

MINUTES
MONMOUTH BEACH SCHOOL
May 28, 2019 – 7:00 PM

CALL TO ORDER

President Ruoff called this meeting to order at 7:05 p.m. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Marowitz, Mr. Sasso, Mrs. Dolan, Mrs. Kay, Mr. Ruoff, Mrs. Andrews

Mr. Dudick arrived at 7:10 p.m. Mrs. Scaturro arrived at 8:00 p.m.

ALSO PRESENT: Mr. Ettore, Superintendent, Mrs. McCarthy, SBA

ABSENT: Mr. Decker

PRESENTATION

The following presentations were made:

Mr. Ettore presented Tracy Pennell with the Teacher of the Year award. Mr. Ettore complimented Mrs. Pennell on her unwavering care for her children and ability to differentiate the learning process.

Mrs. Sullivan inducted the new members into the National Junior Honor Society and explained the criteria for selection.

CORRESPONDENCE

Mr. Ettore read a letter from Dr. Boccuti, the Superintendent of the Spring Lake Board of Education that stated that MBS and Spring Lake School District will not be renewing the Shared Services Agreement for a part time Business Administrator/Board Secretary for the 2019-2020 school year. The letter went on to say that while it was worth the try, Spring Lake was really not a part time position.

APPROVAL OF MINUTES

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to approve the minutes of April 30, 2019 and March 26, 2019

SUPERINTENDENT'S REPORT

Mr. Ettore discussed his Superintendent's report and noted that one confirmed HIB incident was determined by the School Safety Team. Mr. Ettore gave an update of the APR project stated that the ceremonial opening will be before the June 11, 2019 Board meeting. Once the final inspections are completed and a temporary certificate of occupancy is issued, the room can be used.

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolutions (A, B and C)

- A. Harassment Intimidation and Bullying

BE IT RESOLVED to affirm the HIB Form as presented by Mr. Michael E. Ettore.

B. BE IT RESOLVED to approve the following:

STATISTICAL INFORMATION

Student Enrollment as of April 30, 2019

Preschool	16
K – 1	13
K – 2	12
Grade 1	24
Grade 2	18
Grade 3-1	12
Grade 3-2	12
Grade 4	17
Grade 5 - 1	13
Grade 5 - 2	14
Grade 6 - 1	16
Grade 6 - 2	14
Grade 7 - 1	14
Grade 7 - 2	14
Grade 8 - 1	13
Grade 8 - 2	<u>11</u>
Total	234

Student Attendance

September	96.5%	February	94%
October	97%	March	93%
November	94%	April	94.5%
December	94%	May	
January	93%	June	

Staff Attendance

September	98.5%	February	91.5%
October	95.5%	March	91.5%
November	90 %	April	96.5%
December	86%	May	
January	94%	June	

Fire Drills

April 8, 2019 at 10:00 a.m.

Security Drill

Bomb Threat – April 29, 2019 at 11:10 a.m.

C. BE IT RESOLVED to approve the Affirmative Action Team to develop the Comprehensive Equity Plan based on the needs assessment in the district.

PUBLIC DISCUSSION

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statues associated with disruption of a public meeting.

Dottie Mahoney asked where she can see a copy of the budget. It was explained that it is advertised on the District's website. Mr. Ettore introduced Mr. Pete Genovese from Long Branch who will be providing BA services to Monmouth Beach. Mike Kammerer questioned the appearance of using Long Branch from a consolidation standpoint. It was explained that that was not a consideration as consolidation would have to be voted on.

PTO UPDATE

The run was a successful fundraiser and a few thousand dollars more than the previous year was raised. Springfest is coming up on June 15, 2019. The PTO has raised approximately \$ 36,000 so far for the new playground and are waiting on more quotes for the cost. The first quote came in around \$ 60,000.

FINANCE

Chair: Karen Dolan

Leo Decker, Ken Marowitz, Vincent Sasso

Mrs. Dolan moved seconded by Mrs. Andrews the following resolutions (1 through 14):

1. BE IT RESOLVED to approve the following financial reports:

Report of the Board Secretary – April 30, 2019

Cash Balances:

Fund 10	\$ 2,030,756.70
Fund 20	\$ (5,120.48)
Fund 30	\$ -
Fund 40	\$ (69,551.00)
Fund 50	\$ 3,927.22
Fund 60	\$ 46,712.49

- Reconciliation Report for April
- Monthly transfer report for April
- May bills list in the amount of \$ 222,471.53
- Gross payroll in the amount of \$ 139,148.59 for April 15, 2019 and \$ 136,745.57 for April 30, 2019 and

In accordance with the reports attached:

Pursuant to NJAC 6:120-2.13(d), I certify as of April 30, 2019 no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.

Board Certification:

Pursuant to NJAC 6:20-2.3 (e), we certify that as of April 30, 2019 after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6:230-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. BE IT RESOLVED to approve the following bus companies to provide quotes and services as needed for the 2019-2020 school year: Durham Bus Services, Hartnett Transportation, Jay's Bus Service, Seashore, MOESC, and Long Branch Schools.
3. BE IT RESOLVED to approve agreement with Monmouth Ocean Educational Services Commission to provide Substitute Nursing Services as needed for the 19-20 school year at a cost of \$56 for a registered nurse and \$44.50 for an LPN
4. BE IT RESOLVED to approve MBS' membership in the Brookdale Education Networks (Literacy, Technology, Math/Science) for the 2019-2020 school year, not to exceed a total district cost of \$1,250.00.
5. BE IT RESOLVED to approve the renewal of Edmentum (Study Island) for the 2019-2020 school year for Math grades 2 – 8 at a cost of \$1,815.00.
6. BE IT RESOLVED to approve the Settlement Agreement and Release between American Leak Detection Inc and Monmouth Beach BOE in the amount of \$2,300.00.
7. BE IT RESOLVED to approve the WRS (Wilson Reading) Advanced Word Study Online Course (steps 7 -12) for Lori Gallo at a cost of \$1,000.00.
8. BE IT RESOLVED to approve agreement between Jersey State Controls and Monmouth Beach School District for the 2019-2020 school year at a cost of \$3,350.00.
9. BE IT RESOLVED to approve agreement between Strauss Esmay Associates and Monmouth Beach School District for the 2019-2020 school year at a cost of \$4,685.00.
10. BE IT RESOLVED to approve agreement between Blackboard Inc. and Monmouth Beach School District for the 2019-2020 school year at a cost of \$2,873.38
11. BE IT RESOLVED to approve agreement between Realtime Information Technology and Monmouth Beach School District for the 2019-2020 school year at a cost of \$10,730.00.
12. BE IT RESOLVED to approve agreement between Eastern Datacomm and Monmouth Beach School District for the 2019-2020 school year at a cost of \$4,372.00.

13. BE IT RESOLVED to approve the Accutrain OnDemand Contract for staff professional development services at a cost of \$695.00 per year.

14. BE IT RESOLVED to approve the acceptance of a Safety Grant in the amount of \$ 3,214.82 from New Jersey Schools Insurance Group.

YES (to all): Mr. Marowitz, Mr. Dudick, Mr. Sasso, Mrs. Dolan, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

PERSONNEL

Chair: Barbara Kay

Kelly Scaturro, Chris Dudick, Melanie Andrews

Mrs. Kay moved seconded by Mrs. Dolan the following resolutions (A and B)

A. BE IT RESOLVED to approve the following tenured and non-tenured certified staff for the 2019-2020 school year and to approve salaries as per Teacher Salary Guide for the 2019-2020 school year

STEP	LAST NAME	FIRST NAME
MA Step 9-10	Bowlby	Rianne
BA Step 13	Brown	Barbara
MA Step 9-10	Clark	Jessica
BA Step 11	Deiningner	Erin
MA Step 5	DePalma	Nicole
MA Step 7-8	Freglette	Tina
BA Step 7-8	Fuchs Murray	Jaclyn
BA Step 12	Gallo	Lori
BA + 30 Step 20	Gillick	Susan
BA Step 11	Kammerer	Michael
MA Step 13	LoPiccolo	Dina
BA Step 20	Mahoney	Dorothy
BA Step 9-10	Marino	Debra
MA Step 9-10	Maxcy	Alexandria
MA + 30 Step 7-8	McMahon	Alison
MA Step 5	Mogavero	Rachel
BA + 30 Step 5	Owens	Amanda
BA Step 9-10	Pennell	Tracy
MA Step 20	Pietz	Nancy
BA Step 6	Poznak	Kory
MA Step 20 (.10)	Priest	Christine
BA Step 6	Rossi	Emily

BA Step 20	Santry	Stephanie
MA Step 20	Sheridan	Kara
MA + 30 Step 20	Silakowski	Doreen
MA 11 (.60)	Stafford	Linda
MA Step 20	Sullivan	Denise
MA Step 18 (.60)	Tuzzo	Debra
MA Step 13	Vaccarelli	Meghan
BA Step 14	Vastano	Jason
BA Step 16	Vincelli	Peter
MA Step 20 (.60)	Zayko	Cynthia

B. BE IT RESOLVED to retroactively approve Sydney Tuzzo to complete her 10 service hours for her psych degree at Monmouth Beach School under the direction of Deborah Tuzzo on Monday, May 6 and Friday, May 10.

YES (to all): Mr. Marowitz, Mr. Dudick, Mr. Sasso, Mrs. Dolan, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

CURRICULUM AND INSTRUCTION

Chair: Kelly Scaturro

Melanie Andrews, Chris Dudick, Barbara Kay

Mrs. Kay moved seconded by Mrs. Dolan the following resolutions (A through H)

A. BE IT RESOLVED to approve Monmouth Beach School District 2019-2020 Summer Reading Support Position, Rate: \$30 Per Hour (Not to Exceed 20 Hours) as follows:

Nancy Pietz	10 hours	\$300.00
Kory Poznak	10 hours	\$300.00

B. BE IT RESOLVED to approve the 2019-2020 Regional Professional Development Plan.

C. BE IT RESOLVED to approve the 2019-2020 Regional District Mentoring Plan..

D. BE IT RESOLVED to approve Monmouth Beach School District 2019-2020 Curriculum Writing/Revision as follows:

Grade Pre-K English Language Arts – Tracy Pennell and Kara Sheridan

Up to 2 staff members not to exceed \$530 (10 hours in total @ \$53/hr., 5 hours each writer)

Grade Pre-K Mathematics – Tracy Pennell and Nancy Pietz

Up to 2 staff members not to exceed \$530 (10 hours in total @ \$53/hr., 5 hours each writer)

Grade Pre-K Science – Tracy Pennell and Nancy Pietz

Up to 2 staff members not to exceed \$530 (10 hours in total @ \$53/hr., 5 hours each writer)

Grade Pre-K Social Studies – Tracy Pennell and Kara Sheridan

Up to 2 staff members not to exceed \$530 (10 hours in total @ \$53/hr., 5 hours each writer)

Grades Pre-K-8 Guidance – Denise Sullivan

Up to 2 staff members not to exceed \$530 (10 hours in total @ \$53/hr., 5 hours each writer)

Grade K Social Studies – Nicole DePalma

Up to 2 staff members not to exceed \$530 (10 hours in total @ \$53/hr., 5 hours each writer)

Grade 1 Social Studies – Rachel Mogavero

Up to 2 staff members not to exceed \$530 (10 hours in total @ \$53/hr., 5 hours each writer)

Grade 2 Social Studies – Kory Poznak

Up to 2 staff members not to exceed \$530 (10 hours in total @ \$53/hr., 5 hours each writer)

Grade 3 Social Studies – Jacki Fuchs

Up to 2 staff members not to exceed \$530 (10 hours in total @ \$53/hr., 5 hours each writer)

Grade 4 Social Studies – Meghan Vaccarelli

Up to 2 staff members not to exceed \$530 (10 hours in total @ \$53/hr., 5 hours each writer)

Grade 5 Social Studies – Alison McMahon and Jason Vastano

Up to 2 staff members not to exceed \$530 (10 hours in total @ \$53/hr., 5 hours each writer)

Grade 6 Social Studies – Alison McMahon and Peter Vincelli

Up to 2 staff members not to exceed \$530 (10 hours in total @ \$53/hr., 5 hours each writer)

Grade 7 Social Studies – Erin Deininger and Peter Vincelli

Up to 2 staff members not to exceed \$530 (10 hours in total @ \$53/hr., 5 hours each writer)

Grade 8 Social Studies – Erin Deininger and Peter Vincelli

Up to 2 staff members not to exceed \$530 (10 hours in total @ \$53/hr., 5 hours each writer)

E. BE IT RESOLVED to approve the following workshops:

- Peter Vincelli to attend Creating Inspiring Classroom with SMART on May 16, 2019 at a cost of \$0.
- Retroactively approve Linda Stafford to attend SLJ Leadership Base camp and Diversity Workshop at Rutgers University on May 3, 2019 at a cost of \$0.

F. BE IT RESOLVED to approve the adoption of Charlotte Danielson: The Framework for Teaching teacher and staff evaluation model for the 2019-2020 school year, in partial fulfillment of the New Jersey Department of Education’s Excellent Educators for New Jersey (EE4NJ) teacher and educational services staff evaluation system requirements.

G. BE IT RESOLVED to approve the Shore Consortium for the Gifted and Talented Agreement for Participate on May 22, 2019 at a cost of \$560.00 for 7 students.

H. BE IT RESOLVED to approve the following trips:

- Grade 6 trip to Sterling Hill Mines on October 2, 2019 from 8:00 a.m. – 3:00 p.m.
- K walking trip to the MB Library on May 28 from 11:00 a.m. – 12 p.m. with a rain date of June 11.

YES (to all): Mr. Marowitz, Mr. Dudick, Mr. Sasso, Mrs. Dolan, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

BUILDING AND GROUNDS

Chair: Leo Decker

Ken Marowitz, Karen Dolan, Vincent Sasso

Mr. Marowitz moved seconded by Mrs. Dolan the following resolutions (A and B)

- A. BE IT RESOLVED to approve the following Building Use Application Forms:
- Retroactively approve the 8th Grade advisors to hold a 7th grade parent meeting in the gym on May 22, 2019 from 6:00 p.m. – 7:00 p.m.
 - Retroactively approve the PTO to hold Kidz Art sessions in the Art Room on 5/6/19, 5/13/19, 5/20/19, 6/3/19, and 6/10/19 from 2:45 p.m. – 3:45 p.m.
 - Retroactively approve the PTO to weed the atrium space for the garden project on Saturday, May 18, 2019 from 9:00 a.m. – 11:00 a.m.
- B. BE IT RESOLVED to approve Shady Tree to perform final grading, sod installation, and plant installation outside the new school additional at a cost of \$9,760.00.

YES (to both): Mr. Marowitz, Mr. Dudick, Mr. Sasso, Mrs. Dolan, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

POLICY

Chair: Christopher Dudick

No Report

GENERAL ITEMS

- Next meeting date June 11, 2019 at 6:30 p.m.

Mr. Ruoff moved seconded by Mrs. Dolan the following resolutions:

- BE IT RESOLVED to approve the Character Award funded annually from Shore To Help and presented at the 8th grade graduation in the amount of \$500.00 (divided between 2 students)
- BE IT RESOLVED to approve the Character Award funded annually from the Paul Sgro Scholarship Fund and presented at the 8th grade graduation in the amount of \$500.00 (1 student)..

EXECUTIVE SESSION

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

- _____ Matters rendered confidential by state or federal law
- _____ Personnel

- _____ Appointment of a public official
- _____ Matters covered by Attorney/Client Privilege
- _____ Pending or anticipated litigation
- _____ Pending or anticipated contract negotiations
- _____ Protection of the safety for property of the public
- _____ Matters which would constitute an unwarranted invasion of privacy
- _____ Matters in which the release of information would impair a right to receive funds from the United States Government
- _____ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- _____ Possible imposition of a civil penalty or suspension
- _____ Proposed goals of the Superintendent or evaluations of Superintendent.

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. Formal action will be taken when the meeting is reconvened

No Executive session was held.

ADJOURNMENT

Mr. Ruoff moved seconded by Mrs. Dolan to adjourn the meeting at 8:00 p.m.

Mission Statement

Our mission is to create lifelong leaders and contributors who will successfully meet the challenges of the 21st century. The goal of the school is to teach behaviors which help create and maintain a positive learning environment, to use teaching techniques which recognize that students have different learning styles and multiple intelligences, and to teach students to become independent thinkers and learners. Our students will all achieve the NJ Core Curriculum Content Standards as they strive to maintain a "tradition of excellence." Quality education for all students is a constant objective.