

MINUTES

MONMOUTH BEACH BOARD OF EDUCATION

May 26, 2020 – 7:00 PM

CALL TO ORDER

President Decker called the Regular Meeting to order at 7:03 P.M. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT - Mrs. Kay (call in), Mrs. Dolan (call in), Mr. Dudick (7:06 P.M. - call in), Mr. L. Decker (present), Mrs. Andrews (call in), Mr. Vecchio (call in), Mr. Marowitz (call in), Dr. Sasso (call in), Mr. B. Decker (call in)

ALSO PRESENT – Mr. Ettore, Superintendent (call in), Anthony P. Sciarrillo, Esq., Board attorney (call in)

PRESENTATION

There were no presentations.

CORRESPONDENCE/DISCUSSION

There were no correspondence or discussion items.

APPROVAL OF MINUTES

Motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board approve the following item.

Ayes (8), Nays (0), Absent (1) Mr. Dudick

BE IT RESOLVED to approve the minutes of:

- April 30, 2020

Mr. Dudick connected into the meeting at 7:06 P.M.

SUPERINTENDENT'S REPORT

Mr. Ettore gave the Board the following updates:

- Teacher of the Year – Rianne Bowlby
- Improvements being made during school closure:
 - New lines on blacktop area for 4- square and basketball
 - New basketball hoops and backboards are scheduled to be installed this week

SUPERINTENDENT'S REPORT (continued)

- Status of remote learning
 - Teachers continue to impress me with their ongoing efforts to provide students with meaningful interactions and educational experiences in a remote manner. Teachers share their success stories and concerns during our weekly check-in meetings.
 - An important checklist was included in my latest update letter regarding student responsibilities for participation. This is well worth noting and reinforcing because of the uncertainty that surrounds the opening of school in September.
 - An MBS Task Force is being formed to discuss and create plans for the opening of school in September.
- Pack-up and pick-up process:
 - During the first week of June, teachers will be invited to school in small groups to pack up their belongings and their students' items left in classrooms. The custodial staff will do the same with the lockers using a master list from the office staff. All items will be placed in a clear plastic bag with a name tag label.
 - All student bags will be placed on tables and carts on the blacktop during the second week of June. The pick-up schedule will be sent to all families.
 - The day of the family pick up will actually be an exchange day because parents will be asked to return any textbooks students have at home along with the district issued chromebook computers so that Mr. Zweemer can take care of the usual summer cleaning and replacement process.
- 8th grade graduation
 - Brainstorming meetings were held with the 8th graders in early May.
 - A planning committee was formed with administration, teachers and a group of 8th grade parents. During the first meeting, various options were discussed with the understanding that the current health restrictions in place for social gatherings must be respected.
 - Plans are in the works to target the last week of July for various events that may include a traditional graduation ceremony if possible.
 - Governor Murphy made a decision that was released today regarding graduation ceremonies being allowed to happen in person during the summer as long as the guidelines are followed.
 - If that's not possible, then there will be some type of virtual event that will include pictures and videos of each member of the Class of 2020.

SUPERINTENDENT'S REPORT (continued)

Motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board approve the following item (A).

Ayes (9), Nays (0), Absent (0)

A. **BE IT RESOLVED** to approve the following:

STATISTICAL INFORMATION

Student Enrollment as of April 30, 2020

Preschool	16
K	20
Grade 1-1	13
Grade 1-2	13
Grade 2-1	12
Grade 2-2	12
Grade 3	19
Grade 4 -1	13
Grade 4-2	13
Grade 5 - 1	11
Grade 5 - 2	10
Grade 6 - 1	13
Grade 6 - 2	13
Grade 7 - 1	16
Grade 7 - 2	14
Grade 8 - 1	15
Grade 8 - 2	<u>15</u>
Total	238

Student Attendance

September	98.0%	February	94.0%
October	96.5%	March	97.0%
November	93.5%	April	100.0%
December	93.0%	May	
January	93.0%	June	

Staff Attendance

September	98.5%	February	98.5%
October	97.5%	March	99.5%
November	97.0%	April	100.0%
December	97.5%	May	
January	97.7%	June	

Motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board approve the following items (B – D).

Ayes (9), Nays (0), Absent (0)

B. Fire Drills – April 20, 2020 at 10:00 a.m.
Security Drill – N/A

C. **BE IT RESOLVED** to approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2020-2021 school year

D. **BE IT RESOLVED** to approve the annual Security Drill Statement of Assurance for the 2020-2021 School year.

SUPERINTENDENT'S REPORT (continued)

Motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board approve the following item (E).

Ayes (9), Nays (0), Absent (0)

- E. Recognize Rianne Bowlby as Teacher of the Year with presentation upon next in person Board of Education meeting.

PTO PRESENTATION – Caroline Quattrochi

There were no discussion items.

PUBLIC DISCUSSION

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statutes associated with disruption of a public meeting.

Kelly Scaturro
3 Jackson Court
Monmouth Beach, NJ

Mrs. Scaturro questioned the change in the school schedule with respect to half days.

Mr. Ettore explained that there was a lengthy discussion with the teachers regarding the schedule and it was decided to continue in this manner for the remainder of the school year.

Mrs. Scaturro stated that not every teacher is doing things on line, specifically the specials.

Mr. Ettore stated that the specials are delivering instruction on line.

PUBLIC DISCUSSION (continued)

Alex King
5 Riverdale Avenue
Monmouth Beach, NJ

Ms. King's comments centered on the Zoom calls stating that she felt as though they had more value than just having children do written assignments.

Mr. Ettore agreed and stated that the Board is involved in the planning for next year and feels we will be delivering instruction even better than we are doing this year.

Karoy Summer
34 Seaview Avenue
Monmouth Beach, NJ

Ms. Summer asked the Board if the Instructional Task Force can produce some type of survey so parents can let the committee know what they are dealing with. She also asked if there are any medical professionals on the committee.

Mr. Ettore stated that the Board does have a contract with a pediatrician and we can consult with him moving forward.

Mrs. King again addressed the Board and asked what the process is for the replacement of the Superintendent.

Mr. Decker explained the Board's process and stated that we currently have 65 resumes for the position. He felt that the committee would be able to bring a recommendation to the full Board at the June meeting.

Joanie O'Grady
2 Gale Drive
Monmouth Beach, NJ

Ms. O'Grady asked with regard to the interview process for a new Superintendent, if the applicants are being asked what their plans may be for next year should there be virtual learning.

Mr. Decker stated yes.

FINANCE

Chair: Ken Marowitz
Joseph Vecchio, Karen Dolan, Vincent Sasso

Motion was made by Mr. L. Decker, seconded by Mr. Marowitz and carried by roll call vote that the Board approve the following items (A – E).

Ayes (9), Nays (0), Absent (0)

- A. **BE IT RESOLVED** to approve the following financial report
 - May 2020 Bill List in the amount of \$41,297.05
 - Payroll Gross total for April 2020 in the amount of \$261,542.47

- B. **BE IT RESOLVED** to approve the following bus companies to provide quotes and services as needed for the 2020-2021 school year: Durham Bus Services, Hartnett Transportation. Jay's Bus Service, Seashore, MOESC, and Long Branch Schools.

FINANCE (continued)

- C. **BE IT RESOLVED** to approve the Shared Services Agreement for Custodial Services between Monmouth Beach Board of Education and Shore Regional High School Board of Education from July 1, 2020 through June 30, 2021 at a cost of \$35,000.00.
- D. **BE IT RESOLVED** to approve the Business Administrator/Board Secretary position Shared Services Agreement with Long Branch Board of Education. The contract is for a three-year term beginning July 1, 2020. The cost year one is \$65,000, annual 3% increase each year afterwards.
- E. **BE IT RESOLVED** to approve the following grants;
- Title I-A: \$28,675.00
 - Title II-A: \$ 5,208.00
 - Title III: \$ 178.00
 - Title IV: \$10,000.00

PERSONNEL

Chair: Barbara Kay
Boyd Decker, Chris Dudick, Melanie Andrews

Motion was made by Mr. L. Decker, seconded by Mrs. Kay and carried by roll call vote that the Board approve the following item (A).
Ayes (9), Nays (0), Absent (0)

- A. **BE IT RESOLVED** to approve, with regret, the resignation of Michael E. Ettore, Superintendent/Principal, effective August 7, 2020 or earlier if a suitable replacement is found.

Motion was made by Mr. L. Decker, seconded by Mrs. Kay and carried by roll call vote that the Board approve the following item (B).
Ayes (9), Nays (0), Absent (0)

- B. **BE IT RESOLVED** to approve the following non tenured certified staff for reappointment for the 2020-2021 school year. **Salary and step** to be determined pending completion of negotiations between Monmouth Beach Board of Education and Monmouth Beach School Teacher's Association:

Amanda Owens
Nicole DePalma
Danielle Ciaglia
Brienne Mitchell

- Receiving tenure effective September 1, 2020
 - Alexandria Maxcy
 - Linda Stafford (0.60)
 - Cynthia Zayko (0.60)

PERSONNEL (continued)

Motion was made by Mr. L. Decker, seconded by Mrs. Kay and carried by roll call vote that the Board approve the following item (C).

Ayes (9), Nays (0), Absent (0)

C. **BE IT RESOLVED** to approve the following tenured certified staff for the 2020-2021 school year. **Salary and step** to be determined pending completion of negotiations between Monmouth Beach Board of Education and Monmouth Beach Teacher's Association:

- Lori Gallo
- Kara Sheridan
- Nancy Pietz
- Rianne Bowlby
- Stephanie Santry
- Barbara Brown
- Jason Vastano
- Meghan Vaccarelli
- Doreen Silakowski
- Dorothy Mahoney
- Denise Sullivan
- Peter Vincelli
- Dina LoPiccolo
- Michael Kammerer
- Susan Gillick
- Tina Freglette
- Erin Deininger
- Jessica Clark
- Deborah Tuzzo (0.20)
- Christine Priest (0.20)
- Jaclyn Murray
- Tracy Pennell
- Debra Marino
- Kory Poznak
- Rachel Kammerer
- Emily Rossi
- Alison McMahon

Motion was made by Mr. L. Decker, seconded by Mrs. Kay and carried by roll call vote that the Board approve the following items (D - F).

Ayes (9), Nays (0), Absent (0)

D. **BE IT RESOLVED** to further amend Jessica Clark maternity leave as follows: Jessica Clark to begin her maternity leave on February 24, 2020 using 5 sick days until the end of the month. For the months of March, April, and mid May, she will use unpaid disability leave. Beginning May 18, 2020, she will return to work.

PERSONNEL (continued)

- E. **BE IT RESOLVED** to approve Meghan Vaccarelli to earn continuing education/graduate credits through Advancement Courses for two courses: Using Technology to Support Students with Special Needs and Designing Online Assessments for Students. Reimbursement will be determined pending completion of negotiations between Monmouth Beach Board of Education and Monmouth Beach Teacher's Association.
- F. **BE IT RESOLVED** to approve Meghan Vaccarelli to receive 4 hours of curriculum writing stipend at the 2019-2020 contracted rate of \$54.00/hr. to complete the Summer Reading Assignments for students.

CURRICULUM AND INSTRUCTION

Chair: Chris Dudick
Melanie Andrews, Chris Dudick, Boyd Decker

Motion was made by Mr. L. Decker, seconded by Mr. Dudick and carried by roll call vote that the Board approve the following items (A – B).

Ayes (9), Nays (0), Absent (0)

- A. **BE IT RESOLVED** to approve the 2020-2021 Regional Professional Development Plan.
- B. **BE IT RESOLVED** to approve the 2020-2021 Regional District Mentoring Plan.

Motion was made by Mr. L. Decker, seconded by Mr. Dudick and carried by roll call vote that the Board approve the following items (C-F).

Ayes (9), Nays (0), Absent (0)

- C. **BE IT RESOLVED** to approve the following class trip: Grade 7 to visit YMCA Camp Bernie in Port Murray, NJ from October 7, 2020 – October 9, 2020 at a cost of \$5,220.00 with transportation costs through Suburban/Coach USA of \$2,250.00
- D. **BE IT RESOLVED** to approve the following class trip: Grade 6 to visit YMCA Camp Bernie in Port Murray, NJ from May 19, 2021 – May 21, 2021 at a cost of \$2,350.00 for transportation costs through Suburban/Coach USA.
- E. **BE IT RESOLVED** to approve the adoption of Charlotte Danielson: The Framework for Teaching teacher and staff evaluation model for the 2020-2021 school year, in partial fulfillment of the New Jersey Department of Education's Excellent Educators for New Jersey (EE4NJ) teacher and educational services staff evaluation system requirements.
- F. **BE IT RESOLVED** to approve the MBS revised Emergency Preparedness Plan dated May, 2020.

BUILDING AND GROUNDS

Chair: Vincent Sasso
Ken Marowitz, Karen Dolan, Joe Vecchio

- No Report

POLICY

Chair: Melanie Andrews

Motion was made by Mr. L. Decker, seconded by Mrs. Andrews and carried by roll call vote that the Board approve the following item.

Ayes (9), Nays (0), Absent (0)

BE IT RESOLVED to approve the second read of the following policies:

- P 0152 Board Officers (revised)
- P 1581 Domestic Violence (mandated - revised)
- R 1582 Domestic Violence (mandated - new)
- P 2422 Health and Physical Education (Mandated - revised)
- P 3421.13 Postnatal Accommodations (New)
- P 4421.13 Postnatal Accommodations (New)
- P & R 5330 Administration of Medication (Mandated - revised)
- P 7243 Supervision of Construction (Mandated - revised)
- P 8210 School Year (revised)
- P 8220 School Day (mandated - revised)
- R 8220 School Closings (revised)
- P 8462 Reporting Potentially Missing or Abused Children (mandated revised)

GENERAL ITEMS

The Regular Board meeting has been re-scheduled from June 16, 2020 to June 24, 2020.

EXECUTIVE SESSION - 7:43 P.M.

Motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board approve the following item.

Ayes (9), Nays (0), Absent (0)

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

- Matters rendered confidential by state or federal law.
- Personnel – Donaldson Hearing
- Appointment of a public official
- Matters covered by Attorney/Client Privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government

EXECUTIVE SESSION – 7:43 P.M. (continued)

- Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension
- Proposed goals of the Superintendent or evaluations of the Superintendent.

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. The Board should be in executive session for approximately 40 minutes. Formal action may be taken when the meeting is reconvened.

ADJOURNMENT – 9:35 P.M.

The Board adjourned the meeting at 9:35 P.M. from Executive Session.

Peter E. Genovese III, RSBP, QPA
School Business Administrator/Board Secretary

Mission Statement

Our mission is to create lifelong leaders and contributors who will successfully meet the challenges of the 21st century. The goal of the school is to teach behaviors which help create and maintain a positive learning environment, to use teaching techniques which recognize that students have different learning styles and multiple intelligences, and to teach students to become independent thinkers and learners. Our students will all achieve the NJ Core Curriculum Content Standards as they strive to maintain a "tradition of excellence." Quality education for all students is a constant objective.