

MINUTES
MONMOUTH BEACH BOARD OF EDUCATION
March 24, 2020 – 7:00 P.M.

CALL TO ORDER

President Decker called the meeting to order at 7:00 P.M. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT - Mrs. Kay (call in), Mrs. Dolan (call in), Mr. Dudick (call in), Mr. L. Decker, Mrs. Andrews (call in), Mr. Vecchio (call in), Mr. Marowitz (call in), Dr. Sasso (call in), Mr. B. Decker (call in)

ALSO PRESENT – Mr. Ettore, Superintendent (call in)

Mr. Decker thanked the staff members, Superintendent of Schools and the Board members for the unprecedented work they are doing. He stated that the remote learning plan that the administration has put into effect is extraordinary given the limited time they had to introduce this model of education.

PRESENTATION - None

CORRESPONDENCE/DISCUSSION - None

Motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board approve the following item.

Ayes (9), Nays (0), Absent (0)

APPROVAL OF MINUTES

BE IT RESOLVED to approve the minutes of:

- February 20, 2020

SUPERINTENDENT'S REPORT

- Welcome and hope all is well with all MBS families! I realize this is such a strange time for all of us, but I'm optimistic that we will all make it through this tough situation as long as we all do our part with social distancing and taking care of ourselves and our children.
- Thanks to our teachers and Mrs. Sullivan, it's been great to see so many students by way of their posts and online activities such as our School Spirit Week this week.
- HIB report – no instances that required investigating.
- Remote learning –
 - Thanks to the proactive and collaborative efforts of our amazing teachers, we're off to a great start. Although we're only in week 2 of remote learning, the teachers have already taken steps to enhance their efforts and I'm confident they will continue to explore opportunities using various online resources to remain connected with their students.

SUPERINTENDENT'S REPORT (continued)

- Compared to many other districts, Monmouth Beach is ahead of the curve with our 1:1 capabilities and level of internet access in our homes.
- The administration and Mr. Zeemer check in with teachers each day for feedback and to provide support. Feedback from staff and families so far has been very positive.
- As I stated in a recent email, the office staff and Mr. Zeemer are now working from home, so if you need their assistance with anything, please reach out by email. Our district website is being constantly updated, so please continue to check that location for information as well.
- Updates and Impact from Coronavirus:
 - As a result of Governor Murphy's directive last week, all schools are to remain closed until at least April 1. It looks like there is a strong possibility that the closure will be extended based on what I am hearing, but officially I will wait for the next directive from the Governor to make an official decision. New updates will continue to be sent home from my office at the end of each week if not sooner depending on circumstances.
 - The custodial staff has been doing a systematic deep and thorough cleaning of the entire building since the closure started so we will be ready to welcome everyone back when the time comes.
 - In terms of all spring sports and special events such as field trips, everything is currently on hold. I'm trying to remain optimistic with regard to all events including the special trips to Camp Bernie and Boston, so we will continue to re-evaluate the status of everything as we progress through the spring.
 - I realize that the 3rd marking period will be ending as of April 3, which means teachers will be working on report cards in the not too distant future. Although no decisions have been made at this point regarding possible changes, I have an online meeting with all of the County Superintendents tomorrow where I hope to get some guidance on this and other issues. Additionally, I will be coordinating with the other principals in our region to try and remain consistent with our grading practices. As we get closer to April 3, an official update will be sent out.
 - One piece of good news to report is that it looks like State testing will not take place this year, so it's nice to have one less thing to worry about.
 - I've had several people reach out to me to express concerns about students being ready for the next grade level. Please remember that this situation is impacting students across the entire state and our nation, so we are all doing the best we can to help our students make as much progress as possible. As I stated before, I firmly believe that the Monmouth Beach students are receiving instruction that is as good as if not better than students in most other districts thanks to our dedicated and talented teachers and the support from our families.
- Finally, I am completely confident that our school community will make it through this experience and return with a greater and stronger sense of community. So for now, please take care of yourselves, your children and enjoy the time with your family as much as possible.

SUPERINTENDENT'S REPORT (continued)

Motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board approve the following items (A - B).
Ayes (9), Nays (0), Absent (0)

A. **BE IT RESOLVED** to approve the following:

STATISTICAL INFORMATION

Student Enrollment as of February 28, 2020

Preschool	16
K	20
Grade 1-1	13
Grade 1-2	13
Grade 2-1	12
Grade 2-2	12
Grade 3	19
Grade 4 -1	13
Grade 4-2	13
Grade 5 - 1	11
Grade 5 - 2	10
Grade 6 - 1	13
Grade 6 - 2	13
Grade 7 - 1	16
Grade 7 - 2	14
Grade 8 - 1	15
Grade 8 - 2	<u>15</u>

Total 238

Student Attendance

September	98.0%	February	94.0%
October	96.5%	March	
November	93.5%	April	
December	93.0%	May	
January	93.0%	June	

Staff Attendance

September	98.5%	February	98.5%
October	97.5%	March	
November	97.0%	April	
December	97.5%	May	
January	97.7%	June	

- Fire Drills - February 12, 2020 at 10:20 A.M.
- Security Drill - Lockdown - February 25, 2020 at 11:00 A.M.

B. **BE IT RESOLVED** to approve MBS' district school calendar for the 2020-2021 calendar.

PTO PRESENTATION - No report

PUBLIC DISCUSSION

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statues associated with disruption of a public meeting.

FINANCE

Chair: Ken Marowitz
Joseph Vecchio, Karen Dolan, Dr. Vincent Sasso

Motion was made by Mr. L. Decker, seconded by Mr. Marowitz and carried by roll call vote that the Board approve the following items (A - C).

Ayes (9), Nays (0), Absent (0)

- A. **BE IT RESOLVED** to approve the following financial report
- March, 2020 Bill List in the amount of \$116,955.24
 - Payroll Gross total for February, 2020 in the amount of \$297,602.99
 - Report of Board Secretary – January, 2020 (*Attached*)

Fund 10 -	\$1,375,766.48
Capital Reserve -	\$ 241,331.96
Maintenance Reserve -	\$ 353,847.53
Emergency Reserve -	\$ 10,167.02
Fund 20 -	\$ 10,139.59
Fund 40 -	\$ 10,672.00
 - Monthly transfer report for January, 2020. (*Attached*)
 - Pursuant to NJAC 6:20-2.13(d), I certify as of January, 2020 no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.
 - Board Certification:
Pursuant to NJAC 6:20-2.3 (e), we certify that as of January, 2020, after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23A-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. **BE IT RESOLVED** to approve the annual tuition increase for enrollment in grades K – 8 to \$6,500.00 beginning in the 2020-2021 school year. A ten percent discount will be given to families with multiple children. Current tuition students will be “grandfathered” as long as their child/children remain enrolled at MBS.

C. **APPROVAL TO SUBMIT TENTATIVE FY2021 BUDGET TO THE COUNTY OFFICE**

That the Board approve the following Resolution and submission of the tentative FY2021 budget to the County Office on or before March 20, 2020:

RESOLUTION

WHEREAS, the Monmouth Beach Board of Education (herein referred to as “the Board”) has submitted a tentative budget to the State of New Jersey on or before March 20, 2020; and

WHEREAS, the Board with County approval will advertise the budget no later than April 25, 2020 in the legal section of the Asbury Park Press; and

WHEREAS, the tentative budget will be presented at a public meeting held in the Library at the Monmouth Beach Elementary School on Thursday, April 30, 2020; and

WHEREAS, the amount of the total operating budget shall be \$5,346,653 on line #720 of the Department of Education Budget workbook of which \$4,811,281 shall be raised by local tax levy; and

WHEREAS, the amount of debt service raised through local tax levy shall be \$222,328 with an additional appropriation of \$10,672 from Debt Service Fund Balance for a total Debt payment of \$233,000; and

WHEREAS, school district policy Travel/Reimbursement - Policy #6471 and N.J.A.C. 6A:23A-7 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2020 - 2021 school year; and

WHEREAS, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded; and

WHEREAS, the Board hereby establishes the school district travel maximum for the 2020 - 2021 school year at the sum of \$28,000; and

FINANCE (continued)

C. APPROVAL TO SUBMIT TENTATIVE FY2021 BUDGET TO THE COUNTY OFFICE (continued)

NOW THEREFORE BE IT RESOLVED, the Monmouth Beach Board of Education hereby submits this Resolution in support of the 2020 - 2021 budget to the County for approval.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

PERSONNEL

Chair: Barbara Kay
Boyd Decker, Chris Dudick, Melanie Andrews

Motion was made by Mr. L. Decker, seconded by Mrs. Kay and carried by roll call vote that the Board approve the following items (A – F).

Ayes (9), Nays (0), Absent (0)

- A. **BE IT RESOLVED** to approve Meghan Vaccarelli as a mentor to Colleen Rutz for the remainder of 2019-2020 school year.
- B. **BE IT RESOLVED** to amend Jaclyn Murray maternity leave as follows: Jaclyn Murray to begin her maternity leave on March 16, 2020, making Friday, March 13, 2020, her anticipated last day of work. She plans on taking 18 sick days from the dates of March 16 - April 8, 2020, and then begin disability/family leave on or about April 13, 2020 through the last day of school. Her anticipated date of return is September 1, 2020.
- C. **BE IT RESOLVED** to amend Jessica Clark maternity leave as follows: Jessica Clark to begin her maternity leave on February 24, 2020 using 5 sick days until the end of the month. For the months of March, April, and May, she will use unpaid disability leave. Beginning in June, she will use approximately 16 sick days for the remainder of the year. Her anticipated date of return is September 1, 2020.
- D. **BE IT RESOLVED** to accept, with regret, the resignation of Anne Pulos, Instructional Aide, effective February 27, 2020.
- E. **BE IT RESOLVED** to approve Jill Trimble as a Long Term Leave Replacement Teacher, effective March 9, 2020 through the end of the 2019-2020 school year at the long term substitute rate.
- F. **BE IT RESOLVED** to approve Nancy Pavelka, Maternity Leave Replacement Teacher, effective March 16, 2020 through the end of the 2019-2020 school year at MBS' long term substitute rate. Emergent Hire has been previously approved by the County Superintendent.

BUILDING AND GROUNDS

Chair: Dr. Vincent Sasso
Ken Marowitz, Karen Dolan, Joseph Vecchio

Motion was made by Mr. L. Decker, seconded by Mrs. Kay and carried by roll call vote that the Board approve the following item (A).

Ayes (9), Nays (0), Absent (0)

- A. **BE IT RESOLVED** to support authorizing the submission of a Sustainable Jersey for Schools Grant Application Resolution of Support from Monmouth Beach Board of Education Authorizing the Sustainable Jersey for Schools Small Grant Application.

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and;

WHEREAS, The Monmouth Beach Board of Education seeks to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

WHEREAS, The Monmouth Beach Board is participating in the Sustainable Jersey for Schools Program; and

WHEREAS, one of the purposes of the Sustainable Jersey for Schools Program is to provide resources to school districts to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey for Schools Small Grants Program;

THEREFORE, the Monmouth Beach Board of Education has determined that Monmouth Beach School should apply for the aforementioned grant program. The Grant will enable us to progress in our work toward certification as a Sustainable School System, with this grant focusing on indoor air quality;

THEREFORE, BE IT RESOLVED, that the Board of Education of Monmouth Beach, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey for Schools Grant.

POLICY

Chair: Melanie Andrews
No Report

GENERAL ITEMS

Motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board approve the following items (A – B)

- A. Future meeting date: Regular Meeting – April 30, 2020

GENERAL ITEMS (continued)

B. BE IT RESOLVED to approve the following tennis schedule for the 2019-2020 school year:

DATE	AWAY TEAM NAME	HOME	AWAY
APRIL 21 TUESDAY	Forrestdale	H	
22 WEDS	St Mary's		A
APRIL 27 MON	FAIR HAVEN		A
28 TUES	RCDS	H	
30 THURS	St Mary's	H	
MAY 4 MON	MARLBORO MS	H	
5 TUES	FAIR HAVEN	H	
6 WEDS	Holy Cross	H	
7 THURS	Forrestdale	H	
12 TUES	Holy Cross		A
14 THURS	RCDS	H	
19 TUES	OAK HILL	H	

DISCUSSION

Mrs. Kay – How are we handling the Public Hearing on the budget in April?

Mr. Genovese – The meeting would be handled similar to what we have done tonight. The presentation will be emailed to all Board member and on the website for the public.

Mr. Ettore – Based on the Board meeting scheduled for April 30th. The Curriculum and Instruction Committee meeting will be held on Wednesday, April 22, 2020 and the Buildings and Grounds/Finance Committee meeting will be held on Thursday, April 23, 2020 at 7:15 A.M.

ADJOURNMENT – 7:23 P.M.

There being no further discussion, motion was made by Mr. L. Decker, seconded by Mrs. Dolan and carried by roll call vote that the Board adjourn the meeting at 7:23 P.M.
Ayes (9), Nays (0), Absent (0)

Mission Statement

Our mission is to create lifelong leaders and contributors who will successfully meet the challenges of the 21st century. The goal of the school is to teach behaviors which help create and maintain a positive learning environment, to use teaching techniques which recognize that students have different learning styles and multiple intelligences, and to teach students to become independent thinkers and learners. Our students will all achieve the NJ Core Curriculum Content Standards as they strive to maintain a "tradition of excellence." Quality education for all students is a constant objective.