

MINUTES
MONMOUTH BEACH BOARD OF EDUCATION
MARCH 16, 2017 – 7:30 PM

CALL TO ORDER

Vice President Gardner called the meeting to order at 7:30 p.m., and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Baker, Mrs. Gardner, Mr. Derick, Mrs. Danker, Mrs. Secatero

Absent: Mr. Decker, Mr. Mariana, Mr. Roberts, Mr. Runoff

PRESENTATION

CORRESPONDENCE

APPROVAL OF MINUTES

Mrs. Gardner moved seconded by Mrs. Secatero to adopt the following resolution:

BE IT RESOLVED to approve the minutes of February 16, 2017

SUPERINTENDENT'S REPORT

Mr. Ettore discussed the possibility of asking parents to drive their children to and from sports events. There was discussion from the Board and public on this issue.

Mrs. Gardner moved seconded by Mrs. Danker to adopt the following resolution:

BE IT RESOLVED to affirm the HIB Form as presented by Mr. Michael E. Ettore indicating one incident.

Mrs. Gardner moved seconded by Mrs. Secatero to adopt the following resolution:

BE IT RESOLVED to approve the following:

STATISTICAL INFORMATION

Student Enrollment as of February 28, 2017

Preschool	12
Kindergarten	17
Grade 1 - 1	10
Grade 1 - 2	10
Grade 2 - 1	08
Grade 2 - 2	08
Grade 3 - 1	12

Grade 3 - 2	15
Grade 4 - 1	13
Grade 4 - 2	13
Grade 5 - 1	14
Grade 5 - 2	14
Grade 6 - 1	14
Grade 6 - 2	13
Grade 7 - 1	18
Grade 7 - 2	18
Grade 8 - 1	15
Grade 8 - 2	<u>15</u>
Total	239

Special Education (Out of District): 3

One student in the following placements:

Oceanport Schools (2)

Harbor School (1)

Student Attendance

September	99%	February	93%
October	97%	March	
November	95%	April	
December	94.5%	May	
January	93%	June	

Staff Attendance

September	96.5%	February	96%
October	99%	March	
November	98.5%	April	
December	93.5%	May	
January	97%	June	

Fire Drills

February 8, 2017 at 1:25 p.m.

Security Drill

Shelter in Place – February 7, 2017 at 10:00 a.m.

Mrs. Gardner moved seconded by Mrs. Secatero to adopt the following resolution:

BE IT RESOLVED to approve the district school calendar for the 2017-2018 school year.

We had three inclement weather school closing days for the 2016-2017 school year. It is Mr. Ettore's recommendation that graduation take place on Wednesday, June 21 and the last day of school will be Thursday, June 22.

Mrs. Gardner moved seconded by Mrs. Secatero to adopt the following resolution:

BE IT RESOLVED to approve Wednesday, June 21 as our graduation date and Thursday, June 22 as the last day of school for students and staff pending any additional school emergency closings. Both days will be 12:30 p.m. dismissal days per the approved 16-17 district calendar.

PUBLIC DISCUSSION

There were no comments

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statues associated with disruption of a public meeting.

PTO UPDATE

FINANCE

Leo Decker, Chair

David Baker, Steve Mariani, Chris Dudick

Mr. Baker moved seconded by Mrs. Secatero to adopt the following resolution:
BE IT RESOLVED to approve the following financial reports:

- Report of the Board Secretary – February 28, 2017
Cash Balances:

February

Fund 10	\$2,396,372.44
Fund 20	\$ -375.57
Fund 30	\$ 52,613.15
Fund 40	\$ -
Fund 50	\$ 9,193.77
Fund 60	\$ 37,961.69

- Reconciliation Report for February
- February Payroll
- March bill list in the amount of \$148,787.89
- Monthly transfer report

In accordance with the reports attached:

Pursuant to NJAC 6:120-2.13(d), I certify as of February 28, 2017, no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.

Board Certification:

Pursuant to NJAC 6:20-2.3 (e), we certify that as of February 28, 2017 after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6:230-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL

Yes: Mr. Baker, Mrs. Gardner, Mr. Derick, Mrs. Danker, Mrs. Secatero

Mr. Baker moved seconded by Mrs. Secatero to adopt the following resolution:

BE IT RESOLVED that the tentative budget be approved for the 2017-2018 School Year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund Current Expense	\$ 4,807,034
Capital Security Expenditures	\$ 60,000
Total General Fund	<u>\$4,880,011</u>
Special Revenue Fund	\$ 103,639
Debt Service Fund	<u>\$ 233,000</u>
Total	<u>\$ 5,216,650</u>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

Yes: Mr. Baker, Mrs. Gardner, Mr. Derick, Mrs. Danker, Mrs. Secatero

Mr. Baker moved seconded by Mrs. Danker to adopt the following resolution:

BE IT FURTHER RESOLVED to transfer \$60,000 from Emergency Reserve to be used to upgrade security within building

Yes: Mr. Baker, Mrs. Gardner, Mr. Derick, Mrs. Danker, Mrs. Secatero

Mr. Baker moved seconded by Mrs. Secatero to adopt the following resolution:

BE IT FURTHER RESOLVED that the general fund tax levy as described above results in a tax levy of \$4,533,778 and

Yes: Mr. Baker, Mrs. Gardner, Mr. Derick, Mrs. Danker, Mrs. Secatero

Mr. Baker moved seconded by Mrs. Secatero to adopt the following resolution:

BE IT FURTHER RESOLVED that the debt service tax levy as described above results in a tax levy of \$233,000

Yes: Mr. Baker, Mrs. Gardner, Mr. Derick, Mrs. Danker, Mrs. Secatero

Mr. Baker moved seconded by Mrs. Secatero to adopt the following resolution:

BE IT FURTHER RESOLVED that a public hearing be held at the Monmouth Beach Elementary School on April 22 at 7:30 p.m. for the purpose of conducting a public hearing for the 2017-2018 school year.

Yes: Mr. Baker, Mrs. Gardner, Mr. Derick, Mrs. Danker, Mrs. Secatero

Mr. Baker moved seconded by Mrs. Secatero to adopt the following resolution:

BE IT RESOLVED to adopt the following Travel and Related Expense Reimbursement for the 2017-2018 school year;

WHEREAS, the Monmouth Beach Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

Mr. Baker moved seconded by Mrs. Secatero to adopt the following resolution:

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$15,000 for all staff and board members and that to date, for the 2016-2017 school year, the District has expended \$8,806.00

Yes: Mr. Baker, Mrs. Gardner, Mr. Derick, Mrs. Danker, Mrs. Secatero

Mr. Baker moved seconded by Mrs. Danker to adopt the following resolution:

BE IT RESOLVED to send one student to attend The Newmark School from March 6, 2017 through June 30, 2017, 69 billable days, at a cost of \$284.08 per diem or \$19,601.52

Yes: Mr. Baker, Mrs. Gardner, Mr. Derick, Mrs. Danker, Mrs. Secatero

Mr. Baker moved seconded by Mrs. Danker to adopt the following resolution:

BE IT RESOLVED to approve A2Z Transportation to provide transportation for one student from Monmouth Beach to Newmark School at a rate of \$315.00 per diem beginning on March 6, 2017 through the end of the 2016-17 school year.

Yes: Mr. Baker, Mrs. Gardner, Mr. Derick, Mrs. Danker, Mrs. Secatero

PERSONNEL

Sandi Gardner Chair,

Kathy Denker, David Roberts, Kelly Scaturro

Mrs. Secatero moved seconded by Mrs. Danker to adopt the following resolution:

BE IT RESOLVED to retroactively approve Lisa Miyakawa as a home instructor through MOESC to provide 6 hours a week of Math and Science to student ID 910 for the period from 2/23/17 -3/23/17 at a rate of [\\$75.00.hr](#)

Yes: Mr. Baker, Mrs. Gardner, Mr. Derick, Mrs. Danker, Mrs. Secatero

Mrs. Secatero moved seconded by Mrs. Danker to adopt the following resolution:

BE IT RESOLVED to retroactively approve Erin Deininger to provide 5 hours a week of ELA and Social Studies home instruction to student ID 910 for a period from 2/23/17 – 3/03/17, at a contracted rate of \$50.00/hour.

Yes: Mr. Baker, Mrs. Gardner, Mr. Derick, Mrs. Danker, Mrs. Secatero

Mrs. Secatero moved seconded by Mrs. Danker to adopt the following resolution:

BE IT RESOLVED to retroactively approve Erin Deininger to attend the MCADSE Meeting on March 10, 2017 at no cost.

Yes: Mr. Baker, Mrs. Gardner, Mr. Derick, Mrs. Danker, Mrs. Secatero

Mrs. Secatero moved seconded by Mrs. Danker to adopt the following resolution:

BE IT RESOLVED to approve Christina Savarese to teach 3 periods per week at a prorated cost of long term substitute rate of pay of \$150 per day.

Yes: Mr. Baker, Mrs. Gardner, Mr. Derick, Mrs. Danker, Mrs. Secatero

Mrs. Secatero moved seconded by Mrs. Danker to adopt the following resolution:

BE IT RESOLVED to approve Taylor Brady as a volunteer coach for the 2016-2017 baseball season.

CURRICULUM AND INSTRUCTION

Chair Kathleen Denker

Kelly Scaturro, Sandi Gardner, David Roberts

Mrs. Danker moved seconded by Mrs. Secatero to adopt the following resolution:

BE IT RESOLVED to approve the 6th grade G & T trip with Mrs. Silakowski to Sandy Hook on May 18, 2017 from 8:30 a.m. – 12:30 p.m.

BUILDING AND GROUNDS

David Baker, Chair

Chris Derick, Leo Decker, Steve Mariani

Mr. Derick moved seconded by Mrs. Danker to adopt the following resolution:

BE IT RESOLVED to approve Eight Grade Advisors (Donna O'Neill and Alison McMahon) to hold 8th grade parent meeting for the Boston trip on May 1, 2017 from 6:30 p.m. – 8:00 p.m. in the gym.

Mr. Derick moved seconded by Mrs. Danker to adopt the following resolution:

BE IT RESOLVED to approve Girls on the Run to hold meetings at MBS gym or classroom in inclement weather from April, 2017 – June, 2017 from 3:00 p.m. – 4:15 p.m.

Mr. Derick moved seconded by Mrs. Danker to adopt the following resolution:

BE IT RESOLVED to approve Emily Steeber to hold 3rd grade instrument night with parents, students, and Russo Music in the library on June 5, 2017 from 6:30 p.m. – 8:30 p.m.

Mr. Derick moved seconded by Mrs. Danker to adopt the following resolution:

BE IT RESOLVED to approve MB PTO to hold a PTO Run Kick Off in the gym on May 12, 2017 from 3:00 p.m. – 9:00 p.m.

Mr. Derick moved seconded by Mrs. Secatero to adopt the following resolution:

BE IT RESOLVED to retroactively approve Dina LoPiccolo to host Code Activity with the MB Brownie Troop in the Tech Lab on March 15, 2017 from 3:00 p.m. – 4:00 p.m.

Mr. Derick moved seconded by Mrs. Danker to adopt the following resolution:
BE IT RESOLVED to approve MB PTO to use MBS parking lot and grass playground for the PTO Run on May 13, 2017 from 7 a.m. – 11:30 a.m.

Mr. Derick moved seconded by Mrs. Secatero to adopt the following resolution:
BE IT RESOLVED to approve Shore Little League to conduct baseball drills in the gym on March 19 and March 26 from 9:30 a.m. – 11:00 a.m. and March 31 from 5:30 p.m. – 7:00 p.m.

POLICY

GENERAL ITEMS

Mrs. Gardner moved seconded by Mrs. Secatero to adopt the following resolution:
BE IT RESOLVED to approve the following 2017 tennis schedule:

2017 TENNIS Schedule

4/6 vs St Mary (away game)
4/19 vs Knollwood (home game)
4/20 vs Holy Cross (home game)
4/24 vs Colts Neck (home game)
5/1 vs St Mary (home game)
5/4 vs Manalapan (home game)
5/8 vs Knollwood (home game)
5/9 vs Oak Hill (home game)
5/11 vs Holy Cross (home game)
5/15 vs Colts Neck (home game)
5/18 vs Marlboro (home game)

Mrs. Gardner moved seconded by Mrs. Danker to adopt the following resolution:
BE IT RESOLVED to approve the purchase of \$50 Barnes and Noble gift cards as awards for the 8th grade awards from funds donated by the following Monmouth Beach organizations:

- Sandpipers of Monmouth Beach
- Monmouth Beach Beautification Committee
- Monmouth Beach Fire Company
- Monmouth Beach PBA
- Monmouth Beach Board of Education
- Monmouth Beach School Student Council
- Monmouth Beach Teacher's Association
- Monmouth Beach Cultural Center
- Monmouth Beach PTO
- Monmouth Beach Ladies Auxillary
- Monmouth Beach First Aid Squad
- Monmouth Beach Historical Society
- Beverly McClave
- Mrs. Gardner moved seconded by Mrs. Danker to adopt the following resolution:

BE IT RESOLVED to approve the addition of a Character Award to be funded annually by Shore to Help and presented at Eight Grade Graduation. Scholarship amount to be determined.

Future meeting dates:

- Change of meeting date from Thursday, April 20, 2017 at 7:30 p.m. to Thursday, April 27 at 7:30 p.m.

ADJOURNMENT

Mrs. Secatero moved seconded by Mrs. Denker to adjourn at 8:20 p.m.

Respectfully Submitted.

Linda M. Considine

Interim Business Administrator/Board Secretary