

**MINUTES**  
**MONMOUTH BEACH BOARD OF EDUCATION**  
**December 19, 2017 – 5:30 PM**

**CALL TO ORDER**

President Ruoff called this meeting to order at 5:30 p.m. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ROLL CALL**

**PRESENT:** Mr. Decker, Mrs. Gardner, Mr. Dudick, Mr. Ruoff, Mrs. Denker, Mr. Mariani,  
Mrs. Kay, Mrs. Dolan

**ABSENT:** Mrs. Scaturro

Also Present, Mr. Ettore, Superintendent, Mrs. Considine, Interim Business Administrator,

**PRESENTATION**

Mr. Ruoff presented plaques as follows:

**PRESENTED TO SANDI GARDNER FOR YOUR MANY YEARS OF OUTSTANDING SERVICE**

**(2011 - 2017) AND DEDICATION TO THE MONMOUTH BEACH SCHOOL DISTRICT**

**PRESENTED TO STEVEN MARIANI FOR YOUR MANY YEARS OF OUTSTANDING SERVICE**

**(2014 - 2017) AND DEDICATION TO THE MONMOUTH BEACH SCHOOL DISTRICT**

Mr. Ruoff and Mr. Ettore thanked both Mrs. Gardner and Mr. Mariani for the dedication to the Board and the school district

**CORRESPONDENCE**

**APPROVAL OF MINUTES**

Mr. Ruoff moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to approve the minutes of November 28, 2017.

**SUPERINTENDENT'S REPORT**

Harassment Intimidation and Bullying

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to affirm the HIB Form as presented by Mr. Michael E. Ettore.

Mr. Ruoff moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to approve the following:

**STATISTICAL INFORMATION**

**Student Enrollment as of November 30, 2017**

Preschool	16
Kindergarten	22
Grade 1	19
Grade 2	24
Grade 3	17
Grade 4 - 1	13
Grade 4 - 2	14
Grade 5 - 1	14
Grade 5 - 2	15
Grade 6 - 1	14
Grade 6 - 2	15
Grade 7 - 1	13
Grade 7 - 2	12
Grade 8 - 1	19
Grade 8 - 2	<u>19</u>
Total	246

Special Education (Out of District): 3

One student in the following placements:

Oceanport Schools (2)

Harbor School (1)

Student Attendance

September	98%	February
October	97%	March
November	94%	April
December		May
January		June

Staff Attendance

September	98.5%	February
October	97.5%	March
November	97.5%	April
December		May
January		June

Fire Drills

November 3, 2017 at 2:15 p.m.

Security Drill

Shelter in Place – November 13, 2017 at 10:30 a.m.

Shelter in Place – November 30, 2017 at 10:15 a.m.

Mr. Ruoff moved seconded by Mr. Dudick to adopt the following resolution:

BE IT RESOLVED to approve the Memorandum of Agreement/Understanding for the 2017-2018 school year.

Mr. Ruoff moved seconded by Mrs. Decker to adopt the following resolution:

BE IT RESOLVED to approve Equivalency Application as per NJAC 6A:5 as per County Superintendent (copy attached)

## **PUBLIC DISCUSSION**

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statutes associated with disruption of a public meeting.

There were approximately ten people present

## **PTO UPDATE**

Mrs. Quatrocchi, PTO President, talked about the recent Holiday Boutique and upcoming events.

## **FINANCE**

Leo Decker, Chair

Karen. Dolan, Steve Mariani, Chris Dudick

Mr. Decker moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to approve the following financial report

Report of the Board Secretary – November 30, 2017

Cash Balances:

Fund 10	\$2,773,130.17
Fund 20	\$ 48,920.89
Fund 30	\$ 52,613.15
Fund 40	\$ -
Fund 50	\$ 3,221.27
Fund 60	\$ 26889.66

- Reconciliation Report for November
- Monthly transfer report
- December bill list in the amount of \$130,130.92
- Payroll report for November

In accordance with the reports attached:

Pursuant to NJAC 6:120-2.13(d), I certify as of November 30, 2017, no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.

Board Certification:

Pursuant to NJAC 6:20-2.3 (e), we certify that as of November 30, 2017 after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our

knowledge, no major account or fund has been over expended in violation of NJAC 6:230-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL

YES: Mr. Decker, Mrs. Gardner, Mr. Dudick, Mr. Ruoff, Mrs. Denker, Mr. Mariani,  
Mrs. Kay, Mrs. Dolan

The following resolution was placed on hold for further review:

BE IT RESOLVED to approve WJH Engineering to provide services for Elevation Certificate in the amount of \$1,750.

Mr. Decker moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to approve tuition contract between the Monmouth Beach Board of Education and student (JS) from January 1 through June 30 at a prorated amount of \$3,300

ROLL CALL

YES: Mr. Decker, Mrs. Gardner, Mr. Dudick, Mr. Ruoff, Mrs. Denker, Mr. Mariani,  
Mrs. Kay, Mrs. Dolan

## PERSONNEL

Sandi Gardner Chair,

Kathy Denker, Barbara Kay, Kelly Scaturro

Mrs. Gardner moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to rescind the following resolutions:

- The extracurricular stipend previously approved for Alison McMahon for the Boston Trip for the 2017-2018 school year.

Mrs. Gardner moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to adopt the following resolutions:

- To approve Nancy Pietz as chaperones for the Boston trip under the MBTA Extracurricular Guide for the 2017-2018 school year.

## CURRICULUM AND INSTRUCTION

Chair Kathleen Denker

Kelly Scaturro, Sandi Gardner, Barbara Kay

Mrs. Denker moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve the following teacher workshops/Professional Development days:

- Rachel Donovan to attend Exceptional Children Conference through NJEA on April 21, 2018 at a cost of \$30.00.
- Emily Rossi NJMEA Conference technology, curriculum development and teaching students with special needs in music on February 22-24 at a cost of \$170.
- Michael Kammerer NJAHPERD Annual Convention February 27 and 28 at a cost of \$120

ROLL CALL

YES: Mr. Decker, Mrs. Gardner, Mr. Dudick, Mr. Ruoff, Mrs. Denker, Mr. Mariani,  
Mrs. Kay, Mrs. Dolan

Mrs. Denker moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve Karen Rapella as a substitute teacher for the 2017-2018 school year.

## **BUILDING AND GROUNDS**

Steve Mariani, Chair

Chris Dudick, Leo Decker, Karen Dolan

Mr. Mariani moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve the following Building Use Application Forms:

- MB PTO to host Lead U assembly “Empower Hour” on February 21, 2018 from 8 a.m. – 11:30 p.m.
- Girls Scouts meeting on December 20 from 2:45 p.m. to 4:30 p.m.

## **POLICY**

No report

## **GENERAL ITEMS**

Mr. Ruoff moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve the MBS Chorus to perform at the Lakewood Blue Claws on June 14, 2018 at their 7 p.m. game at no cost to the district

Future meeting dates:

The Reorganization meeting will be held on January 4<sup>th</sup> at 6:00 p.m.

## **ADJOURNMENT**

Mr. Ruoff moved seconded by Mr. Decker to adopt the following resolution:

Respectfully Submitted

Linda M. Considine  
Interim Business Administrator