve the following item (E).

Ayes (9), Nays (0), Absent (0)

- E. **BE IT RESOLVED** to approve the following additional staff positions for the 2020-2021 school year:

- One Elementary School Teacher
- One Preschool Teacher
- Two Instructional Aides

Motion was made by Mrs. Kay, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (F).

Ayes (9), Nays (0), Absent (0)

- F. **BE IT RESOLVED** to approve the following tenured and non-tenured certified staff salaries as per Teacher Salary Guide for the 2020-2021 school year

STEP	LAST NAME	FIRST NAME
MA Step 10-11	Bowlby	Rianne
BA Step 14	Brown	Barbara
BA Step 3	Ciaglia	Danielle
MA Step 10-11	Clark	Jessica
BA Step 12	Deininger	Erin
MA Step 6	DePalma	Nicole
MA Step 8-9	Freglette	Tina
BA Step 8-9	(Fuchs) Murray	Jaclyn
BA Step 13	Gallo	Lori
BA Step 4 (.50)	Garcia	Jennifer
MA Step 20	Gillick	Susan
BA Step 12	M. Kammerer	Michael
MA Step 14	LoPiccolo	Dina
BA Step 20	Mahoney	Dorothy

PERSONNEL (continued)

F BE IT RESOLVED to approve the following tenured and non-tenured certified staff salaries as per Teacher Salary Guide for the 2020-2021 school year (continued)

BA Step 10-11	Marino	Debra
MA Step 10-11	Maxcy	Alexandria
MA + 30 Step 8-9	McMahon	Alison
BA Step 1-2 (.50)	Mitchell	Brianne
MA Step 6	(Mogavero) R. Kammerer	Rachel
MA Step 6	(Owens) Mergner	Amanda
BA Step 10-11	Pennell	Tracy
MA Step 20	Pietz	Nancy
BA Step 7	Poznak	Kory
MA Step 20 (.20)	Priest	Christine
BA Step 7	Rossi	Emily
BA Step 20	Santry	Stephanie
MA Step 20	Sheridan	Kara
MA + 30 Step 20	Silakowski	Doreen
MA 12 (.60)	Stafford	Linda
MA Step 20	Sullivan	Denise
MA Step 19 (.20)	Tuzzo	Debra
MA Step 14	Vaccarelli	Meghan
BA Step 15	Vastano	Jason
BA Step 17	Vincelli	Peter
MA Step 20 (.60)	Zayko	Cynthia

CURRICULUM AND INSTRUCTION

Chair: Chris Dudick
Melanie Andrews, Chris Dudick, Boyd Decker

Motion was made by Mr. Dudick, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item (A).

Ayes (9), Nays (0), Absent (0)

- A. **BE IT RESOLVED** to approve the following teacher workshops:
- Meghan Vaccarelli to attend Wilson Foundations Level K (Kindergarten) on August 17, 2020 at a cost of \$350.00.

BUILDING AND GROUNDS

Chair: Vincent Sasso
Ken Marowitz, Karen Dolan, Joe Vecchio

Motion was made by Dr. Sasso, seconded by Mrs. Andrews and carried by voice vote that the Board approve the following item.

Ayes (9), Nays (0), Absent (0)

- **BE IT RESOLVED** to approve the Building Use Application for Monmouth Beach Borough Commissioner Stickle to hold a community meeting in the gym on July 29, 2020 from 6:00 p.m. – 8:00 p.m. following all social distancing guidelines and occupancy.

POLICY

Chair: Melanie Andrews

Motion was made by Mrs. Andrews, seconded by Mr. Marowitz and carried by voice vote that the Board approve the following item (A).

Ayes (9), Nays (0), Absent (0)

- A. BE IT RESOLVED to approve the first read of the following policies:
- 1649 – Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) - Policy (M) (NEW)
 - 2270 - Religion in Schools -Policy
 - 2431.1 – Heat Participation Policy for Student-Athlete Safety - Policy (M)
 - 2622 – Student Assessment - Policy (M)
 - 5111 – Eligibility of Resident/Nonresident Students - Policy & Regulation (M)
 - 5200 - Attendance - Policy & Regulation (M)
 - 5320 – Immunization - Policy & Regulation
 - 5330.04 – Administering an Opioid Antidote – Policy & Regulation (M)
 - 5610 – Suspension - Policy & Regulation (M)
 - 5620 - Expulsion – Policy (M)
 - 8320 - Personnel Records – Policy & Regulation (M)

GENERAL ITEMS

After Board discussion it was decided to change the August Board of Education meeting to August 27, 2020 at 7:00 P.M. The Buildings and Grounds/Finance Committee will meet on August 20, 2020 at 7:15 A.M. and the Curriculum Committee will meet on August 19, 2020 at 7:15 A.M.

ADJOURNMENT – 7:29 P.M.

There being no further discussion, motion was made by Mrs. Dolan, seconded by Mrs. Andrews and carried by roll call vote that the Board adjourn the meeting at 7:29 P.M.
Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Mission Statement

Our mission is to create lifelong leaders and contributors who will successfully meet the challenges of the 21st century. The goal of the school is to teach behaviors which help create and maintain a positive learning environment, to use teaching techniques which recognize that students have different learning styles and multiple intelligences, and to teach students to become independent thinkers and learners. Our students will all achieve the NJ Core Curriculum Content Standards as they strive to maintain a "tradition of excellence." Quality education for all students is a constant objective.