

MINUTES
MONMOUTH BEACH BOARD OF EDUCATION
JANUARY 21, 2016 – 7:30 PM

CALL TO ORDER

Adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

PLEDGE OF ALLEGIANCE

ROLL CALL

Mr. Baker

Mrs. Bolsch _____

Mr. Decker

Mrs. Gardner

Mrs. Denker _____

Mr. Ruoff

Mr. Mariani

Mr. Roberts

BOARD MEMBER INTERVIEWS

- The Monmouth Beach Board of Education interviewed the following candidates for the 1-year open seat on the Board:
 - Darren Spadavecchia
 - Kelly Scatturo
 - Lara Inacio
 - Michelle Donohue

PRESENTATIONS

- Comprehensive annual financial report for June 30, 2015.
- Mr. Ettore and Mr. Bruccoleri gave a presentation on the district's PARCC results from 2015.
- Recognition of Dr. Brian McAndrew, former Board of Education President
- The Monmouth Beach Board of Education interviewed the following candidates for the 1-year open seat on the Board:
 - Darren Spadavecchia
 - Kelly Scatturo
 - Lara Inacio
 - Michelle Donohue

APPROVAL OF MINUTES

Mr. Ruoff moved seconded by Mr. Roberts to approve the following minutes:

BE IT RESOLVED to approve the minutes of:

- December 9, 2015
- January 4, 2016

Yes: Mr. Baker, Mrs. Gardner, Mr. Mariani, Mr. Roberts, Mr. Decker, Mr. Ruoff

SUPERINTENDENT'S REPORT

Mr. Ruoff moved seconded by Mr. Roberts to approve items A-B as follows:

A. Harassment Intimidation and Bullying

BE IT RESOLVED to (affirm, deny or modify) the HIB Form as presented by Mr. Michael E. Ettore.

B. BE IT RESOLVED to approve the following:

STATISTICAL INFORMATION

Student Enrollment as of December 23, 2015

Preschool – Mrs. Pennell	10
Kindergarten - 1 Mrs. Marino	18
Grade 1 - 1 Mrs. Gallo	09
Grade 1 - 2 Mrs. Sheridan	11
Grade 2 - 1 Mrs. Pietz	13
Grade 2 - 2 Ms. Poznak	14
Grade 3 - 1 Ms. Albert	13
Grade 3 - 2 Ms. O'Neill	14
Grade 4 - 1 Mrs. Brown	14
Grade 4 - 2 Mrs. Santry	14
Grade 5 - 1 Mrs. Vaccarelli	14
Grade 5 - 2 Mr. Vastano	15
Grade 6 - 1 Mrs. Mahoney	19
Grade 6 - 2 Mrs. Silakowski	17
Grade 7 - 1 Mrs. Sullivan	16
Grade 7 - 2 Mr. Vincelli	12
Grade 8 - 1 Mrs. McMahan	14
Grade 8 - 2 Mrs. Sandler	<u>16</u>

Total 251

Special Education (Out of District): 3

One student in the following placements:

Oceanport Schools (1)

Harbor School (1)

Long Branch School (1)

Student Attendance

September	98%	February
October	97%	March
November	94%	April
December	95%	May
January		June

Staff Attendance

September	99%	February
October	97.5%	March
November	96.5%	April
December	95.5%	May
January		June

Fire Drills

December 10, 2015 at 11:30 a.m.

Security Drill

Lockdown, December 17, 2015 at 9:15 a.m.

Yes: Mr. Baker, Mrs. Gardner, Mr. Mariani, Mr. Roberts, Mr. Decker, Mr. Ruoff

PUBLIC DISCUSSION

- None

PTO UPDATE

- None

FINANCE

Dianne Bolsch, Chair

David Baker, Steve Mariani, Leo Decker

Mr. Mariani moved seconded by Mr. Roberts to approve items A-B as follows:

- A. BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated December 31, 2015, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting, and

BE IT FURTHER RESOLVED, that the bills list for the month of January in the amount of \$151,829.46 be approved, and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

- B. Recommend to approve, the following resolution regarding Waiver of Requirements – Special Education Medicaid Initiative (SEMI) Program be approved:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-17 school year, and

Whereas, the Monmouth Beach Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students for the 2016-17 budget year.

Now, Therefore Be It Resolved, that the Monmouth Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2016-17 school year.

Yes: Mr. Baker, Mrs. Gardner, Mr. Mariani, Mr. Roberts, Mr. Decker, Mr. Ruoff

PERSONNEL

Sandi Gardner Chair,

Kathy Denker, David Roberts

Mrs. Gardner moved seconded by Mr. Roberts to approve A-I as follows:

- A. BE IT RESOLVED to approve the following staff to attend the following workshops:
- Alison McMahan to attend the Creative Ways with Words workshop through our membership with the Brookdale Education Network on 4/15/16.

- Denise Sullivan to attend Yoga Wellness 1 – turnkey for students and teachers through yogacalm.org, 1/29/2016, \$125.00.
 - Tracy Pennell to attend the 2016 Conference for NJ Pre K Teachers through SDE on 2/22/2016, \$242.00.
 - Debra Marino, Lori Gallo, and Nancy Pietz to attend Best Practices for K-2 Readers through Collaborative Classrooms on 2/9/2016 at a cost of \$100.00 per person.
 - Dina LoPiccolo to attend Techspo workshop through NJASA on 1/29/16 at a cost of \$270.00.
 - Jennifer Loxton to attend Best Practical Strategies through the Bureau of Education & Research on 1/28/2016 at a cost of \$239.00.
 - Jacki Fuchs and Jason Vastano to attend MC3 Winter Science Summit on 2/17/2016 at a cost of 79.00/pp.
- B. BE IT RESOLVED to accept, with regret, the resignation of Deborahlee Wehner, part time Instruction Aide, effective December 18, 2015.
- C. BE IT RESOLVED to approve Kim Kallok of Monmouth University as a volunteer for the school play under the supervision of Meghan Vaccarelli and Emily Steeber.
- D. BE IT RESOLVED to approve Brianna Musco, a Monmouth University student, for ten hours of field observation in February-March, 2016 with Emily Steeber, MBS music teacher.
- E. BE IT RESOLVED to approve Kim Collier, a Monmouth University student, for fifty-five hours of field placement from February through April, 2016 with Donna O’Neill, MBS 3rd grade teacher.
- F. BE IT RESOLVED to approve Dorene Penny and Caitlin Hall as a substitute teacher for the 2015-2016 school year.
- G. BE IT RESOLVED to approve Kathryn Lockwood as a Part Time Instructional Aide at the rate of \$14.00 per hour, effective January 12, 2016. Emergent hire forms were completed, filed with the County DOE office, and approved by the County Superintendent.
- H. BE IT RESOLVED to approve Caitlin Norek from Middlesex County College to complete 45 hours of field observation in Mrs. Pietz’s second grade classroom from January 25 through May 5, 2016.
- I. BE IT RESOLVED to approve non tenured teacher, Tina Freglette, from Step 3-4 (70%) to Step 3-4 (80%) for the 2015-2016 school year retroactively from January 2, 2016.

Yes: Mr. Baker, Mrs. Gardner, Mr. Mariani, Mr. Roberts, Mr. Decker, Mr. Ruoff

CURRICULUM AND INSTRUCTION

Chair Kathleen Denker

Leo Decker, Sandi Gardner, David Roberts

Mr. Roberts moved seconded by Mr. Decker to approve item A as follows:

- A. BE IT RESOLVED to approve the following G & T trips:
- Grade 7 G & T Trip through Shore Consortium for the Gifted and Talented for Movie Convocation on March 10 at Middletown Arts Center and Grade 7 for Music Convocation on March 11 at Middletown Arts Center, \$1,035.00.

Yes: Mr. Baker, Mrs. Gardner, Mr. Mariani, Mr. Roberts, Mr. Decker, Mr. Ruoff

BUILDING AND GROUNDS

David Baker, Chair

Dianne Bolsch, Leo Decker, Steve Mariani

Mr. Baker moved seconded by Mr. Roberts to approve item A as follows:

- A. BE IT RESOLVED to approve the Building Use Form for the following:
- Retroactively approve MB PTO to have Meghan Vaccarelli and Emily Steeber hold play auditions on 1/18/16 from 11 a.m. – 3:00 p.m., 1/20/16 – 1/22/2016 from 3 p.m. to 5 p.m. in the music room, hall outside music room, and 2 classrooms in middle school hallway
 - Approve MB PTO to have Meghan Vaccarelli and Emily Steeber to hold play practice on 1/27 and all Tuesdays, Wednesday's and Thursdays in February from 3pm-5pm in the music room and gymnasium
 - Change the Building Use for the Brain Show Assembly from January (which was previously approved) to March 4 during the school day in the All Purpose Room.
 - PTO Family Fun Night, Brain Show Assembly, March 4, 7:00 p.m.
 - PTO Book Fair on February 5 from 4:00 p.m. – 7:00 p.m. and February 8 and 9 from 9:00 a.m. – 12:00 p.m. and 2:45 p.m. – 4:00 p.m.

Yes: Mr. Baker, Mrs. Gardner, Mr. Mariani, Mr. Roberts, Mr. Decker, Mr. Ruoff

POLICY

David Roberts, Chair

Sandi Gardner, Leo Decker, Kathy Denker

Mr. Roberts moved seconded by Mr. Mariani to approve item A as follows:

- A. BE IT RESOLVED to approve the first read of the following policies:
- 1240 - Evaluation of Superintendent (mandated & revised)
 - 3221 - Evaluation of Teachers (mandated & revised)

- 3222 - Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (mandated & revised)
- 3223 - Evaluation of Administrators, excluding Principals, Vice Principals, and Assistant Principals (mandated & revised)
- 3224 - Evaluation of Principals, Vice Principals and Assistant Principals (mandated & revised)
- 3431.1/4431.1 - Family Leave (revised)

Yes: Mr. Baker, Mrs. Gardner, Mr. Mariani, Mr. Roberts, Mr. Decker, Mr. Ruoff

GENERAL ITEMS

- Future meeting dates:
 - Public Meeting: February 18, 2016, 7:30 PM

EXECUTIVE SESSION

Mr. Roberts moved seconded by Mr. Decker to enter into executive session at 6:20p.m.

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to the appointment of a public official.

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. Formal action will not be taken when the meeting is reconvened

Mr. Roberts moved seconded by Mr. Decker to adjourn executive session at 7:38p.m.

Yes: Mr. Baker, Mrs. Gardner, Mr. Mariani, Mr. Roberts, Mr. Decker, Mr. Ruoff

BOARD MEMBER APPOINTMENT

Mr. Ruoff moved seconded by Mr. Mariani to approve item A as follows:

- A. BE IT RESOLVED to approve Kelly Scatturo as member of the Monmouth Beach Board of Education effective immediately until December 31, 2016.

Yes: Mr. Baker, Mrs. Gardner, Mr. Mariani, Mr. Roberts, Mr. Decker, Mr. Ruoff

ADJOURNMENT

Mr. Ruoff moved seconded by Mr. Mariani to adjourn the meeting at 8:58p.m.

Respectfully Submitted,

Dennis W. Kotch

School Business Administrator/ Board Secretary