

MINUTES
MONMOUTH BEACH SCHOOL
April 30, 2019 – 7:00 PM

CALL TO ORDER

President Ruoff called this meeting to order at 7:10 p.m. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Decker, Mr. Marowitz, Mr. Dudick, Mrs. Andrews, Mrs. Dolan, Mr. Ruoff, Mrs. Scaturro, Mr. Sasso

ALSO PRESENT: Mr. Ettore, Superintendent, Mrs. McCarthy, SBA, BS

ABSENT: Mrs. Kay

PRESENTATION

Mr. Ettore and Mrs. McCarthy presented the Public Hearing on the proposed School Budget for the 2019-2020 fiscal year. A Power Point Presentation was made to explain the budget and the tax levy impact.

APPROVAL OF MINUTES

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to approve the minutes of March 19, 2019

SUPERINTENDENT'S REPORT

Mr. Ettore discussed changes to the school calendar, staffing changes for the 2019-2020 school year and provided an update on the status of the APR project.

A. Harassment Intimidation and Bullying

Mr. Ruoff moved seconded by Mrs. Dolan the following resolution:

BE IT RESOLVED to affirm the HIB Form as presented by Mr. Michael E. Ettore.

Mr. Ruoff moved seconded by Mrs. Dolan the following resolution:

B. BE IT RESOLVED to approve the following:

STATISTICAL INFORMATION

Student Enrollment as of March 29, 2019

Preschool	16
K – 1	13
K – 2	12

Grade 1	24
Grade 2	18
Grade 3-1	12
Grade 3-2	12
Grade 4	17
Grade 5 - 1	13
Grade 5 - 2	14
Grade 6 - 1	16
Grade 6 - 2	14
Grade 7 - 1	14
Grade 7 - 2	14
Grade 8 - 1	13
Grade 8 - 2	<u>11</u>
Total	233

Student Attendance

September	96.5%	February	94%
October	97%	March	93%
November	94%	April	
December	94%	May	
January	93%	June	

Staff Attendance

September	98.5%	February	91.5%
October	95.5%	March	91.5%
November	90 %	April	
December	86%	May	
January	94%	June	

Fire Drills

Wednesday, March 20, 2019 at 2:00 p.m.

Security Drill

Lockdown - Tuesday, March 26, 2019 at 9:00 a.m.

C. We had no inclement weather school closing days for the 2018-2019 school year. It is Mr. Ettore's recommendation that graduation take place on Monday, June 17 and the last day of school will also be Tuesday, June 18.

Mr. Ruoff moved seconded by Mrs. Dolan the following resolution:

BE IT RESOLVED to approve Monday, June 17 as our graduation date and Tuesday, June 18 as the last day of school for students and staff pending any additional school emergency closings. Both Monday, June 17 and Tuesday, June 18 days will be 12:30 p.m. dismissal days per MBTA contract.

Mr. Ruoff moved seconded by Mrs. Dolan the following resolution:

- D. BE IT RESOLVED to approve the following Mission Statement for our Future Ready School, Preparing Students for Success: **Our mission is to create lifelong leaders and contributors who will successfully meet the challenges of the 21st century. The goal of the district is to foster behaviors and attitudes that help create and maintain a positive learning environment where students are encouraged to take risks and learn from their mistakes. We commit to using innovative teaching techniques tailored to students' varying learning styles and needs. Students are supported as independent thinkers, creators, and learners through the accessibility and regular use of technology.** It is the district's goal that our students will *all* strive to maintain a tradition of excellence.

PUBLIC DISCUSSION

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statutes associated with disruption of a public meeting.

Dorothy Mahoney stated that it has been a pleasure to work with Donna O' Neill for twenty plus years.

PTO UPDATE

Mrs. Quatrocchi reported on upcoming PTO events, i.e. the Run and Springfest. She also mentioned that the PTO is changing it's By-Laws.

FINANCE

Chair: Karen Dolan

Leo Decker, Ken Marowitz, Vincent Sasso

Mr. Dolan moved seconded by Mrs. Andrews the following resolutions:

- A. BE IT RESOLVED to approve the following financial report
Report of the Board Secretary – March 31, 2019

Cash Balances:

Fund 10	\$ 2,124,774.96
Fund 20	\$ (28,794.78)
Fund 30	\$ -
Fund 40	\$ (69,551.00)
Fund 50	\$ 4,226.12
Fund 60	\$ 50,028.02

- Reconciliation Report for March 2019
- Monthly transfer report
- April bill list in the amount of \$ 266,768.27

- Payroll report for March

In accordance with the reports attached:

Pursuant to NJAC 6:120-2.13(d), I certify as of March 31, 2019, no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.

Board Certification:

Pursuant to NJAC 6:20-2.3 (e), we certify that as of March 31, 2019 after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6:230-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- B. BE IT RESOLVED to approve the submission of grant application for the 2019 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF Subfund for the purposes described in the application, in the amount of \$ 3,214.82
- C. BE IT RESOLVED to approve Bayada Nursing and Noval Nursing contracts for substitute nurses for the 2019-2020 school year.
- D. BE IT RESOLVED to approve contract with Shady Tree Landscaping and Snow Removal as per proposal attached.

ROLL CALL

Yes: Mr. Decker, Mr. Marowitz, Mr. Dudick, Mrs. Andrews, Mrs. Dolan, Mr. Ruoff, Mrs. Scaturro, Mr. Sasso

Mr. Dolan moved seconded by Mrs. Andrews the following resolution:

- E. BE IT RESOLVED to adopt the following resolution:

Adoption of 2019-2020 Budget

WHEREAS, the Monmouth Beach Board of Education adopted a tentative budget on March 19, 2019 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 13, 2019 and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press April 22, 2019; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 30, 2019; and

Mr. Dolan moved seconded by Mrs. Andrews the following resolution:

A4F

Tax Levy Certification Form A and B

- F. BE IT RESOLVED, that the amount required for school purposes in the school district of Monmouth Beach, County of Monmouth for the 2019-20 school year is \$ 4,948,692 and is required to be levied for local school district purposes.

Mrs. Dolan moved seconded by Mrs. Andrews the following resolutions:

Adoption of Tax Levy Schedule

- G. BE IT RESOLVED that Board of Education Adopt the tax levy schedule for the 2019-2020 school year and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

**MONMOUTH BEACH SCHOOL
TAX LEVY SCHEDULE**

General Fund Tax Levy	\$ 4,716,942
Debt Service Tax Levy	<u>231,750</u>
 Total Taxes to be Raised	 <u><u>\$ 4,948,692</u></u>

DATE	AMOUNT
July 15, 2019	\$ 412,391
August 15, 2019	412,391
September 13, 2019	412,391
October 15, 2019	412,391
November 15, 2019	412,391
December 13, 2019	412,391
January 15, 2020	413,391
February 14, 2020	\$ 412,391
March 13, 2020	412,391
April 15, 2020	412,391
May 15, 2020	412,391
June 15, 2020	<u>412,391</u>
	 \$ 4,948,962

- H. BE IT RESOLVED to retroactively approve the presence of a Monmouth Beach police officer in school while school is in session for 7 hours per day at an hourly rate of \$ 89.88 from February 28, 2019 through the end of the school year. This cost is being shared by the Borough of Monmouth Beach.
- I. BE IT RESOLVED to approve Denise Sullivan to receive an additional two hours of compensation in the amount of \$53.00/per hour for her second presentation at the March 22 in house Professional Development Day.

- J.** BE IT RESOLVED to retroactively approve NJ Care, LLC to provide behavior analytic consultation from February, 2019 through June, 2019 at a cost of \$13,500 and direct service collaboration from February, 2019 through June, 2019 at a cost of \$13,500 for a total of \$27,000.00.
- K.** BE IT RESOLVED to approve Phoenix Advisors, LLC to provide Municipal Advisory and Continuing Disclosure Services to the Monmouth Beach Board of Education in the amount of \$ 950 per filing year.

PERSONNEL

Chair: Barbara Kay

Kelly Scaturro, Chris Dudick, Melanie Andrews

Mrs. Scaturro moved seconded by Mrs. Dolan the following resolutions:

- A.** BE IT RESOLVED to approve the following non tenured certified staff for reappointment for the 2019-2020 school year in accordance with terms and conditions of the current 2017-2020 MBEA Teachers' Contract.

Alexandria Maxcy

Joshua DeSantis

Linda Stafford (0.60)

Cynthia Zayko (0.60)

Amanda Owens

Nicole DePalma

Rachel Mogavero ***Receiving tenure effective September 30, 2019

- B.** BE IT RESOLVED to approve Jessica Clark as the mentor for provisional teacher Samantha Hoag.
- C.** BE IT RESOLVED to approve Noreen Mulledy, Taylor Andretti, Andrea Herman, and Andrew Becker as substitute teachers for the remainder of the 2018-2019 school year.
- D.** BE IT RESOLVED to approve Lauren Dwyer as a volunteer for the tennis team for the 2019 season.
- E.** BE IT RESOLVED to accept with regret, the retirement of Donna O'Neill, effective July 1, 2019.
- F.** BE IT RESOLVED to rescind Peter Vincelli from the extracurricular stipend for the Boston trip.
- G.** BE IT RESOLVED to approve Jason Vastano for the extracurricular stipend for the Boston trip.

CURRICULUM AND INSTRUCTION

Chair: Kelly Scaturro

Melanie Andrews, Chris Dudick, Barbara Kay

Mrs. Andrews moved seconded by Mrs. Dolan the following resolutions:

- A.** BE IT RESOLVED to approve the following teacher workshops/Professional Development days:
- Amanda Owens to observe Chris Aviles, Coordinator of Innovation, Technology and 21st Century Skills business classes in Fair Haven on April 16, 2019.
 - Jacki Fuchs and Kory Poznak to attend Rutgers Reading and Writing Conference on October 25, 2019 at a cost of \$180.00 each.

- Denise Sullivan to attend the Joint Crisis Team meeting in Sea Girt on May 29, 2019 from 9 a.m. – 12:00 p.m.
- Doreen Silakowski to attend NJ Sustainability Summit on June 14, 2019 at a cost of \$35.00.

B. BE IT RESOLVED to approve the following trips:

- Retroactively approve the 6th grade walking trip to the Water Treatment Plant on April 17, 2019 from 10:00 a.m. to 12:00 p.m.
- Kindergarten to take a walking trip to tour the Monmouth Beach Police Department on May 8, 2019 from 9:45 a.m. – 12:00 p.m. with a rain date of May 9, 2019.

BUILDING AND GROUNDS

Chair: Leo Decker

Ken Marowitz, Karen Dolan, Vincent Sasso

Mr. Decker moved seconded by Mrs. Scaturro the following resolutions:

BE IT RESOLVED to approve the following Building Use Application Forms:

- A. PTO to hold pre-party family friendly dinner leading up to the PTO Run/Walk on May 10, 2019 from 5:00 p.m. – 8:30 p.m. in the gym.
- B. PTO to have use of the blacktop, gym, and bathrooms for the PTO Walk/Run and after party on May 11, 2019 from 7:00 a.m. – 2:00 p.m.
- C. Eighth Grade Advisors to hold an 8th grade parent meeting for Boston on May 22, 2019 from 7:00 p.m. – 9:00 p.m.
- D. Retroactively approve Shore Regional Little League to hold player pictures in the gym on April 13, 2019 from 7:30 a.m. – 11:30 a.m.
- E. PTO to cut down trees and clean up courtyard on May 4, 2019 from 7:00 a.m. – 11:00 a.m.

POLICY

Chair: Christopher Dudick

Mr. Dudick moved seconded by Mrs. Scaturro the following resolution:

BE IT RESOLVED to approve the second read of the following:

- P 0141.1 Board Member and Term - Sending District
- P 0141.2 Board Member and Term - Receiving District
- P 2422 Health and Physical Education
- P 2431.3 Practice and Pre-Season Heat - Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
- P 2610 Educational Program Evaluation
- P&R 5111 Eligibility of Resident/Nonresident Students
- P 5330.04 Administering an Opioid Antidote
- R 5330.04 Administering an Opioid Antidote
- P 5337 Service Animals
- P 5756 Transgender Students
- P & R 7440 School District Security
- P 8860 Memorials

The following policies and regulations will replace "Electronic Violence and Vandalism Reporting System (EVVRS) with "Student Safety Data System (SSDS)"

- P 2425.06 Unsafe School Choice Option
- R 2460.8 Special Education - Free and Appropriate Public Education
- P 5530 Substance Abuse
- P&R 5600 Student Discipline/Code of Conduct
- P&R 5611 Removal of Students for Firearms Offenses
- P&R 5612 Assaults on District Board of Education Members or Employees
- P&R 5613 Removal of Students for Assaults with Weapons Offenses
- P&R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses

GENERAL ITEMS

- Next meeting date May 28, 2019 at 7:00 p.m. (change from May 21, 2019)

EXECUTIVE SESSION

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

- _____ Matters rendered confidential by state or federal law
- _____ Personnel
- _____ Appointment of a public official
- _____ Matters covered by Attorney/Client Privilege
- _____ Pending or anticipated litigation
- _____ Pending or anticipated contract negotiations
- _____ Protection of the safety for property of the public
- _____ Matters which would constitute an unwarranted invasion of privacy
- _____ Matters in which the release of information would impair a right to receive funds from the United States Government
- _____ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- _____ Possible imposition of a civil penalty or suspension
- _____ Proposed goals of the Superintendent or evaluations of Superintendent.

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. Formal action will be taken when the meeting is reconvened

No executive session was held.

ADJOURNMENT

Mr. Ruoff moved seconded by Mrs. Dolan to adjourn at 8:20 p.m.

Mission Statement

Our mission is to create lifelong leaders and contributors who will successfully meet the challenges of the 21st century. The goal of the school is to teach behaviors which help create and maintain a positive learning environment, to use teaching techniques which recognize that students have different learning styles and multiple intelligences, and to teach students to become independent thinkers and learners. Our students will all achieve the NJ Core Curriculum Content Standards as they strive to maintain a "tradition of excellence." Quality education for all students is a constant objective.