

MINUTES
MONMOUTH BEACH BOARD OF EDUCATION
AUGUST 18, 2016 – 7:30 PM

CALL TO ORDER

President Ruoff called this meeting to order at 7:30 p.m. and announced adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

PLEDGE OF ALLEGIANCE

ROLL CALL

Present:

Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Absent:

Mr. Mariani

Also Present: Mr. Ettore, Spt., Mrs. Considine, Business Administrator

CORRESPONDENCE

Mrs. Considine reviewed the following correspondence:

New Jersey School Boards Association – Training Completion

State of New Jersey, Department of Education – QSAC Compliance

Office of Prosecutor – Seminar on Best Practices for School Districts, September 16, 2016

Borough of Monmouth Beach Homeowner Variance

APPROVAL OF MINUTES

Mr. Ruoff moved seconded by Mrs. Denker to adopt the following resolution:

BE IT RESOLVED to approve the minutes of July 21, 2016

YES: Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, , Mr. Ruoff, Mrs. Scaturro

ABSTAIN: Mr. Roberts, Mr. Baker

SUPERINTENDENT'S REPORT

Mr. Ettore noted that there was no Harassment Intimidation and Bullying report this month.

Mr. Ruoff moved seconded by Mr. Roberts to adopt the following resolution:

BE IT RESOLVED to approve the following:

Fire Drills

Tuesday, July 26, 2016 @ 2:30 p.m.

Security Drill

Tabletop – July 29, 2016 @ 9:45 a.m.

Mr. Ruoff moved seconded by Mr. Roberts to adopt the following resolution:

BE IT RESOLVED to approve the formal adoption of the Strong Leader Effectiveness Performance System for the 2016-2017 school year, in partial fulfillment of the New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) administrator evaluation system requirements.

Mr. Ruoff moved seconded by Mr. Roberts to adopt the following resolution:

BE IT RESOLVED to approve attached Interim Review Placement as of July 2016 to meet the requirements of the Quality Single Accountability Continuum (QSAC)

PUBLIC DISCUSSION

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statues associated with disruption of a public meeting.

There were no public comments

PTO UPDATE

Ms. O'Neil reported the 8th grade overnight campout was a huge success and raised about \$4,000

FINANCE

Dianne Bolsch, Chair

David Baker, Steve Mariani, Leo Decker

Mrs. Bolsch moved seconded by Mr. Baker to adopt the following resolution:

BE IT RESOLVED to approve bill list for August in the amount of \$165,339.39 and \$35,930.78 and payroll report for May and June

YES:

Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Bolsch moved seconded by Mr. Baker to adopt the following resolution:

BE IT RESOLVED to approve the attached Transfer Report

BE IT FURTHER RESOLVED to approve Board Secretary Report for the May 31, and June 30, 2016 as submitted and attached to and made part of the minutes and

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has

been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

YES:

Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Bolsch moved seconded by Mr. Baker to adopt the following resolution:

BE IT RESOLVED to approve the following fundraiser activities for the 2016-17 school year:

- Dues
- Snack Shack
- Pizza Day
- Jersey Mike's Day
- Bubba Koos' Day
- Pretzel Day
- Pancake Breakfast
- Pasta Dinner
- Band Chip Sales

Mrs. Bolsch moved seconded by Mr. Baker to adopt the following resolution:

BE IT RESOLVED to approve the following contracts:

Handilift	\$792
RFP Security Cameras	\$4,084.56

YES: Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Bolsch moved seconded by Mr. Baker to adopt the following resolution:

BE IT RESOLVED to accept student JD on a tuition basis for the 2016-2017 school year at a cost of \$5,500 per year

YES: Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Bolsch moved seconded by Mr. Baker to adopt the following resolution:

BE IT RESOLVED to approve contract between Monmouth Beach Board of Education and Long Branch Board of Education to send one student (SV) to Monmouth Beach School for the 2016-2017 school year at a cost of \$5,500 per year.

YES: Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Bolsch moved seconded by Mr. Baker to adopt the following resolution:

BE IT RESOLVED to approve contract to send one student to the Harbor School from July 2016 through June 2017 at a cost of \$61,565.70

YES: Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Bolsch moved seconded by Mr. Baker to adopt the following resolution:

BE IT RESOLVED to approve contract with Oceanport Schools to send three students for the ESY program in the amount of \$4,283.74 each

YES: Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

PERSONNEL

Sandi Gardner Chair,

Kathy Denker, David Roberts, Kelly Scaturro

Mrs. Gardner moved seconded by Mr. Roberts to adopt the following resolution:

BE IT RESOLVED to approve the formal adoption of Charlotte Danielson: The Framework for Teaching staff evaluation model for the Monmouth Beach School Districts for the 2016-2017 school year, in partial fulfillment of the New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) teacher and educational services staff evaluation system requirements.

Mrs. Gardner moved seconded by Mr. Roberts to adopt the following resolution:

BE IT RESOLVED to approve the following teacher/admin workshops:

- Jessica Joseph to attend effectively integrating Technology and Math on 10/18/16 and Google Tools for Education on 11/17/16 through our regional membership in the Brookdale Education Network.
- Joshua DeSantis to attend NJPSA Evaluation and Special Education Using Danielson Framework, 10/26/16 at a cost of \$149.00.
- Joshua DeSantis to attend NJPSA Basic Guide to I&RS, 10/6/16 at a cost of \$149.00.

Mrs. Gardner moved seconded by Mr. Roberts to adopt the following resolution:

BE IT RESOLVED to appoint the following part time instructional aides for the 2016-2017 school year:

MB SCHOOL INSTRUCTIONAL AIDES SALARIES		
Employee	2015-2016	2016-2017
Diane Bettinger	\$15.30/hour	\$15.70
Carol Brady	\$14.80/hour	\$15.70
Janine Nilsen	\$14.80/hour	\$15.20
Stephanie Prol	\$14.00/hour	\$14.35
Anne Pulos	\$14.30/hour	\$14.70
Sandra Clark (*New)		\$14.00
Carly Cole (*New)		\$14.00

YES: Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Gardner moved seconded by Mr. Roberts to adopt the following resolution:

BE IT RESOLVED to approve the hiring of a new LDTC, Cynthia Zayko, Step 16+MA 60% (\$42,054), according to the approved Teacher's Contract Salary Guide for the 2016-2017 school year.

YES: Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Gardner moved seconded by Mr. Roberts to adopt the following resolution:
BE IT RESOLVED to accept, with regret, the resignation of Jennifer Loxton, Media Specialist, and effective July 26, 2016.

Mrs. Gardner moved seconded by Mr. Roberts to adopt the following resolution:
BE IT RESOLVED to approve the following substitutes for the 2016-2017 School Year. Christopher Arpa, Dana Aschettino, Jennifer Azzolini, Diane Bettinger, Barbara Bodnar, Carol Brady, Gerald Brady, Sheree Carnevale, Mary Eagan, Madeline Ebinger, Marcia Fiore, Caitlin Hall, Nicole Husar, Mary Ann LaPiana, Monica Levy, Michael Mahoney, Susan McDonald, Lynn McHeffey, Michelle Milbrodt, Maria Murphy, Janine Nilsen, Anne Nilsson, Karin Ostrom, Dorene Penny, Stephanie Prol, Anne Pulos, Ally Roma, Mary Saydah, Ben Solomon, Kathy Sudowsky, Laura West, Aimee Woods, Armand Zambrano, Meghan Harmon, Sandra Clark, Carly Cole, Richard Vivian, Stephanie Raphaelides Mason.

Mrs. Gardner moved seconded by Mr. Roberts to adopt the following resolution:
BE IT RESOLVED to approve Kim Kallok as a volunteer for the school play for the 2016-17 school year.

Mrs. Gardner moved seconded by Mr. Roberts to adopt the following resolution:
BE IT RESOLVED to approve Fred Rockhill as a Substitute Custodian on an as needed basis at an hourly rate of \$18.50 for the 2016-2017 school year.
YES: Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Gardner moved seconded by Mr. Roberts to adopt the following resolution:
BE IT RESOLVED to approve the hiring of Linda Stafford as a Media Specialist, Step 8+MA @ 60% (\$35,607) according to the approved Teacher's Contract Salary Guide for the 2016-2017 school year.
YES: Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Gardner moved seconded by Mr. Roberts to adopt the following resolution:
BE IT RESOLVED to approve Carly Cole, Full-time, long term substitute/Special Education teacher, from 9/1/2016 through 10/14/16 in accordance with the substitute rate of pay, \$80 for 5 days, \$85 for 6-20 days and \$125 thereafter.
YES: Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Gardner moved seconded by Mr. Roberts to adopt the following resolution:
BE IT RESOLVED to approve the 2015-2016 Superintendent Evaluation, Goals and Merit Goals as reviewed and discussed.

CURRICULUM AND INSTRUCTION

Chair Kathleen Denker

Leo Decker, Sandi Gardner, David Roberts

Mrs. Denker moved seconded by Mr. Decker to adopt the following resolution:
BE IT RESOLVED to approve the following curriculum guides: Mathematics Grades K-5 and Science Grades 6-8.

Mrs. Denker moved seconded by Mr. Decker to adopt the following resolution:
BE IT RESOLVED to approve the myON (leveled digital library) in the amount of \$17,166.50.

YES: Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Denker moved seconded by Mr. Decker to adopt the following resolution:
BE IT RESOLVED to approve the Brookdale Education Networks (professional development consortium) in the amount of \$1,250.00

YES: Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Denker moved seconded by Mr. Decker to adopt the following resolution:
BE IT RESOLVED to approve Edmentum (Study Island, digital instructional resources) in the amount of \$8,628.88.

YES: Mr. Baker, Mr. Decker, Mrs. Gardner, Mrs. Bolsch, Mrs. Denker, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Denker moved seconded by Mr. Roberts to adopt the following resolution:
BE IT RESOLVED to approve the 8th grade trip to Boston from June 7 – 9, 2017.

Mrs. Denker moved seconded by Mr. Roberts to adopt the following resolution:
BE IT RESOLVED to approve the 6th grade class trip to Sterling Mines Museum on October 6, 2016 from 7:45 a.m. – 3:00 p.m.

BUILDING AND GROUNDS

David Baker, Chair

Dianne Bolsch, Leo Decker, Steve Mariani

Mr. Baker moved seconded by Mr. Roberts to adopt the following resolution:

BE IT RESOLVED to approve the following Building Use Application Form:

- Community YMCA to have use of the Art room for the YMCA After School Program from dismissal until 6:00 p.m. for the 2016-2017 school year when school is in session.
- Meghan Vaccarelli on behalf of the PTO to have use of the gym and music room for play rehearsals on 9/13, 9/14, 9/15, 9/20, 9/21, 9/22, 9/27, 9/28, 9/29, 10/4, 10/5, 10/6, 10/8, 10/11, 10/13, 10/14, 10/17, 10/18, 10/19, 10/20, 10/24, 10/25, 10/26, 10/27, 11/1, 11/2, 11/3, 11/4, 11/7, 11/8 and 11/9 from 3:00 p.m. – 6:00 p.m.

POLICY

David Roberts, Chair

Sandi Gardner, Leo Decker, Kathy Denker

Mr. Roberts moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve the second read of the following policies:

P 1220 - Employment of Chief School Administrator
 P 1310 - Employment of School Business Administrator/Board Secretary
 R 2414 - Programs and Services for Students in High Poverty and in High Need School Districts
 P 3111 - Creating Positions
 P 3142 - Employment Contract
 P 3125 - Employment of Teaching Staff Members
 P 3125.2 - Employment of Substitute Teachers
 P & R 3126 - District mentoring Program
 P 3141 - Resignation
 P & R 3144 - Certification of Tenure Charges
 P 3159 - Teaching Staff Member/School District Reporting Responsibilities
 P 3231 - Outside Employment as Athletic Coach
 P & R 3240 - Professional Development for Teachers and School Leaders
 P & R 3244 - In-Service Training
 P 4159 - Support Staff Member/School District Reporting Responsibilities
 P 5305 - Health Services Personnel
 R 5330 - Administration of Medication
 P & R 5350 - Student Suicide Prevention
 P 9541 - Student Teachers/Interns
 P 1140 - Affirmative Action Program
 P 1523 - Comprehensive Equity Plan
 P 1530 - Equal Employment Opportunities
 R 1530 - Equal Employment Opportunity Complaint Procedure
 P 1550 - Affirmative Action Program for Employment and Contracted Services
 P & R 2200 - Curriculum Content
 P 2260 - Affirmative Action Program for School and Classroom Practices
 P & R 2411 - Guidance Counseling
 P & R 2423 - Bilingual and ESL Education
 P 2610 - Educational Program Evaluation
 P 2622 - Student Assessment
 P 5750 - Equal Educational Opportunity
 P 5755 - Equity in Educational Programs and Services
 P 5339 - Screening for Dyslexia
 P 5460 - High School Graduation - N/A
 P 7481 - Unmanned Aircraft Systems (UAS also known as Drones)
 P & R 8441 - Care of Injured and Ill Persons
 P 8454 - Management of Pediculosis
 P 8630 - Bus Driver/Bus Aide Responsibility
 R 8630 - Emergency School Bus Procedures

GENERAL ITEMS

Future meeting dates:

Public Meeting: September 15, 2016, 7:30 PM

Change of meeting dates for Thursday, November 10 (school closed) and December 8 (currently 7:30)

EXECUTIVE SESSION

At 8:35 p.m., Mr. Ruoff moved seconded by Mrs. Bolsch to adopt the following resolution:

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

- Matters covered by Attorney/Client Privilege
- Proposed goals of the Superintendent or evaluations of Superintendent.

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. Formal action will not be taken when the meeting is reconvened

The meeting was reconvened at 9:45 p.m.

Mr. Ettore's goals for the 2016-17 school year was addressed at length. Mr. Ettore will revise and distribute for approval at next month's board meeting.

Mr. Ruoff moved seconded by Mr. Roberts to adopt the following resolution:

BE IT RESOLVED to approve the terms and conditions of Settlement Agreement between the Monmouth Beach Board of Education and M.R and C.R. dated August 18, 2016

ADJOURNMENT

Mr. Ruoff moved seconded by Mr. Roberts to adjourn at 9:50 p.m.

Respectfully Submitted

Linda M. Considine

Business Administrator/Board Secretary