

MINUTES
MONMOUTH BEACH BOARD OF EDUCATION
MARCH 16, 2016 – 7:30 PM

CALL TO ORDER

Adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

PLEDGE OF ALLEGIANCE

ROLL CALL

Mr. Baker _____	Mr. Decker __X__	Mrs. Gardner __X__
Mrs. Bolsch __X__	Mrs. Denker __X__	Mr. Mariani __X__
Mr. Roberts __X__	Mr. Ruoff __X__	Mrs. Scaturro __X__

EXECUTIVE SESSION

Mr. Mariani moved seconded by Mrs. Denker to approve the following:

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

__X__Matters rendered confidential by state or federal law

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. Formal action will not be taken when the meeting is reconvened

Yes: Mrs. Bolsch, Mr. Roberts, Mr. Decker, Mrs. Denker, Mr. Ruoff, Mrs. Gardner, Mr. Mariani, Mrs. Scaturro

Mr. Marini moved seconded by Mrs. Denker to approve the following:

Mr. Ettore reported on two harassment, intimidation & bullying cases that required board notification.

Yes: Mrs. Bolsch, Mr. Roberts, Mr. Decker, Mrs. Denker, Mr. Ruoff, Mrs. Gardner, Mr. Mariani, Mrs. Scaturro

APPROVAL OF MINUTES

Mr. Ruoff moved seconded by Mr. Mariani to approve the following minutes:

BE IT RESOLVED to approve the minutes of:

- February 18, 2016

Yes: Mrs. Bolsch, Mr. Roberts, Mr. Decker, Mrs. Denker, Mr. Ruoff, Mrs. Gardner, Mr. Mariani, Mrs. Scaturro

SUPERINTENDENT'S REPORT

Mr. Ruoff moved seconded by Mr. Roberts to approve items A-B as follows:

- A. Harassment Intimidation and Bullying

BE IT RESOLVED to (affirm, deny or modify) the HIB Form as presented by Mr. Michael E. Ettore.

- B. BE IT RESOLVED to approve the following:

STATISTICAL INFORMATION

Student Enrollment as of February 29, 2016

Preschool – Mrs. Pennell	10
Kindergarten - 1 Mrs. Marino	20
Grade 1 - 1 Mrs. Gallo	09
Grade 1 - 2 Mrs. Sheridan	11
Grade 2 - 1 Mrs. Pietz	13
Grade 2 - 2 Ms. Poznak	14
Grade 3 - 1 Ms. Albert	13
Grade 3 - 2 Ms. O'Neill	15
Grade 4 - 1 Mrs. Brown	15
Grade 4 - 2 Mrs. Santry	14
Grade 5 - 1 Mrs. Vaccarelli	14
Grade 5 - 2 Mr. Vastano	13
Grade 6 - 1 Mrs. Mahoney	19
Grade 6 - 2 Mrs. Silakowski	17

Grade 7 - 1 Mrs. Sullivan	17
Grade 7 - 2 Mr. Vincelli	12
Grade 8 - 1 Mrs. McMahon	14
Grade 8 - 2 Mrs. Sandler	<u>16</u>
Total	256

Special Education (Out of District): 3

One student in the following placements:

Oceanport Schools (1)

Harbor School (1)

Long Branch School (1)

Student Attendance

September	98%	February	98%
October	97%	March	
November	94%	April	
December	95%	May	
January	94%	June	

Staff Attendance

September	99%	February	96%
October	97.5%	March	
November	96.5%	April	
December	95.5%	May	
January	97%	June	

Fire Drills

February 22, 2016 @ 2:10 p.m.

Security Drill

Bomb Threat – February 18, 2016 at 1:30 p.m.

Other

Mr. Ettore reported that the Boys Basketball team lost last night in the finals at the Run for the Roses tournament. They had an outstanding season.

Yes: Mrs. Bolsch, Mr. Roberts, Mr. Decker, Mrs. Denker, Mr. Ruoff, Mrs. Gardner, Mr. Mariani, Mrs. Scaturro

Mr. Ruoff moved seconded by Mr. Mariani to approve item C as follows:

.

C. BE IT RESOLVED to approve the district School Calendar for the 2016-2017 school year.

Yes: Mrs. Bolsch, Mr. Roberts, Mr. Decker, Mrs. Denker, Mr. Ruoff, Mrs. Gardner, Mr. Mariani, Mrs. Scaturro

Mr. Ruoff moved seconded by Mr. Roberts to approve item D as follows:

D. We have used one snow day for the 2015-2016 school year. It is Mr. Ettore's recommendations that graduation take place on the last day of school, Tuesday, June 21, which is a 12:30 dismissal day pending any school emergency closings.

BE IT RESOLVED to approve Tuesday, June 21 as our graduation date as well as the last day of school for students and staff pending any school emergency closings.

Yes: Mrs. Bolsch, Mr. Roberts, Mr. Decker, Mrs. Denker, Mr. Ruoff, Mrs. Gardner, Mr. Mariani, Mrs. Scaturro

PUBLIC DISCUSSION

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statues associated with disruption of a public meeting.

PTO UPDATE

- None

FINANCE

Dianne Bolsch, Chair

David Baker, Steve Mariani, Leo Decker

Mrs. Bolsch moved seconded by Mr. Roberts to approve items A-C as follows:

- A. BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated March 16, 2016, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of March in the amount of \$67,101.11 be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

- B. Move to approve the attached regional 2016-2017 Danielson Group contract for staff evaluation instrument professional development services for which the Monmouth Beach School District's portion is \$11,418.75, inclusive of a \$4,950 vendor discount.
- C. That the Board of Education approve the following resolution:

BE IT RESOLVED to approve the 2016-2017 tentative school district budget as follows:

General Current Expense	\$ 4,675,642
Capital Expenditures	\$ 1,413,977
Special Revenue Fund	\$ 103,639
Debt Service Fund	\$ <u>227,500</u>
Total	\$ <u>6,420,758</u>

BE IT RESOLVED that the tentative budget be approved for the 2016-2017 School Year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

GENERL	SPECIAL	DEBT	
<u>FUND</u>	<u>REVENUE</u>	<u>SERVICE</u>	<u>TOTAL</u>
<u>\$6,089,619</u>	<u>\$103,639</u>	<u>\$227,500</u>	<u>\$6,420,758</u>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that the general fund tax levy as described above results in a tax levy of \$4,444,880 and BE IT FURTHER RESOLVED that the debt service tax levy as described above results in a tax levy of \$227,500

BE IT FURTHER RESOLVED that a public hearing be held at the Monmouth Beach Elementary School on April 25th at 7:30 p.m. for the purpose of conducting a public hearing for the 2016-17 school year.

BE IT RESOLVED to adopt the following Travel and Related Expense Reimbursement for the 2016-2017 school year;

WHEREAS, the Monmouth Beach Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$15,000 for all staff and board members and that to date, for the 2015-2016 school year, the District has expended \$10,296.

Yes: Mrs. Bolsch, Mr. Roberts, Mr. Decker, Mrs. Denker, Mr. Ruoff, Mrs. Gardner, Mr. Mariani, Mrs. Scaturro

PERSONNEL

Sandi Gardner Chair,

Kathy Denker, David Roberts, Kelly Scaturro

Mrs. Gardner moved seconded by Mr. Roberts to approve items A-C as follows:

- A. BE IT RESOLVED to approve the purchase of \$50 Barnes and Noble gift cards as awards for the 8th grade award's ceremony from funds donated by the following Monmouth Beach Organizations:
 - a. Sandpipers of Monmouth Beach
 - b. Monmouth Beach Beautification Committee

- c. Monmouth Beach Fire Company
 - d. Monmouth Beach PBA
 - e. Monmouth Beach Board of Education
 - f. Monmouth Beach Student Council
 - g. Monmouth Beach Teacher's Association
 - h. Monmouth Beach Cultural Center
 - i. Monmouth Beach PTO
 - j. Monmouth Beach Ladies Auxillary
 - k. Monmouth Beach First Aid Squad
 - l. Monmouth Beach Historical Society
 - m. Mrs. Beverly McClave
- B. BE IT RESOLVED to approve Nicole Husar as a substitute teacher for the 2015-2016 school year.
- C. BE IT RESOLVED to approve Michael Mahoney as a volunteer coach for the 2016 bseball season.

Yes: Mrs. Bolsch, Mr. Roberts, Mr. Decker, Mrs. Denker, Mr. Ruoff, Mrs. Gardner, Mr. Mariani, Mrs. Scaturo

CURRICULUM AND INSTRUCTION

Chair Kathleen Denker

Leo Decker, Sandi Gardner, David Roberts

Mrs. Denker moved seconded by Mr. Roberts to approve items A-C as follows:

- A. BE IT RESOLVED to approve the Student Ambassador trip to Oceanport (Maple Place) on March 24, 2016 from 8:30 a.m. – 11:00 a.m. .
- B. BE IT RESOLVED to approve the Grade 6 G & T trip to Sandy Hook on May 19, 2016 from 8:30 am – 12:45pm , cost \$100 refundable deposit.
- C. Per SRHS Office of Curriculum, move to approve MB teachers to conduct one day site visitations to observe primary and elementary grades mathematics programs:
 - Three teachers (1 grade K, 1 grade 1, and 1 grade 4) to Holmdel, Ocean Township, or Shrewsbury School District on or after March 24, 2016
 - Two teachers (1 grade K and 1 grade 1) to Point Pleasant Beach on or after March 24, 2016
 - *The My Math visitation has been rescheduled by Mrs. Winter for April 5, 2016..

Yes: Mrs. Bolsch, Mr. Roberts, Mr. Decker, Mrs. Denker, Mr. Ruoff, Mrs. Gardner, Mr. Mariani, Mrs. Scaturo

BUILDING AND GROUNDS

David Baker, Chair

Dianne Bolsch, Leo Decker, Steve Mariani

Mr. Mariani moved seconded by Mr. Decker to approve item A as follows:

A. BE IT RESOLVED to approve the Building Use Form for the following:

- MB PTO use of music room, gym and/or stage for play practice on 4/4-4/7/16 and 4/11 – 4/14/16 from 3pm – 8 pm, 4/18-4/21 from 3pm – 10 pm, 4/9 and 4/16/16 from 10 am – 5 pm and play dates of 4/22/16 from 3pm – 10 pm and 4/23/16 from 8 am – 8 pm.
- MB Staff vs 8th grade basketball team game on March 11, 2016 from 3 p.m. – 5 p.m.in the gym.
- MBPD vs 8th grade basketball team on May 5, 2016 from 6:30 – 8:30 p.m. in the gym.
- Shore Regional Little League use of the gym for team pictures in the event of inclement weather on April 9, 2016 from 8:30 – 12:30 a.m.
- MB PTO use the Kindergarten classroom for KidzArt afterschool program on 4/12, 4/19, 4/26, 5/3, 5/10, 5/17, 5/24 and 5/31 from 2:45 – 3:45 p.m.

Yes: Mrs. Bolsch, Mr. Roberts, Mr. Decker, Mrs. Denker, Mr. Ruoff, Mrs. Gardner, Mr. Mariani, Mrs. Scaturro

POLICY

David Roberts, Chair

Sandi Gardner, Leo Decker, Kathy Denker

GENERAL ITEMS

- Future meeting dates:
 - Public Meeting: April 25, 2016, 7:00 PM
 - Public Hearing on 2016-17 Budget April 25, 2016

Mr. Ruoff moved seconded by Mr. Roberts to approve the following items:

- BE IT RESOLVED to approve the 2016 baseball scheduled as follows:

Date	Opponent	Home/Away
4/5	Oceanport	Home
4/7	Forrestdale	Away
4/12	Fair Haven	Away
4/13	Tinton Falls	Home
4/18	WLB	Home
4/21	Little Silver	Home

4/25	Shrewsbury	Home
5/2	Forrestdale	Home
5/5	Eatontown	Away
5/12	WLB	Away

- BE IT RESOLVED to approve the 2016 tennis schedule as follows:

Tues 4/12 @Knollwood
Thurs 4/14 vs. St Mary
Tues 4/19 vs. RBC
Wed 4/25 vs. Holy Cross
Tues 4/26 vs. RBC
Thurs 4/28 vs. Knollwood
Wed 5/4 vs. Holy Cross
 Thurs 5/12 @ St Marys
Wed 5/17 vs. Oak Hill
 HOME GAMES IN BOLD

Yes: Mrs. Bolsch, Mr. Roberts, Mr. Decker, Mrs. Denker, Mr. Ruoff, Mrs. Gardner, Mr. Mariani, Mrs. Scaturio

EXECUTIVE SESSION

Mr. Ruoff moved seconded by Mr. Decker to enter into executive session at 8:41 p.m.

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to pending or anticipated litigation.

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. Formal action will not be taken when the meeting is reconvened

Yes: Mrs. Bolsch, Mr. Roberts, Mr. Decker, Mrs. Denker, Mr. Ruoff, Mrs. Gardner, Mr. Mariani, Mrs. Scaturio

Mr. Ruoff moved seconded by Mr. Roberts to adjourn executive session at 10:48 p.m.

Yes: Mrs. Bolsch, Mr. Roberts, Mr. Decker, Mrs. Denker, Mr. Ruoff, Mrs. Gardner, Mr. Mariani, Mrs. Scaturio

ADJOURNMENT

Mr. Ruoff moved seconded by Mr. Roberts to adjourn the meeting at 10:49 p.m.

Yes: Mrs. Bolsch, Mr. Roberts, Mr. Decker, Mrs. Denker, Mr. Ruoff, Mrs. Gardner, Mr. Mariani, Mrs. Scaturo

Respectfully Submitted,

Dennis W. Kotch

School Business Administrator/Board Secretary