

MINUTES
MONMOUTH BEACH SCHOOL
March 27, 2018 – 7:00 PM
CHANGE OF MEETING DATE FROM MARCH 20 2018

CALL TO ORDER

President Ruoff called this meeting to order at 7:00 p.m. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Mr. Decker, Mr. Marowitz, Mr. Dudick (arrived at 7:10 p.m.), Mrs. Denker, Mrs. Dolan, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

After Roll Call, Mrs. Kay, board member, spoke about NJSBA new board member weekend orientation that she and Mr. Marowitz attended on separate occasions. She felt the conference was very informative and recommended it highly.

CORRESPONDENCE

APPROVAL OF MINUTES

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to approve the minutes of February 20, 2018

PRESENTATION

Mr. Marowitz and Mr. Ettore congratulated and presented certificates for first grade students for their efforts during the Fall Student Hunger Challenge. Monmouth Beach School received two special awards. One award they received was for the school attaining the 2,500 pound donation mark and the school was among a handful of schools that achieved that total. The other award the school received was one of 5 special recognition awards, the one we received was the "Extra Mile Award". This award was given because of the extraordinary effort exhibited by our 1st grade class in running the lemonade stand during their free time over the summer and collecting over \$3,000. Mrs. Marino and Mrs. Gallo also congratulated the students.

SUPERINTENDENT'S REPORT

Mr. Ettore reported there were no instances of bullying to report. He also noted that six students were accepted to various Communications High School. Shutters were installed within the building for further security. There were two security sessions held in coordination with the Chief of Police to discuss with parents the recent school shooting. During the sessions, the Chief and Mr. Ettore discussed what resources are currently available in district. Questions were fielded from both audiences.

Chief Walsh of Monmouth Beach Police Department also discussed the meetings that were held. Chief Walsh reviewed the actions that the Department currently take in the school building. He discussed the difference between Class 2 and 3 officers and the financial impact of hiring an officer.

Mr. Ruoff moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to affirm the HIB Form as presented by Mr. Michael E. Ettore.

Mr. Ruoff moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve the following:

STATISTICAL INFORMATION

Student Enrollment as of February 28, 2018

Preschool	16
Kindergarten	22
Grade 1	19
Grade 2	24
Grade 3	17
Grade 4 - 1	13
Grade 4 - 2	14
Grade 5 - 1	14
Grade 5 - 2	16
Grade 6 - 1	14
Grade 6 - 2	15
Grade 7 - 1	13
Grade 7 - 2	12
Grade 8 - 1	19
Grade 8 - 2	<u>19</u>
Total	246

Special Education (Out of District): 2

One student in the following placements:

Oceanport Schools (1)

Harbor School (1)

Student Attendance

September	98%	February	92%
October	97%	March	
November	94%	April	
December	94.5%	May	
January	92.5%	June	

Staff Attendance

September	98.5%	February	94.5%
October	97.5%	March	
November	97.5%	April	
December	93.5%	May	

Fire Drills

February 20, 2018 at 1:55 p.m.

Security Drill

Bomb threat – February 27, 2018 at 11:30 a.m.

Mr. Ruoff moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve the district school calendar for the 2018-2019 school year.

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to adjust the district school calendar for the 2017-2018 school year by adding two 12:30 dismissal days on June 25 and June 26 in order to maintain the 180 day requirement as mandated by the State. Eighth Grade Graduation will remain on Friday, June 22

PUBLIC DISCUSSION

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statues associated with disruption of a public meeting.

There were four people present.

PTO UPDATE

Upcoming events were noted

FINANCE

Chair: Karen Dolan

Leo Decker, Ken Marowitz, Melanie Andrews

Mrs. Dolan moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve the following financial reports:

Report of the Board Secretary – February 28, 2018

Cash Balances:

Fund 10	\$2,661,141.88
Fund 20	\$ 41,877.75
Fund 30	\$ 52,613.15
Fund 40	\$
Fund 50	\$ 2,998.21
Fund 60	\$ 76,330.81

- Reconciliation Report for February
- Monthly transfer report
- March bill list in the amount of \$178,608.26
- Payroll report for February

In accordance with the reports attached:

Pursuant to NJAC 6:120-2.13(d), I certify as of February 28, 2018, no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.

Board Certification:

Pursuant to NJAC 6:20-2.3 (e), we certify that as of February 28, 2018 after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6:230-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

YES:

Mr. Decker, Mr. Marowitz, Mr. Dudick (arrived at 7:10 p.m.), Mrs. Denker, Mrs. Dolan, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

Mrs. Dolan moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to retroactively approve the following payments for the March 16 2018 Staff Professional Development Day at MBS:

Suicide Awareness Training for the staff from the Center for Counseling Services at a cost of \$600.00.

Denise Sullivan, Mike Kammerer and Rachael Mogavero for 2 hours each at \$51 per hour for additional outside preparation time for staff development presentations.

YES:

Mr. Decker, Mr. Marowitz, Mr. Dudick (arrived at 7:10 p.m.), Mrs. Denker, Mrs. Dolan, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

Mrs. Dolan moved seconded by Mrs. Scaturro to adopt the following resolution regarding the 2018-2019 School Budget:

BE IT RESOLVED that the tentative budget be approved for the 2018-2019 School Year and the Secretary to the Board of Education be authorized to submit the following **tentative** budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund Current Expense	\$ 5,035,158
Capital Outlay SDA Assessment	12,877
Total General Fund	\$5,048,135
Special Revenue Fund	90,639
Debt Service Fund	240,672
Total	\$5,379,446

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED to transfer \$35,000 from Maintenance Reserve for the purpose of upgrading our Intercom System

BE IT FURTHER RESOLVED that the general fund tax levy as described above results in a tax levy of \$4,624,453

BE IT FURTHER RESOLVED that the debt service tax levy as described above results in a tax levy of \$240,672

BE IT FURTHER RESOLVED that a public hearing be held at the Monmouth Beach Elementary School on April 24th at 7:00 p.m. (change in April meeting date) for the purpose of conducting a public hearing for the 2018-2019 school year.

YES:

Mr. Decker, Mr. Marowitz, Mr. Dudick (arrived at 7:10 p.m.), Mrs. Denker, Mrs. Dolan, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

Mrs. Dolan moved seconded by Mrs. Scaturro to adopt the following resolution

BE IT RESOLVED to adopt the following Travel and Related Expense Reimbursement for the 2018-2019 school year;

WHEREAS, the Monmouth Beach Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

Mr. Baker moved seconded by Mrs. Secatero to adopt the following resolution:

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$15,000 for all staff and board members and that to date, for the 2017-2018 school year, the District has expended \$5,550

YES:

Mr. Decker, Mr. Marowitz, Mr. Dudick (arrived at 7:10 p.m.), Mrs. Denker, Mrs. Dolan, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

Resolutions to renew participation in the purchase electricity and natural gas through

ACES:

Mrs. Dolan moved seconded by Mrs. Denker to adopt the following resolution

BE IT RESOLVED to adopt the following resolution

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Monmouth Beach Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 *et seq.*) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject

to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Mrs. Dolan moved seconded by Mrs. Denker to adopt the following resolution

BE IT RESOLVED to adopt the following resolution:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Monmouth Beach Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration

PERSONNEL

Chair: Kelly Scaturro

Kathy Denker, Chris Dudick, Barbara Kay

No report

CURRICULUM AND INSTRUCTION

Chair: Kathy Denker

Kelly Scaturro, Chris Dudick, Barbara Kay

Mrs. Denker moved seconded by Mrs. Scaturro to adopt the following resolution

BE IT RESOLVED to approve the following teacher workshops/Professional Development days:

- Regional workshops at Shore Regional High School for K -4 ELA at no cost as follows:
Mrs. Marino on 2/20/18, 4/9/18, and 5/29/18.
Mrs. Gallo & Ms. Mogavero on 2/21/18, 4/10/18, and 5/30/18.
Ms. Poznak & Ms. O’Neill on 2/22/18, 4/11/18, and 5/31/18.
Mrs. Sheridan & Ms. Albert on 2/23/18, 4/12/18, and 6/4/28.
Mrs. Brown & Mrs. Santry on 2/26/18, 4/13/18, and 6/4/18.
- Denise Sullivan to attend CIACC Meeting – Nurtured Heart Approach – healthy relationships with people on April 13, 2018 at no cost.
- Retroactively approve Joshua DeSantis and Greg Zweemer to attend mandatory PARCC training through NJDOE on March 8, 2018 at a cost of \$0.
- Linda Stafford to attend the School Library Journal workshop on May 30, 2018 at a cost of \$160.00.

YES:

Mr. Decker, Mr. Marowitz, Mr. Dudick (arrived at 7:10 p.m.), Mrs. Denker, Mrs. Dolan, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

Mrs. Denker moved seconded by Mrs. Kay to adopt the following resolution:

BE IT RESOLVED to approve the following trips:

Retroactively, the 3rd & 4th Grade Shore Consortium for the Gifted & Talented trip for Building & Robotics Convocation on March 5, 2018 at a cost of \$800.00.

6th Grade walk to TRWR Facility in Monmouth Beach for a tour and questions at no cost

YES:

Mr. Decker, Mr. Marowitz, Mr. Dudick (arrived at 7:10 p.m.), Mrs. Denker, Mrs. Dolan, Mrs. Kay, Mr. Ruoff, Mrs. Scaturro, Mrs. Andrews

BUILDING AND GROUNDS

Chair: Leo Decker

Ken Marowitz, Karen Dolan, Melanie Andrews

Mr. Decker moved seconded by Mrs. Dolan to adopt the following resolution

BE IT RESOLVED to approve the following Building Use Application Forms:

- Borough of Monmouth Beach to conduct a Public Hearing in the gym on March 28, 2018 from 6 p.m. – 8 p.m.
- Retroactively approved the PTO to use the library and Room 3 for the Book Fair on 2/23/18 from 12:30 p.m. – 7:00 p.m. (inclusive of setup) and on 2/26/18 and 2/27/18 from 8:00 a.m. – 11:30 a.m. and 2:45 p.m. – 4:00 p.m.
- PTO to have the Rutgers Science Bus at MBS on Wednesday, April 11 for grades 6 and grade 7 from 9:00 a.m. – 2:30 p.m.
- Shore Regional Little League on Saturday, April 14 at 8:00 a.m. for picture taking

POLICY

Chair: Christopher Dudick

GENERAL ITEMS

Mr. Ruoff moved seconded by Mrs. Denker to adopt the following resolution

- BE IT RESOLVED to approve the 2018 Tennis Schedule as follows:

DATE	DAY	TEAM	HOME/AWAY
APRIL 10	TUESDAY	@ KNOLLWOOD	A
12	THURSDAY	@ ST MARYS	A
APRIL 17	TUESDAY	vs HOLMDEL	H
18	WEDNESDAY	vs MARLBORO	H
19	THURSDAY	vs. COLTS NECK	H
APRIL 24	TUESDAY	vs ST LEO	H
25	WEDNESDAY	vs ST JOE	H
26	THURSDAY	vs MEMORIAL MIDDLE	H

MAY 1	TUESDAY	vs KNOLLWOOD	H
3	THURSDAY	vs COLTS NECK	H
9	WEDNESDAY	vs ST LEO	H
10	THURSDAY	vs ST MARYS	H
MAY 15	TUESDAY	vs MEMS	H
17	THURSDAY	OAK HILL	

- Next meeting date April 24, 2018 at 7:00 p.m. – Change in meeting date to accommodate public hearing on budget within timeframe guidelines. Committee meetings will be April 18 and 19

EXECUTIVE SESSION

At 8:44, Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. Formal action will be taken when the meeting is reconvened

The meeting was reconvened at 9:30 p.m. The terms and conditions of renewal of Mr. Ettore's contract were discussed

ADJOURNMENT

Mr. Ruoff moved seconded by Mrs. Scaturro to adjourn at 9:31 p.m.

Respectfully Submitted,

Linda M. Considine
Interim Business Administrator

