

MINUTES
Monmouth BEACH SCHOOL
June 19, 2018 – 7:00 PM

CALL TO ORDER

President Ruoff called this meeting to order at 7:00 p.m. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Decker (arrived at 7:30 p.m.), Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

ALSO PRESENT: Mr. Ettore, Spt.

PRESENTATION

Mr. DeSantis' presentation on the HIB under the Antibullying Bill of Rights Act was postponed and will be rescheduled

CORRESPONDENCE

The following correspondence was noted:

NJ School Boards Association – completion of Board Member Training for Ken Marowitz and Barbara Kay

Dr. Lester Richens Executive County Superintendent of Schools – approval of Michael Ettore's contract

APPROVAL OF MINUTES

Mr. Ruoff moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to approve the minutes of May 15, 2018

SUPERINTENDENT'S REPORT

Mr. Ettore reported on various upcoming dates, Geospatial mapping and the all-purpose room project update. He introduced Denise McCarthy as the new Business Administrator that we will be sharing with Spring Lake.

Mr. Ettore and President Ruoff recognized Linda Considine, Interim Business Administrator, for her efforts over the past two years.

Mr. Ruoff moved seconded by Mrs. Kay to adopt the following resolution:

BE IT RESOLVED to affirm the HIB Form as presented by Mr. Michael E. Ettore with no incidents reported.

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to approve the following:

STATISTICAL INFORMATION

Student Enrollment as of May 31, 2018

Preschool	16
Kindergarten	22
Grade 1	19
Grade 2	24
Grade 3	17
Grade 4 - 1	13
Grade 4 - 2	14
Grade 5 - 1	14
Grade 5 - 2	15
Grade 6 - 1	14
Grade 6 - 2	15
Grade 7 - 1	13
Grade 7 - 2	12
Grade 8 - 1	19
Grade 8 - 2	<u>19</u>
Total	245

Special Education (Out of District): 2

One student in the following placements:

Oceanport Schools (1)

Harbor School (1)

Student Attendance

September	98%	February	92%
October	97%	March	95.5%
November	94%	April	96%
December	94.5%	May	96%
January	92.5%	June	

Staff Attendance

September	98.5%	February	94.5%
October	97.5%	March	93.5%
November	97.5%	April	95%
December	93.5%	May	95%
January	96.5%	June	

Fire Drills

May 11, 2018 at 11:00 a.m.

Security Drill

Evacuation (non fire) on May 25, 2018 at 10:00 a.m.

Mr. Ruoff moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve the Security Drill Statement of Assurance for the 2018-2019 school year.

Mr. Ruoff moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2018-2019 school year.

PUBLIC DISCUSSION

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statues associated with disruption of a public meeting.

There were approximately 8 people present, Mr. Kammerer, teacher, asked how the security plan was being addressed and if suggestions made by the staff were being acted upon. Mrs. Mahoney thanked Linda Considine for her work over the past two years.

PTO UPDATE

Mrs. Quatrocchi, PTO President, updated everyone on the PTO events. She also asked if the Board could somehow recognize local businesses who have contributed to events with donations.

FINANCE

Chair: Karen Dolan

Leo Decker, Ken Marowitz, Melanie Andrews

Mrs. Dolan moved seconded by Mrs. Kay to adopt the following resolution:

BE IT RESOLVED to approve the following financial report
Report of the Board Secretary – May 31, 2018
Cash Balances:

Fund 10	\$2,930,363.95
Fund 20	\$ 25,683.02
Fund 30	\$
Fund 40	\$
Fund 50	\$ 2,867.49
Fund 60	\$ 36,645.08

- Reconciliation Report for May
- Monthly transfer report
- Transfer from Fund 30 \$52,613.15 to Fund 10 and \$155,000 from Capital Reserve to Fund 10 for recently approved project
- June bill list in the amount of \$132,447.47
- Payroll report for May

In accordance with the reports attached:

Pursuant to NJAC 6:120-2.13(d), I certify as of May 31, 2018 no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.

Board Certification:

Pursuant to NJAC 6:20-2.3 (e), we certify that as of May 31, 2018 after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6:230-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Dolan moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to approve submission of the following grants through Elementary and Secondary Education Act (ESEA):

Title 1 Part A Basic	\$30,468
Title IIA Part A	5,686
Title III	193
Title IV	\$10,000

IDEA Basic	\$61,412
IDEA Preschool	\$ 880

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Dolan moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to approve insurance through New Jersey Schools Insurance Group for the 2018-2019 school year as follows:

	2017-2018	2018-2019
Commercial Package	\$28,405	\$26,435
E&O	\$ 7,538	\$ 7,599
Workers Compensation	\$34,594	\$40,953
Supplemental Indemnity	\$ 900	\$ 920
Student Accident	\$ 2,600	2,617
Selective Insurance-Flood	\$23,994	\$21,212

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Dolan moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve the following contracts/services:

Education:

Membership in the Brookdale Education Networks (Literacy, Technology, Mathematics/Science) for the 2018-2019 school year, not to exceed a total district cost of \$1,250.00.

Accutrain on line course \$695

Capstone-Brain Pop \$2,230

MyOn digital level library annual cost \$9,979

Shore Consortium for Gifted and Talented \$250 administrative fee and \$75 per student enrollment, trips at an additional cost

EDMENTUM – Study Island \$4,280
Blackboard – website and content management - \$2,817.04

Special Services:

Tender Touch Occupational Therapy to provide Occupational Therapy Services for the 2018/19 school year at a cost of \$85.00 per session, estimated annual cost \$42,000

Administrative:

Realtime Software and Services in the amount of \$10,360.00

Strauss Esmay Policy Consultants with online access and maintenance \$4,568.33

Systems 3000, Support, License, \$13,666 Hosting and Back Up \$3,626

Building and Grounds:

Eastern DataComm phone system support and maintenance \$4,372

Red Hawk Fire and Security – Central Monitoring \$400,

Fire Alarm Inspection \$1,825

Clock Inspection \$685

Alliance Commercial Pest Control \$260 per year

Scientific Water Conditioning \$683 per year

Jersey State Controls \$3,280

Critical Response Group (GeoRelevant Integrated Floor Plan in coordination with the Monmouth Beach Police at a cost of \$889.

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Dolan moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to approve the following regular tuition contracts with Monmouth Beach School in the amount of \$5,500.00 per student for the 2018-2019 school year:

L.A., K.C., G.K., G.O., E.R., and E.W.

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Dolan moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to approve the Monmouth Beach School Preschool Program for the 2018-2019 school year.

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Dolan moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to approve the following preschool tuition contracts with Monmouth Beach School in the amount of \$6,500.00 per student for the 2018-2019 school year:

C.C., K.F., I.L., P.L., M.M., H.M., R.P., T.S., D.T., L.W., P.W., C.D, and A.W.

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Dolan moved seconded by Mrs. Kay to adopt the following resolution:

BE IT RESOLVED to approve State Contract Quote from Extel Communications to provide and install new PA equipment as detailed in proposal at a cost of \$47,482.

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Dolan moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve agreement to lease two copiers through UBS Digital Office Solutions at a cost of \$583 monthly, cost per copy BW .0038 Color .045

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Dolan moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve AIA Document between Monmouth Beach Board of Education and Pharos Enterprises to provide construction services as per bid awarded on May 15, 2018 for the addition to the Monmouth Beach School in the amount of \$1,577,000.

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Dolan moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to approve the Shared Services Agreement between the Board of Education of Monmouth Beach and the Board of Education of Spring Lake for a shared Business Administrator in the amount of \$75,472.00 effective July 1, 2018 – June 30, 2019 as approved by the Monmouth County Superintendent of Schools.

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

PERSONNEL

Chair: Kelly Scaturro

Kathy Denker, Chris Dudick, Barbara Kay

Mrs. Scaturro moved seconded by Mrs. Anderson to adopt the following resolution:

BE IT RESOLVED to approve employment contract with Michael Ettore as Superintendent/Principal from July 1, 2018 through June 30, 2021 as reviewed and approved by the Monmouth County Superintendent of Schools.

Mrs. Scaturro moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to approve the following contracts from July 1, 2018 through June 30, 2019 as follows:

12 Month Employees:

Joshua DeSantis, Assistant Principal of Special Services - \$96,000
Greg Zweemer, Technology Coordinator - \$61,897
Dawn Fichera, Superintendent's Secretary - \$49,694
Kathleen Costello, School Secretary/Substitute Caller - \$48,037
Joan Konopka, Board of Education, Administrative Assistant - \$43,704
Robert Seidel, Head Custodian - \$54,221
Joseph Morizio, Custodian - \$38,460

Instructional Aides

Diane Bettinger	\$16.49
Carol Brady	\$16.49
Anne Pulous	\$15.44
Michelle Leite	\$14.70
Christine Savarese	\$14.70

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Scaturro moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to approve Dorothy Mahoney as the Cross Country coach and Michael Kammerer as the assistant for the 2018-2019 school year per the MBTA contract.

CURRICULUM AND INSTRUCTION

Chair: Kathy Denker

Kelly Scaturro, Chris Dudick, Barbara Kay

Mrs. Denker moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve the extraordinary services for the 2018 summer extended school year program from July 9, 2018 – August 3, 2018 for ages 4 – 6 and July 10, 2018 – August 16, 2018 for ages 7 – 12:

Kristen Hicks, Speech Services at \$60.00 per hour.

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Denker moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve 2018 summer extended school year PT services from Pat Dunphy Physical Therapy for one student at \$50.00 an hour, one hour each week for 5 weeks.

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Denker moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve Stacy Laurderdale, Ph.D., BCBA-D to provide Functional Behavior Assessment, including meetings, observations, interviews and complete report for a student ID 7042279177 at a cost of \$2,500

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Denker moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve the adoption of Charlotte Danielson: The Framework for Teaching staff evaluation model for the 2018-2019 school year, in partial fulfillment of the New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) teacher and educational services staff evaluation system requirements.

Mrs. Denker moved seconded by Mrs. Kay to adopt the following resolution:

BE IT RESOLVED to approve the following class trips for the 2018-2019 school year:

Grade 6 to visit Sterling Hill Mines, Ogdensburg, NJ for mine tour and rock collection on October 3, 2018 from 8:15 a.m. – 2:45 p.m.

Grade 6 to visit YMCA Camp Bernie in Port Murray, NJ from May 22 – May 24, 2019 at a cost of \$5,070.00 with transportation costs through Suburban/Coach USA of \$2,090.00.

Emily Rossi and band members to attend Shore Band Day at Shore Regional High School on October 5, 2018 from 1:00 until TBD. Transportation will be provided to the event by SRHS at no cost. Parents to pick up.

Kindergarten to walk and visit the MB Post Office on June 21, 2018 from 9:45 a.m. – 11:00 p.m.

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

Mrs. Denker moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve the Summer Reading Assignments for summer of 2018.

Mrs. Denker moved seconded by Mrs. Kay to adopt the following resolution:

BE IT RESOLVED to approve the following workshops:

Doreen Silakowski and Jason Vastano to attend NJ Science Teacher Convention and Workshop on October 24, 2018 at a cost of \$175.00 each.

Doreen Silakowski to attend Buehler Space Center Teacher Training for G & T on September 20, 2018 at no cost.

Doreen Silakowski and Dina LoPiccolo to attend G & T at Shore Consortium on September 28, 2018 at no cost.

BUILDING AND GROUNDS

Chair: Leo Decker

Ken Marowitz, Karen Dolan, Melanie Andrews

Mr. Decker moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve the following Building Use Application Forms:

- MB PTO to have use of the Music Rm for grades 4 – 8 as a PTO fundraiser for MBS students only to have instrumental music lessons with Emily Rossi on 7/18, 7/20, 7/25, 7/27, 08/01, 08/03, 08/15, and 08/17 from 10:00 a.m. – 1:30 p.m. The cost per student would be \$25 per 30 minute lesson. \$20 of proceeds to Mrs. Rossi and \$5 of proceeds to the PTO.

YES: Mr. Decker, Mr. Marowitz, Mr. Dudick Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Dolan, Mrs. Scaturro, Mrs. Andrews

POLICY

Chair: Christopher Dudick

Mr. Dudick moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to approve the first read of the following:

1550 - Equal Employment/Anti-Discrimination Practices – Policy & Regulation (M)

2431 - Athletic Competition - Policy (M)

2431.2 -Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad – Regulation (M)

5350 - Student Suicide Prevention - Policy & Regulation (M)

5533 - Student Smoking – Policy (M)

5535 - Passive Breath Alcohol Sensor Device - Policy

5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities Policy & Regulation (M)

GENERAL ITEMS

Next meeting date July 17, 2018 at 7:00 p.m., Committee meetings July 11 and 12th

Mr. Ruoff moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to approve the following Cross Country schedule for the 2018-2019 school year:

**MONMOUTH BEACH SCHOOL
CROSS COUNTRY SCHEDULE
2018-2019**

<u>DATE</u>	<u>TEAM</u>	<u>H= HOME/A = AWAY</u>
9/25/2018	Ranney	A
9/27/2018	Rumson	A
10/02/2018	Keansburg	H
10/10/2018	Fair Haven/Union Beach	H
10/16/2018	Little Silver	H
10/18/2018	Henry Hudson	A
10/22/2018	Red Bank	H
10/24/2018	Meet of Champions	A
	Location TBD	

Updated 06/14/2018 ALL MEETS START AT APPROX. 3:45 – 4:00

EXECUTIVE SESSION

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution: at 7:55 p.m.

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

 X Proposed goals of the Superintendent or evaluations of Superintendent.

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. Formal action will be taken when the meeting is reconvened

The meeting was reconvened at 8:48 p.m... Mr. Ettore’s annual evaluation was discussed at length. Suggestions and recommendations were made. Mr. Ruoff, Board President, will discuss the results with Mr. Ettore.

ADJOURNMENT

Mr. Ruoff moved seconded by Mrs. Dolan to adjourn at 8:50 p.m.

Respectfully Submitted,

Michael Ettore
Acting Board Secretary