

MINUTES
MONMOUTH BEACH BOARD OF EDUCATION
June 15, 2017 – 7:30 PM

CALL TO ORDER

President Ruoff called the meeting to order at 7:30 p.m. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

Mrs. Considine administer the oath of office to Barbara Kay who replaced David Roberts

ROLL CALL

PRESENT: Mr. Baker Mr. Decker, Mr. Dudick, Mr. Mariani, Mr. Ruoff, Mrs. Scaturro, Mrs. Kay

ABSENT: Mrs. Gardner, Mrs. Denker

ALSO PRESENT: Mr. Ettore, Superintendent, Mrs. Considine, Interim Business Administrator

PRESENTATION

Mr. Ettore presented a plaque to David Baker as follow:

PRESENTED TO DAVID BAKER FOR YOUR MANY YEARS OF OUTSTANDING SERVICE
(2000 - 2017) AND DEDICATION TO THE MONMOUTH BEACH SCHOOL DISTRICT

Mr. Ruoff spoke of Mr. Baker's accomplishments and dedication of service to the Monmouth Beach Board of Education

CORRESPONDENCE

Mrs. Considine read Dave Baker's letter of resignation effective June 24, 2017

APPROVAL OF MINUTES

Mr. Ruoff moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve the minutes of May 18, 2017

SUPERINTENDENT'S REPORT

Mr. Ettore presented the Superintendent's Report

PRESENTATION

Mr. Ettore present a plaque to David Roberts as follows:

PRESENTED TO DAVID ROBERTS FOR YOUR MANY YEARS OF OUTSTANDING SERVICE

(2005 - 2017) AND DEDICATION TO THE MONMOUTH BEACH SCHOOL DISTRICT

Mr. Ruoff thanked Mr. Roberts for his many years of service and dedication to the Monmouth Beach Board of Education

Harassment Intimidation and Bullying

Mr. Ruoff moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to affirm the HIB Form with no events as presented by Mr. Michael Ettore.

Mr. Ruoff moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve the following:

STATISTICAL INFORMATION

Student Enrollment as of May 31, 2017

Preschool	12
Kindergarten	17
Grade 1 - 1	10
Grade 1 - 2	10
Grade 2 - 1	08
Grade 2 - 2	08
Grade 3 - 1	12
Grade 3 - 2	15
Grade 4 - 1	13
Grade 4 - 2	13
Grade 5 - 1	14
Grade 5 - 2	14
Grade 6 - 1	14
Grade 6 - 2	13
Grade 7 - 1	18
Grade 7 - 2	18
Grade 8 - 1	15
Grade 8 - 2	<u>14</u>
Total	238

Special Education (Out of District): 4

One student in the following placements:

Oceanport Schools (2)

Harbor School (1)

Newmark School (1)

Student Attendance

September	99%	February	93%
October	97%	March	94%
November	95%	April	95%
December	94.5%	May	95%
January	93%	June	

Staff Attendance

September	96.5%	February	96%
October	99%	March	95%
November	98.5%	April	95.5%
December	93.5%	May	95.5%
January	97%	June	

Fire Drills

May 30, 2017 at 2:25 p.m.

Security Drill

Evacuation (non-fire) May 26, 2017 at 11:30 a.m.

Mr. Ruoff moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve the Security Drill Statement of Assurance for the 2017-2018 school year.

Mr. Ruoff moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2017-2018 school year.

PUBLIC DISCUSSION

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board’s intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, the noted that you are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statutes

Mrs. O’Neill, teacher, thanked Mr. Baker for all that he has done for the Monmouth Beach School

PTO UPDATE

Mrs. Scaturro the PTO Springfest is tomorrow, June 16, 2017. The 1 mile run will be incorporated into the Springfest. Everyone is hoping for good weather

FINANCE

Leo Decker, Chair

David Baker, Steve Mariani, Chris Dudick

Mr. Decker moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve the following financial reports:

- Report of the Board Secretary – May 31, 2017

Cash Balances:

May 31, 2017

Fund 10	\$2,433,883.52
Fund 20	\$ 1,283.00
Fund 30	\$ 52,613.15
Fund 40	\$ -
Fund 50	\$ 3,155.75
Fund 60	\$ 32,414.61

- Reconciliation Report for May
- May Payroll
- June bill list in the amount of \$110,676.37
- Monthly transfer report

In accordance with the reports attached:

Pursuant to NJAC 6:120-2.13(d), I certify as of May 31, 2017, no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.

Board Certification:

Pursuant to NJAC 6:20-2.3 (e), we certify that as of May 31, 2017 after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6:230-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL

YES: Mr. Baker Mr. Decker, Mr. Dudick, Mr. Mariani, Mr. Ruoff, Mrs. Scaturro, Mrs. Kay

Mr. Decker moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve the following annual contracts:

Curriculum and Instruction:

Danielson Group 2017-2018 regional staff evaluation instrument professional development services for which the Monmouth Beach School District's portion is \$7,071.

Membership in the Brookdale Education Networks (Literacy, Technology, Mathematics/Science) for the 2017-2018 school year, not to exceed a total district cost of \$1,250.00.

Learning A-Z annual amount of \$1,484.32

Discovery Education annual amount of \$1,600

Follett School Solutions annual amount of \$885

Teachscape/Frontline annual amount \$4,900

MyOn digital level library annual cost \$17,167

Shore Consortium for Gifted and Talented \$250 administrative fee and \$75 per student enrollment, trips at an additional cost

Special Services:

Tender Touch Occupational Therapy to provide Occupational Therapy Services for the 2017/18 school year at a cost of \$85.00 per session, estimated annual cost \$42,000

Administrative:

Realtime Software and Services in the amount of \$6,580

Strauss Esmay Policy Consultants with online access and maintenance \$4,485

Systems 3000, Support, License, Hosting and Back Up amount TBD

Building and Grounds:

Eastern DataComm phone system support and maintenance \$4,372

Red Hawk Fire and Security – Central Monitoring \$400,

Fire Alarm Inspection \$685

Clock Inspection \$400

Alliance Commercial Pest Control \$250 per year

Scientific Water Conditioning \$650 per year

ROLL CALL

YES: Mr. Baker Mr. Decker, Mr. Dudick, Mr. Mariani, Mr. Ruoff, Mrs. Scaturro, Mrs. Kay

Mr. Decker moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve the following regular tuition contracts with Monmouth Beach School in the amount of \$5,500.00 per student for the 2017-2018 school year: G.K., P.K., R.R.S., R.A.S., E.W., E.P., and L.A.

ROLL CALL

YES: Mr. Baker Mr. Decker, Mr. Dudick, Mr. Mariani, Mr. Ruoff, Mrs. Scaturro, Mrs. Kay

Mr. Decker moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve the Monmouth Beach School Preschool Program for the 2017-2018 school year.

Mr. Decker moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve the following preschool tuition contracts with Monmouth Beach School in the amount of \$6,500.00 per student for the 2017-2018 school year:

T.B., E.D., K.F., M.J., G.L., F.L., M.M., G.M., H.M., S.M., S.P., T.S., T., S., A.S., Lu.W., Li.W.

ROLL CALL

YES: Mr. Baker Mr. Decker, Mr. Dudick, Mr. Mariani, Mr. Ruoff, Mrs. Scaturro, Mrs. Kay

Mr. Decker moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to adopt the attached resolution to renew membership in NJ School Insurance Group, Monmouth Ocean County Shared Services Insurance Fund.

Mr. Decker moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve insurance through New Jersey Schools Insurance Group for the 2017-2018 school year as follows:

	(2016-17)FYI	2017-2018
Commercial Package	\$30,265	\$28,405
E&O	\$ 7,809	\$ 7,538
Workers Compensation	\$34,561	\$34,594
Supplemental Indemnity	\$ 944	\$ 900

Student Accident	\$ 2,758	\$ 2,600
Selective Insurance-Flood	\$29,160	\$29,160

ROLL CALL

YES: Mr. Baker Mr. Decker, Mr. Dudick, Mr. Mariani, Mr. Ruoff, Mrs. Scaturro, Mrs. Kay

Mr. Decker moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve New Jersey Schools Insurance Group, legal department, as an additional attorney of record for the district

Mr. Decker moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve allocation and submission of IDEA Consolidated Grant in the amount of:

Basic	\$60,271
Preschool	\$ 824

ROLL CALL

YES: Mr. Baker Mr. Decker, Mr. Dudick, Mr. Mariani, Mr. Ruoff, Mrs. Scaturro, Mrs. Kay

PERSONNEL

Sandi Gardner Chair,

Kathy Denker, Barbara Kay, Kelly Scaturro

Mrs. Scaturro moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve Dorothy Mahoney as the Cross Country coach and Michael Kammerer as the assistant for the 2017-2018 school year (stipend TBD pending MBTA and MBBOE contract negotiations).

Mrs. Scaturro moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve the following reappointments for the 2017-2018 school year. Salaries to be determined:

Custodial staff

- Robert Seidel
- Joseph Morizio

Secretarial staff

- Kathy Iannacone, Main Office Secretary
- Dawn Fichera, Secretary to Superintendent
- Joan Konopka, Board Office Assistant

Technology Coordinator	Greg Zweemer
Assistant Principal	Joshua DeSantis

Mrs. Scaturro moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to accept, with regret, the resignation of Andrea O’Connell, CST Secretary.

CURRICULUM AND INSTRUCTION

Chair Kathleen Denker

Kelly Scaturro, Sandi Gardner, Barbara Kay

Mrs. Kay moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve the following field trips:

- Retroactively approve the Kindergarten walking trip to the Post Office on June 7, 2017 from 9:45 a.m. – 11:30 a.m.
- Sixth grade field trip to Sterling Hill Mines on October 3, 2017 from 8:15 a.m. – 2:45 p.m.
- Sixth grade YMCA Camp Bernie trip on May 23, 2018 – May 25, 2018.

Mrs. Kay moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED, upon recommendation of the Superintendent, The adoption of Charlotte Danielson: The Framework for Teaching staff evaluation model for the 2017-2018 school year, in partial fulfillment of the New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) teacher and educational services staff evaluation system requirements.

BUILDING AND GROUNDS

David Baker, Chair

Chris Dudick, Leo Decker, Steve Mariani

Mr. Baker moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve the following Building Use Applications:

- Retroactively approve the PTO's Garden Club to meet in the courtyard on each Tuesday through the end of the 16-17 school year from 2:45 p.m. – 4:00 p.m.

POLICY

No updates

GENERAL ITEMS

Future meeting dates:

The time of the meeting will be changed from 7:30 p.m. to 6:00 on Thursday, July 20, 2017

EXECUTIVE SESSION

Mr. Ruoff moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session at 8:25 p.m. to discuss matters relating to:

 X Matters covered by Attorney/Client Privilege

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. Formal action will not be taken when the meeting is reconvened

Mr. Ruoff moved seconded by Mrs. Scaturro to come out of executive session at 9:20 p.m.

Mr. Douglas Kovats, Board Attorney, was also in Executive Session to discuss matters relating to pending litigation and his firm. No action was taken

ADJOURNMENT

Mr. Ruoff moved seconded by Mrs. Scaturro to adjourn at 9:22 p.m.

Respectfully Submitted,

Linda M. Considine
Interim Business Administrator