

**MINUTES**  
**MONMOUTH BEACH SCHOOL**  
**January 22, 2019 – 7:00 PM**

**CALL TO ORDER**

President Ruoff called this meeting to order at 7:00 p.m. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Mr. Marowitz, Mrs. Andrews, Mrs. Dolan, Mr. Ruoff Mr. Sasso. Mr. Dudick arrived at 7:15 p.m.

**PRESENTATION**

A plaque was presented to Kathleen Denker for her many years of outstanding service (three years, four months) and her dedication to the Monmouth Beach School District both as a teacher and a Board member.

**CORRESPONDENCE** No items noted.

**APPROVAL OF MINUTES**

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to approve the minutes of December 18, 2018 and January 8, 2019.

**SUPERINTENDENT'S REPORT**

Mr. Ettore explained the new Academic Support Program which is scheduled to begin the week of February 4<sup>th</sup> and will run through the end of May. Criteria for invitation to the program will include input from teachers and test scores. The program to be paid with Title I funds will use standard based instruction in a small environment. Mr. Ettore also stated that the Social Media Panel Discussion for Grades 6-8 was a success and that the children asked really good questions. The goal of the assemblies is to make all children more responsible on social media and to make good decisions. The “no cell phones” policy at the dances was a success. The children were more interactive and did not complain.

A. Harassment Intimidation and Bullying

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to affirm the HIB Form as presented by Mr. Michael E. Ettore with no instances to report.

B. Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolution:

BE IT RESOLVED to approve the following:

**STATISTICAL INFORMATION**

**Student Enrollment as of December 21, 2018**

Preschool		16
K – 1		13
K – 2		12
Grade 1		24
Grade 2		18
Grade 3-1		12
Grade 3-2		12
Grade 4		17
Grade 5 - 1		13
Grade 5 - 2		14
Grade 6 - 1		16
Grade 6 - 2		15
Grade 7 - 1		14
Grade 7 - 2		14
Grade 8 - 1		13
Grade 8 - 2		<u>11</u>
	Total	234

Student Attendance

September	96.5%	February
October	97%	March
November	94%	April
December	94%	May
January		June

Staff Attendance

September	98.5%	February
October	95.5%	March
November	90 %	April
December	86%	May
January		June

Fire Drills

December 17, 2018 at 10:45 a.m.

Security Drill

Evacuation (non fire) December 20, 2018 at 12:20 p.m.

Mr. Ruoff moved seconded by Mrs. Dolan to adopt the following resolutions

C. BE IT RESOLVED to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2018-19 school year.

D. BE IT RESOLVED to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2018-2019 school year.

**PUBLIC DISCUSSION**

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statues associated with disruption of a public meeting.

There was no public discussion.

**PTO UPDATE** There is no meeting in January. A daddy/ daughter dance and the Spring Fest are being planned.

**FINANCE**

Chair: Karen Dolan

Leo Decker, Ken Marowitz, Vincent Sasso

Mrs. Dolan moved seconded by Mr. Ruoff to adopt the following resolutions:

A. BE IT RESOLVED to approve the following financial report

Report of the Board Secretary – December 31, 2018

Cash Balances:

Fund 10	\$ 2,263,736
Fund 20	(\$9,372.18)
Fund 30	\$ 0
Fund 40	\$ 87,836
Fund 50	\$ 4,556.52
Fund 60	\$ 63,779.87

- Reconciliation Report for December- Note: adjusting entries to be provided by the School Treasurer
- Monthly transfer report
- January bill list in the amount of \$ 276, 597.06.
- Payroll report for December

In accordance with the reports attached:

Pursuant to NJAC 6:120-2.13(d), I certify as of December 31, 2018, no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.

Board Certification:

Pursuant to NJAC 6:20-2.3 (e), we certify that as of December 31, 2018 after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6:230-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

YES: Mr. Marowitz, Mr. Dudick, Mrs. Andrews, Mrs. Dolan, Mr. Sasso

Mrs. Dolan moved seconded by Mrs. Andrews to adopt the following resolutions:

- B. BE IT RESOLVED to adopt the following resolution regarding Waiver of Requirements – Special Education Medicaid Initiative (SEMI) Program be approved:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020 school year, and

Whereas, the Monmouth Beach Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students for the 2019-2020 budget year.

Now, Therefore Be It Resolved that the Monmouth Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2019-2020 school year.

Mrs. Dolan moved seconded by Mr. Ruoff to adopt the following resolutions:

- C. BE IT RESOLVED to approve the following resolution:

Whereas, the Monmouth Beach Board of Education proposes to deposit anticipated undesignated fund balance (surplus) into both a maintenance reserve and a capital reserve account, and

Whereas, the Monmouth Beach Board of Education approves up to \$180,000.00 be deposited into the maintenance reserve account, and up to \$200,000.00 be deposited into the capital reserve account.

Now, Therefore BE IT RESOLVED by the Monmouth Beach Board of Education that is hereby authorizes the district's School Business Administrator, Denise McCarthy, to make these transfers consistent with all applicable laws and regulations.

- D. BE IT RESOLVED to retroactively approve the sum of \$375.00 to Meridian Medical Group for the evaluation of student # 1327.

E.

YES: Mr. Marowitz, Mr. Dudick, Mrs. Andrews, Mrs. Dolan, Mr. Sasso

## PERSONNEL

Chair: Barbara Kay

Kelly Scaturro, Chris Dudick, Melanie Andrews

Mrs. Andrews moved seconded by Mrs. Dolan the following resolutions:

- BE IT RESOLVED to approve Kathleen Denker and John Goode as a substitute teacher for the 2018-2019 school year.
- BE IT RESOLVED to approve Meghan Vaccarelli to begin her maternity leave on March 4, 2019 with ten sick days and unpaid leave/disability beginning March 18, 2019 with an anticipated return of September 1, 2019.
- BE IT RESOLVED to approve two extra stipends for the State Test Prep teacher assignments per the MBTA contract.
- BE IT RESOLVED to approve Eileen Herron as the girls' softball coach for the 2018-2019 school year at Step 4 of the MBTA Stipend contract.
- BE IT RESOLVED to approve Amanda Owens from Step 4 BA to Step 4 BA+30 of the 2018-2019 MBTA salary guide.
- BE IT RESOLVED to approve the following staff members to work for the Monmouth Beach School's Academic Support Program for the 2018-2019 school year at the following rate:

Rachel Mogavero	\$53.00/hr.	
Alexandria Maxcy	\$53.00/hr.	
Nancy Pietz	\$53.00/hr.	
Rianne Bowlby	\$53.00/hr.	
Kory Poznak	\$53.00/hr.	
Barbara Brown	\$53.00/hr.	
Denise Sullivan*	\$53.00/hr.	(*Coordinator)

**Paid with Title I Funds. Cost not to exceed \$16,000.00.**

- BE IT RESOLVED to approve Mary Fitzgerald, an education major at Monmouth University, to complete 40 hours of field observation under the direction of Alison McMahon.

YES: Mr. Marowitz, Mr. Dudick, Mrs. Andrews, Mrs. Dolan, Mr. Sasso

## CURRICULUM AND INSTRUCTION

Chair: Kelly Scaturro

Chris Dudick, Barbara Kay, Melanie Andrews

Mr. Marowitz moved seconded by Mrs. Dolan the following resolutions:

- A. BE IT RESOLVED to approve the following workshops/Professional Development days:
- Mary Beth Joyce, Alison McMahon, and Erin Deininger to attend the March 15, 2019 Brookdale Education Network workshop: Thinking to the Thesis at no cost under our membership.
  - Jacki Fuchs to attend the February 22, 2019 Brookdale Education workshop, Tips for Teaching current events for Middle School teachers at no cost under our membership.
  - Alison McMahon to attend the March 7, 2019 Brookdale Education Network workshop: Becoming a connected educator – Twitter for teachers at no cost under our membership.
  - Jessica Clark to attend the February 6, 2019 Brookdale Education Network workshop: Building a conceptual/understanding of Elementary Mathematics through questioning at no cost under our membership.
  - Doreen Silakowski to attend ANJEE (Alliance for NJ Environmental Education) 2019 Winter Conference on January 25, 2019 at a cost of \$168.00.
  - Cindy Zayko to attend the LDTC Consortium meeting for technology for Special Education students on March 7, 2019 at no cost.
  - Tracy Pennell to attend NJ Conference for Pre K Teachers on February 25, 2019 at a cost of \$244.00.
  - Denise Sullivan to attend Mindfulness Day on February 20, 2019 through our membership in MC3 PD Package.
- B. BE IT RESOLVED to approve the following class trips:
- Grade 4 to State House on March 20, 2019 from 8:30 a.m. – 2:45 p.m.
- C. BE IT RESOLVED to approve the following resolution for Participation in Future Ready Schools NJ:

Whereas- The Monmouth Beach Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.

Whereas- The Monmouth Beach Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

Therefore, it is resolved that the Monmouth Beach Board of Education agrees to participate in the Future Ready Schools – New Jersey.

We hereby appoint Michael E. Ettore to be the district's liaison to the Future Ready Schools – New Jersey, who will report to the board upon the completion of tasks for the certification program.

We do hereby recognize that Amanda Owens will be the responsible agent at the district level to carry out the district's commitment for its schools to participate in Future Ready Schools – New Jersey.

We agree to follow through with the district's commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program.

YES: Mr. Marowitz, Mr. Dudick, Mrs. Andrews, Mrs. Dolan, Mr. Sasso

## **BUILDING AND GROUNDS**

Chair: Leo Decker

Ken Marowitz, Karen Dolan, Vincent Sasso

Mr. Sasso moved seconded by Mrs. Dolan the following resolution:

BE IT RESOLVED to approve the following Building Use Application Forms:

- Retroactively approve Mrs. Bottcher to hold Chess Club in the MBS library on Mondays from 1/7/19 – 3/25/19 from 2:45 p.m. – 4:00 p.m.
- PTO to host a Social Media Safety Edutainment Assembly on March 20, 2019 from 8:30 a.m. – 11:15 a.m. in the gym for grades K – 8 and a parent assembly on the same evening from 6:30 p.m. – 8:00 p.m.
- PTO to host a Daddy/Daughter Dance on April 12, 2019 from 2:45 p.m. (setup) to 10:00 (inclusive of cleanup) in the gym for grades Preschool – Grade 5.

## **POLICY**

Chair: Chris Dudick

Mr. Dudick moved seconded by Mrs. Dolan the following resolution:

BE IT RESOLVED to approve the second read of the following:

5111.5           Preschool Enrollment Procedures

**GENERAL ITEMS** Mr. Ettore displayed Eric Wagners' recommendations for some of the finishing items for the addition.

Next meeting date February 19, 2019 at 7:00 p.m.

January 31, 2019 is the next construction meeting. The next building and grounds and finance meeting is February 14, 2019.

## **EXECUTIVE SESSION**

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

- \_\_\_\_\_ Matters rendered confidential by state or federal law
- \_\_\_\_\_ Personnel
- \_\_\_\_\_ Appointment of a public official
- \_\_\_\_\_ Matters covered by Attorney/Client Privilege
- \_\_\_\_\_ Pending or anticipated litigation
- \_\_\_\_\_ Pending or anticipated contract negotiations
- \_\_\_\_\_ Protection of the safety for property of the public

- \_\_\_\_\_ Matters which would constitute an unwarranted invasion of privacy
- \_\_\_\_\_ Matters in which the release of information would impair a right to receive funds from the United States Government
- \_\_\_\_\_ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- \_\_\_\_\_ Possible imposition of a civil penalty or suspension
- \_\_\_\_\_ Proposed goals of the Superintendent or evaluations of Superintendent.

No executive session was held.

**ADJOURNMENT** The meeting was adjourned at 7:45 p.m.

### **Mission Statement**

Our mission is to create lifelong leaders and contributors who will successfully meet the challenges of the 21st century. The goal of the school is to teach behaviors which help create and maintain a positive learning environment, to use teaching techniques which recognize that students have different learning styles and multiple intelligences, and to teach students to become independent thinkers and learners. Our students will all achieve the NJ Core Curriculum Content Standards as they strive to maintain a "tradition of excellence." Quality education for all students is a constant objective.