

**MINUTES**  
**MONMOUTH BEACH SCHOOL**  
**April 24, 2018 – 7:00 PM**

**CALL TO ORDER**

President Ruoff called this meeting to order at 7:00 p.m. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Mr. Decker, Mr. Marowitz, Mr. Dudick (arrived 7:35 p.m.), Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro (arrived 7:40 p.m.), Mrs. Andrews

**ALSO PRESENT:** Mr. Ettore, Spt., Mrs. Considine, SBA

**ABSENT** Mrs. Dolan,

**PRESENTATION**

Mr. Ettore and Mrs. Considine presented the Public Hearing on proposed School Budget for the 2018-2019 school year. A Power Point Presentation was made to explain the budget and tax levy impact.

**CORRESPONDENCE**

**APPROVAL OF MINUTES**

Mr. Ruoff moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to approve the minutes of March 27, 2018

**SUPERINTENDENT'S REPORT**

Mr. Ettore reported on PARCC and science testing. He also reviewed the feedback from MB Staff regarding school safety and security

A. Harassment Intimidation and Bullying

Mr. Ruoff moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to affirm the HIB Form with no incidents as presented by Mr. Michael E. Ettore.

B. Mr. Ruoff moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve the following:

**STATISTICAL INFORMATION**

**Student Enrollment as of March 30, 2018**

Preschool	16
Kindergarten	22

Grade 1	19
Grade 2	24
Grade 3	17
Grade 4 - 1	13
Grade 4 - 2	14
Grade 5 - 1	14
Grade 5 - 2	16
Grade 6 - 1	14
Grade 6 - 2	15
Grade 7 - 1	13
Grade 7 - 2	12
Grade 8 - 1	19
Grade 8 - 2	<u>19</u>
Total	246

Special Education (Out of District): 2

One student in the following placements:

Oceanport Schools (1)

Harbor School (1)

Student Attendance

September	98%	February	92%
October	97%	March	95.5%
November	94%	April	
December	94.5%	May	
January	92.5%	June	

Staff Attendance

September	98.5%	February	94.5%
October	97.5%	March	93.5%
November	97.5%	April	
December	93.5%	May	
January	96.5%	June	

Fire Drills

March 28, 2018 at 10:40 a.m.

Security Drill

March 29, 2018 - Active Shooter at 9:35 a.m.

**PUBLIC DISCUSSION**

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members

of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statutes associated with disruption of a public meeting.

There were five teachers present. Mr. and Mrs. O'Keefe were also present.

## **PTO UPDATE**

Mrs. Scaturro reported on upcoming PTO events.

## **FINANCE**

Chair: Karen Dolan

Leo Decker, Ken Marowitz, Melanie Andrews

Mr. Marowitz moved seconded by Mr. Decker to adopt the following resolution:

**BE IT RESOLVED** to approve the following financial report

Report of the Board Secretary – March 31, 2018

Cash Balances:

Fund 10	\$2,713,325.38
Fund 20	\$ 29,704.41
Fund 30	\$ 52,613.15
Fund 40	\$
Fund 50	\$ 2,998.21
Fund 60	\$ 59,989.29

- Reconciliation Report for March
- Monthly transfer report
- April bill list in the amount of \$115,214.61
- Payroll report for March

In accordance with the reports attached:

Pursuant to NJAC 6:120-2.13(d), I certify as of March 31, 2018, no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.

Board Certification:

Pursuant to NJAC 6:20-2.3 (e), we certify that as of March 31, 2018 after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6:230-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

## **ROLL CALL**

Yes: Mr. Decker, Mr. Marowitz, Mr. Dudick, Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

Mr. Marowitz moved seconded by Mrs. Kay to adopt the following resolution:

**BE IT RESOLVED** to retroactively approve the following payment for the March 16 2018 Staff Professional Development Day at MBS:

Suicide Awareness Training for the staff from the Center for Counseling Services at a cost of \$600.00.

## **ROLL CALL**

Yes: Mr. Decker, Mr. Marowitz, Mr. Dudick, Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

Mr. Marowitz moved seconded by Mrs. Denker to adopt the following resolution:  
BE IT RESOLVED to approve resolution for participation in coordinated transportation through Monmouth Ocean Educational Services Commission from 2018 through 2023

**ROLL CALL**

Yes: Mr. Decker, Mr. Marowitz, Mr. Dudick, Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

Mr. Marowitz moved seconded by Mr. Decker to adopt the following resolution:  
Mr. Marowitz moved seconded by Mrs. Denker to adopt the following resolution:  
BE IT RESOLVED to approve the submission of grant application for the 2018 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF Subfund for the purposes described in the application, in the amount of \$2,395.45

**ROLL CALL**

Yes: Mr. Decker, Mr. Marowitz, Mr. Dudick, Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

Mr. Marowitz moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to approve Bayada Nursing and Noval Nursing contracts for substitute nurses for the 2018-2019 school year.

**ROLL CALL**

Yes: Mr. Decker, Mr. Marowitz, Mr. Dudick, Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

Mr. Marowitz moved seconded by Mrs. Scaturro to approve the following resolution  
BE IT RESOLVED to approve Seashore to provide transportation for one student to the Monmouth County Voc from May 11 – May 22 at a cost of \$2,000.00 pending attorney review of liability to provide the transportation. If there is no liability transportation will not be provided.

**ROLL CALL**

Yes: Mr. Decker, Mr. Marowitz, Mr. Dudick, Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

Mr. Marowitz moved seconded by Mr. Decker to adopt the following resolution:  
BE IT RESOLVED to approve contract with Shady Tree Landscaping and Snow Removal as per proposal attached

**ROLL CALL**

Yes: Mr. Decker, Mr. Marowitz, Mr. Dudick, Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

Mr. Marowitz moved seconded by Mrs. Kay to adopt the following resolution:  
BE IT RESOLVED to approve a Social Skills program at the Harbor School for current student # 1210 at an additional cost of \$60.00 per week effective April 24, 2018 through the end of the 2017-2018 school year.

**ROLL CALL**

Yes: Mr. Decker, Mr. Marowitz, Mr. Dudick, Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

Mr. Marowitz moved seconded by Mr. Decker to adopt the following resolution:

**Adoption of 2018-2019 Budget**

WHEREAS, the Monmouth Beach Board of Education adopted a tentative budget on March 20, 2018 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 16, 2018 and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press April 18, 2018; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 24, 2018; and

**Maintenance Reserve Account Withdrawal  
(Intercom upgrade – Monmouth Beach School)**

WHEREAS the Monmouth Beach Board of Education requests the approval of a maintenance reserve withdrawal in the amount of \$35,000. The district intends to utilize these funds for upgrading security items at the Monmouth Beach School.

NOW, THEREFORE BE IT RESOLVED that the budget be adopted for the 2018-2019 School Year and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

General Fund Current Expense	\$ 5,035,158
Capital Outlay & SDA Assessment	12,977
<b>Total General Fund</b>	<b>\$5,048,135</b>
Special Revenue Fund	90,639
Debt Service Fund	240,672
<b>Total</b>	<b>\$5,379,446</b>

**A4F**

**Tax Levy Certification Form A and B**

Mr. Marowitz moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED, that the amount required for school purposes in the school district of Monmouth Beach, County of Monmouth for the 2018-19 school year is \$ 4,865,125.00 and is required to be levied for local school district purposes.

**Adoption of Tax Levy Schedule**

Mr. Marowitz moved seconded by Mrs. Scaturro to adopt the following resolution:  
BE IT RESOLVED that Board of Education Adopt the tax levy schedule for the 2018-2019 school year and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

**MONMOUTH BEACH SCHOOL**

**TAX LEVY SCHEDULE**

General Fund Tax Levy	\$ 4,624,453.00
Debt Service Tax Levy	<u>240,672.00</u>

Total Taxes to be Raised \$ 4,865,125.00

DATE	AMOUNT
July 14, 2018	\$ 405,428.08
August 15, 2018	405,428.08
September 15, 2018	405,428.08
October 13, 2018	405,428.08
November 15, 2018	405,428.08
December 15, 2018	405,428.08
January 15, 2019	405,428.08
February 15, 2019	405,428.08
March 15, 2019	405,428.08
April 13, 2019	405,428.08
May 15, 2019	405,428.08
June 15, 2019	405,428.08
	<u>\$ 4,865,125.00</u>

## PERSONNEL

Chair: Kelly Scaturro

Kathy Denker, Chris Dudick, Barbara Kay

Mrs. Scaturro moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve Jessica Clark to begin her maternity leave on September 4, 2018 with forty six sick days and unpaid leave/disability beginning September 4, 2018 with an anticipated return date of January 2, 2019.

Mrs. Scaturro moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve Danielle Ciaglia as a substitute teacher for the 2017-2018 school year pending her issuance of CEAS certificates.

Mrs. Scaturro moved seconded by Mr. Marowitz to adopt the following resolution:

BE IT RESOLVED to approve the following non tenured certified staff for reappointment for the 2018-2019 school year in accordance with terms and conditions of the current 2017-2020 MBEA Teachers' Contract.

### 2017-2018 Step

Alexandria Maxcy	8
Rachel Mogavero	3
Linda Stafford (0.60)	9
Cynthia Zayko (0.60)	17
Emily Rossi	4 ***Receiving tenure effective September 2, 2018

## CURRICULUM AND INSTRUCTION

Chair: Kathy Denker

Kelly Scaturro, Chris Dudick, Barbara Kay

Mrs. Denker moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve the following teacher workshops/Professional Development days:

- Tracy Pennell to attend the regional workshops at Shore Regional High School for PreK curriculum at no cost on April 17, 2018.
- Lori Gallo to attend WRS Advanced Strategies for MSL Group Instruction on June 26 – June 28, 2018 at AIM Academy at Conshohocken, PA at a cost of \$650.00. Per diem hotel rate will be reimbursed at up to \$128 per night. Meals and incidentals for full days there is at \$64 per day and IRS mileage rate reimbursement.
- Ali Maxcy, Erin Deininger, Denise Sullivan, Peter Vincelli, Dorothy Mahoney, and Doreen Silakowski to attend a meeting at Shore Regional High School to review Honors Placement scores and create course recommendations for 8<sup>th</sup> graders transitioning to SRHS on Monday, June 11, 2018, at no cost.
- Meghan Vaccarelli to attend the Leadership Conference at Notre Dame including visit to preservice teacher class and learning research lab on April 19, 2018 at no cost to the district.

#### **ROLL CALL**

Yes: Mr. Decker, Mr. Marowitz, Mr. Dudick, Mrs. Denker, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

Mrs. Denker moved seconded by Mrs. Kay to adopt the following resolution

BE IT RESOLVED to approve the following trips:

- Kindergarten to walk to the MB Police Station to learn about 911 and law enforcement on May 16 from 9:45 a.m. – 12:00 p.m.

## **BUILDING AND GROUNDS**

Chair: Leo Decker

Ken Marowitz, Karen Dolan, Melanie Andrews

After discussion on the NJ Cursive Workshop and private companies using the building,

Mr. Decker moved seconded by Mrs. Kay to adopt the following resolution

BE IT RESOLVED to approve the following Building Use Application Forms:

- PTO to host Kidz Art 5 week session on 5/7, 5/14, 5/21, 6/4, and 6/11 in Room 8.
- Kathleen Britton to host a NJ Cursive Workshop on May 15, 17, 22, 24, 29, 31 and June 5, 7, 12 & 14 for Grades 2 – 5 from 3:30 p.m. – 5:30 p.m. at a cost of \$300 per student in Room 16.
- PTO to hold a Garden Club meeting on May 1, 2018 from 3 p.m. – 4 p.m. in the courtyard and/or Room 5.
- PTO to hold PTO Run Race Packet handout on Friday, May 11, 2018 in the gym from 5:00 p.m. – 9:00 p.m.

It was suggested that Mr. Ettore go back to Ms. Britton to ask if a donation could be made to the PTO for allowing her company to use our building.

## **POLICY**

Chair: Christopher Dudick

No Report

## **GENERAL ITEMS**

- Next meeting date May 15, 2018 at 7:00 p.m. Committee meetings May 9 and 10

## **EXECUTIVE SESSION**

Mr. Ruoff moved seconded by Mrs. Denker to adopt the following resolution at 8:27 p.m.

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

Pending or anticipated contract negotiations

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. Formal action will be taken when the meeting is reconvened

The meeting was reconvened at 9:15 p.m.

The terms of renewal of Mr. Ettore's contract was discussed.

## **ADJOURNMENT**

Mr. Ruoff moved seconded by Mrs. Denker to adjourn at 9:16 p.m.

Respectfully Submitted,

Linda M. Considine  
Interim Business Administrator