

MINUTES
MONMOUTH BEACH BOARD OF EDUCATION
November 28, 2017 – 7:00 PM

CALL TO ORDER

Mr. Ruoff called this meeting to order at 7:00 p.m. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mrs. Gardner, Mr. Dudick, Mr. Ruoff, Mrs. Kay, Mrs. Dolan, Mrs. Denker, Mr. Mariani

ABSENT: Mr. Decker, Mrs. Scaturro

Also Present: Mr. Ettore, Superintendent

Absent: Mrs. Considine, Business Administrator/Board Secretary

PRESENTATION

The following presentations were made:

Certificates of Commendation to the winners of the MBS Veteran's Day Essay Contest, Tyler Florence and Gretchen Grunbaum.

Richard Hellenbrecht, Auditor, Comprehensive Annual Financial Report (CAFRA)

CORRESPONDENCE

The following correspondence was noted:

Mr. Steve Mariani

NJ School Boards Association

APPROVAL OF MINUTES

Mr. Ruoff moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve the minutes of October 17, 2017.

SUPERINTENDENT'S REPORT

Mr. Ruoff moved seconded by Mr. Marianni to adopt the following resolution

BE IT RESOLVED to affirm the HIB Form as presented by Mr. Michael E. Ettore.

Mr. Ruoff moved seconded by Mr. Marianni to adopt the following resolution

BE IT RESOLVED to approve the following:

STATISTICAL INFORMATION

Student Enrollment as of October 31, 2017

Preschool	16
Kindergarten	21
Grade 1	19
Grade 2	24
Grade 3	17
Grade 4 - 1	13
Grade 4 - 2	14
Grade 5 - 1	14
Grade 5 - 2	14
Grade 6 - 1	14
Grade 6 - 2	15
Grade 7 - 1	13
Grade 7 - 2	12
Grade 8 - 1	19
Grade 8 - 2	<u>19</u>
Total	244

Special Education (Out of District): 3

One student in the following placements:

Oceanport Schools (2)

Harbor School (1)

Student Attendance

September	98%	February
October	97%	March
November		April
December		May
January		June

Staff Attendance

September	98.5%	February
October	97.5%	March
November		April
December		May
January		June

Fire Drills

October 23, 2017 at 10:15 a.m.

Security Drill

Active Shooter – October 13, 2017 at 10:15 a.m.

Mr. Ruoff moved seconded by Mr. Marianni to adopt the following resolution

BE IT RESOLVED to approve the revised QSAC SOA for the 2017-2018 school year.

Mr. Ruoff moved seconded by Mrs. Gardner to adopt the following resolution

BE IT RESOLVED to approve MBS Nursing Services Plan for the 2017-18 school year.

PUBLIC DISCUSSION

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statues associated with disruption of a public meeting.

Mrs. Quatrocchi questioned the visibility of Board of Education vacancy postings on our website. She hoped the general public would be able to locate the posting

There was additional discussion about Makerspace education during public discussion that stemmed from the Superintendent's report when this topic was originally mentioned.

PTO UPDATE

FINANCE

Leo Decker, Chair

Karen. Dolan, Steve Mariani, Chris Dudick

Mrs. Dolan moved seconded by Mrs. Denker to adopt the following resolution

BE IT RESOLVED to approve the following financial report

Report of the Board Secretary – October 31, 2017

Cash Balances:

Fund 10	\$2,740,576.41
Fund 20	\$ -2,373.40
Fund 30	\$ 52,613.15
Fund 40	\$ -
Fund 50	\$ 3,641.42
Fund 60	\$ 31,781.72

- Reconciliation Report for October
- Monthly transfer report
- November bill list in the amount of \$152,459.03
- Payroll report for October

In accordance with the reports attached:

Pursuant to NJAC 6:120-2.13(d), I certify as of October 31, 2017, no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.

Board Certification:

Pursuant to NJAC 6:20-2.3 (e), we certify that as of October 31, 2017 after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6:230-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL

YES: Mrs. Gardner, Mr. Dudick, Mr. Ruoff, Mrs. Kay, Mrs. Dolan, Mrs. Denker, Mr. Mariani

Mrs. Dolan moved seconded by Mrs. Gardner to adopt the following resolution

BE IT RESOLVED to approve Seashore Day Camp and School to provide transportation for extracurricular activities for the 2017-2018 school year.

ROLL CALL

YES: Mrs. Gardner, Mr. Dudick, Mr. Ruoff, Mrs. Kay, Mrs. Dolan, Mrs. Denker, Mr. Mariani

Mrs. Dolan moved seconded by Mrs. Denker to adopt the following resolution

BE IT RESOLVED to approve the Comprehensive Annual Financial Report (CAFRA) n as presented with no recommendations

ROLL CALL

YES: Mrs. Gardner, Mr. Dudick, Mr. Ruoff, Mrs. Kay, Mrs. Dolan, Mrs. Denker, Mr. Mariani

Mrs. Dolan moved seconded by Mr. Mariani to adopt the following resolution

BE IT RESOLVED to approve Stacy Lauderdale, Ph.D., BCBA-D to do 10 hour training 1 day per week for 2 hours over 10 weeks at a cost of \$1,500

ROLL CALL

YES: Mrs. Gardner, Mr. Dudick, Mr. Ruoff, Mrs. Kay, Mrs. Dolan, Mrs. Denker, Mr. Mariani

PERSONNEL

Sandi Gardner Chair,

Kathy Denker, Barbara Kay, Kelly Scaturro

Mrs. Gardner moved seconded by Mr. Mariani to adopt the following resolution

BE IT RESOLVED to grant tenure to Alison McMahon, effective December 1, 2017.

Mrs. Gardner moved seconded by Mrs. Dolan to adopt the following resolution

BE IT RESOLVED to rescind the following resolutions:

- The extracurricular stipend previously approved for Meghan Vaccarelli for the play per the MBTA contract for the 2017-2018 school year.
- The extracurricular stipend previously approved for Donna O’Neill and Erin Deininger for the talent show per the MBTA contract for the 2017-2018 school year
- The extracurricular stipend previously approved for Alexandra Maxcy for the Boston Trip for the 2017-2018 school year.
- The full cheerleading stipend for Nancy Pietz for the 2017-2018 school year per the MBTA Extracurricular Guide.

ROLL CALL

YES: Mrs. Gardner, Mr. Dudick, Mr. Ruoff, Mrs. Kay, Mrs. Dolan, Mrs. Denker, Mr. Mariani

Mrs. Gardner moved seconded by Mrs. Dolan to adopt the following resolution

BE IT RESOLVED to adopt the following resolutions:

- To approve Emily Rossi to receive the extracurricular play stipend per the MBTA contract for the 2017-2018 school year.

- To approve Jessica Clark and Susan Gillick as chaperones for the Boston trip under the MBTA Extracurricular Guide for the 2017-2018 school year.
- To approve Nancy Pietz (Year 4) and Jaclyn Fuchs (Year 1) to split the cheerleading stipend for the 2017-2018 school year per the MBTA Extracurricular Guide.
- To approve Doreen Silakowski as an alternate for the 2017-2018 basketball season supervision per the MBTA contract.
- To approve Riley Hubner as a substitute teacher for the 2017-2018 school year.
- To approve Erin Deininger to chaperone the Student Council Dance on 12/15/17 per the MBTA Extracurricular Guide.
- To approve Tami Sasala and Tyler Vivian as volunteers for the boys and girls basketball teams for the 2017-2018 school year.

ROLL CALL

YES: Mrs. Gardner, Mr. Dudick, Mr. Ruoff, Mrs. Kay, Mrs. Dolan, Mrs. Denker, Mr. Mariani

CURRICULUM AND INSTRUCTION

Chair Kathleen Denker

Kelly Scaturro, Sandi Gardner, Barbara Kay

Mrs. Denker moved seconded by Mrs. Dolan to adopt the following resolution

BE IT RESOLVED to approve the following teacher workshops/Professional Development days:

- Doreen Silakowski to attend Life Science workshop on January 16, 2017 through our membership in the Brookdale Education Network.
- Jason Vastano, Rianne Albert, and Meghan Vaccarelli to attend the MC 3 Winter Summit on January 12, 2018 through our membership in MC3.
- Jason Vastano and Alison McMahan to attend Models of Excellence with Google: The Student Centered Math Classroom through MC3 at a cost of \$75 per person.

Mrs. Denker moved seconded by Mrs. Dolan to adopt the following resolution

BE IT RESOLVED to approve the Shore Consortium for G & T Visual Arts Convocation for Grade 5 at the Middletown Arts Center on 1/25/18 and Newark Museum of Art on 1/26/18 at a cost of \$1,050.00.

BUILDING AND GROUNDS

Steve Mariani, Chair

Chris Dudick, Leo Decker, Karen Dolan

Mr. Mariani moved seconded by Mrs. Dolan to adopt the following resolution

BE IT RESOLVED to approve the following Building Use Application Forms:

- Student Council to hold a Bring a Friend Dance in the gym on Friday, December 15, 2017 from 7 p.m. – 9 p.m. at a cost \$5 per student.
- Dina LoPiccolo/Greg Zweemer/Linda Stafford b to hold online coding activities in the Tech Lab and Media Center on Wednesday, December 6 from 3 p.m. – 5 p.m.
- Kidz Art to hold their Winter Session in the Kindergarten classroom on 12/4, 12/11, 12/18, 1/8, 1/22, 1/29, and 2/12 for grades K – 3.
- PTO to hold an Assembly for grades K – 8 on January 24, 2018 from 8:30 a.m. – 11:30 a.m. with John Marshall/Weather Tour Information in the gym.
- PTO to hold a Holiday Boutique in the gym and library on December 9, 2017 from 8:00 a.m. – 4:00 p.m.
- PTO to hold a PreK – 5 Sweetheart Dance on February 9, 2018 from 5:00 p.m. – 8:30 p.m. in the gym.

- PTO to hold a Garden Club meeting in room 3 on March 27, 2018 from 3 p.m. – 4:30 p.m.

Mr. Mariani moved seconded by Mrs. Dolan to adopt the following resolution
BE IT RESOLVED to adopt the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for the various school facilities of the Monmouth Beach School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED that the Monmouth Beach School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 form for the Monmouth Beach School District in compliance with Department of Education requirements.

POLICY

No Report

GENERAL ITEMS

Mr. Ruoff moved seconded by Mrs. Gardner to adopt the following resolution
BE IT RESOLVED to accept with regret and gratitude the resignation of Steve Mariani from the Board effective December 31, 2017.

Mr. Mariani moved seconded by Mrs. Dolan to adopt the following resolution
BE IT RESOLVED to approve the following 2017-2018 Basketball schedules:

<u>BOYS SCHEDULE</u>	BASKETBALL 17-18			
		<u>Opponent</u>	<u>Place</u>	
12/11/2017		Tinton Falls	MB	
12/12/2017		Little Silver	LS	
12/19/2017		Fair Haven	FH	
12/21/2017		Oceanport	OP	
1/4/2018		Shrewsbury	MB	
1/5/2018		Eatontown	MB	
1/12/2018		Forrestdale	FD	
1/16/2018		Tinton Falls	TF	
1/18/2018	1st	W Long Branch	WLB	(DH)
1/23/2018		Oceanport	MB	
1/26/2018		Forrestdale	MB	
1/30/2018		Shrewsbury	SB	
1/31/2018	2nd	W Long Branch	MB	(DH)

2/6/2018		Little Silver	MB	
2/8/2018		Fair Haven	MB	
2/13/2018		Eatontown	ET	
		Updated 10/13/2017		
GIRLS SCHEDULE	BASKETBALL 17-18			
		Opponent	Place	
12/11/2017		Tinton Falls	TF	
12/12/2017		Little Silver	MB	
12/19/2017		Fair Haven	MB	
12/21/2017		Oceanport	MB	
1/4/2018		Shrewsbury	SB	
1/5/2018		Eatontown	ET	
1/12/2018		Forrestdale	MB	
1/16/2018		Tinton Falls	MB	
1/18/2018	2nd	W Long Branch	WLB	(DH)
1/23/2018		Oceanport	OP	
1/26/2018		Forrestdale	FD	
1/30/2018		Shrewsbury	MB	
1/31/2018	1st	W Long Branch	MB	(DH)
2/6/2018		Little Silver	LS	
2/8/2018		Fair Haven	FH	
2/13/2018		Eatontown	MB	
		Updated 10/13/17		

Future meeting dates:
Tuesday, December 19, 2017 at 5:30 p.m.

ADJOURNMENT

Mr. Ruoff moved seconded by Mrs. Denker to adjourn at 9:00 p.m.

Respectfully Submitted,

Michael Ettore
Superintendent acting as Board Secretary