

**AGENDA**  
**MONMOUTH BEACH BOARD OF EDUCATION**  
**March 24, 2020 – 7:00 PM**

**CALL TO ORDER**

Adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mrs. Kay _____	Mrs. Dolan _____	Mr. Dudick _____
Mr. L. Decker _____	Mrs. Andrews _____	Mr. Vecchio _____
Mr. Marowitz _____	Mr. Sasso _____	Mr. B. Decker _____

**PRESENTATION**

**CORRESPONDENCE/DISCUSSION**

**APPROVAL OF MINUTES**

BE IT RESOLVED to approve the minutes of:

- February 20, 2020

**SUPERINTENDENT'S REPORT**

A. BE IT RESOLVED to approve the following:

**STATISTICAL INFORMATION**

**Student Enrollment as of February 28, 2020**

Preschool	16
K	20
Grade 1-1	13
Grade 1-2	13
Grade 2-1	12
Grade 2-2	12
Grade 3	19
Grade 4 -1	13
Grade 4-2	13
Grade 5 - 1	11
Grade 5 - 2	10
Grade 6 - 1	13
Grade 6 - 2	13
Grade 7 - 1	16
Grade 7 - 2	14
Grade 8 - 1	15
Grade 8 - 2	<u>15</u>
Total	238

**Student Attendance**

September	98%	February	94%
October	96.5%	March	
November	93.5%	April	
December	93%	May	
January	93%	June	

**Staff Attendance**

September	98.5%	February	98.5%
October	97.5%	March	
November	97%	April	
December	97.5%	May	
January	97.7%	June	

- Fire Drills - February 12, 2020 at 10:20 a.m.
- Security Drill - Lockdown – February 25, 2020 at 11:00 a.m.

B. BE IT RESOLVED to approve MBS' district school calendar for the 2020-2021 calendar.

## PTO PRESENTATION

### PUBLIC DISCUSSION

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statutes associated with disruption of a public meeting.

### FINANCE

Chair: Ken Marowitz

Joseph Vecchio, Karen Dolan, Vincent Sasso

- A. BE IT RESOLVED to approve the following financial report
- March 2020 Bill List in the amount of \$116,955.24
  - Payroll Gross total for February 2020 in the amount of \$297,602.99
  - Report of Board Secretary – January, 2020 (*Attached*)

Fund 10 -	\$1,375,766.48
Capital Reserve -	\$ 241,331.96
Maintenance Reserve -	\$ 353,847.53
Emergency Reserve -	\$ 10,167.02
Fund 20 -	\$ 10,139.59
Fund 40 -	\$ 10,672.00
  - Monthly transfer report for January 2020. (*Attached*)
  - Pursuant to NJAC 6:120-2.13(d), I certify as of January 2020 no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.
  - Board Certification:

Pursuant to NJAC 6:20-2.3 (e), we certify that as of January 2020, after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23A-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- B. BE IT RESOLVED to approve the annual tuition increase for enrollment in grades K – 8 to \$6,500.00 beginning in the 2020-2021 school year. A ten percent discount will be given to families with multiple children. Current tuition students will be “grandfathered” as long as their child/children remain enrolled at MBS.

C. **APPROVAL TO SUBMIT TENTATIVE FY2021 BUDGET TO THE COUNTY OFFICE**

That the Board approve the following Resolution and submission of the tentative FY2021 budget to the County Office on or before March 20, 2020:

**RESOLUTION**

**WHEREAS**, the Monmouth Beach Board of Education (herein referred to as “the Board”) has submitted a tentative budget to the State of New Jersey on or before March 20, 2020; and

**WHEREAS**, the Board with County approval will advertise the budget no later than April 25, 2020 in the legal section of the Asbury Park Press; and

**WHEREAS**, the tentative budget will be presented at a public meeting held in the Library at the Monmouth Beach Elementary School on Thursday, April 30, 2020; and

**WHEREAS**, the amount of the total operating budget shall be \$5,346,653 on line #720 of the Department of Education Budget workbook of which \$4,811,281 shall be raised by local tax levy; and

**WHEREAS**, the amount of debt service raised through local tax levy shall be \$222,328 with an additional appropriation of \$10,672 from Debt Service Fund Balance for a total Debt payment of \$233,000; and

**WHEREAS**, school district policy Travel/Reimbursement - Policy #6471 and N.J.A.C. 6A:23A-7 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2020 - 2021 school year; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded; and

**WHEREAS**, the Board hereby establishes the school district travel maximum for the 2020 - 2021 school year at the sum of \$28,000; and

**NOW THEREFORE BE IT RESOLVED**, the Monmouth Beach Board of Education hereby submits this Resolution in support of the 2020 - 2021 budget to the County for approval.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

## PERSONNEL

Chair: Barbara Kay

Boyd Decker, Chris Dudick, Melanie Andrews

- A. BE IT RESOLVED to approve Meghan Vaccarelli as a mentor to Colleen Rutz for the remainder of 2019-2020 school year.
- B. BE IT RESOLVED to amend Jaclyn Murray maternity leave as follows: Jaclyn Murray to begin her maternity leave on March 16, 2020, making Friday, March 13, 2020, her anticipated last day of work. She plans on taking 18 sick days from the dates of March 16-April 8, 2020, and then begin disability/family leave on or about April 13, 2020 through the last day of school. Her anticipated date of return is September 1, 2020.
- C. BE IT RESOLVED to amend Jessica Clark maternity leave as follows: Jessica Clark to begin her maternity leave on February 24, 2020 using 5 sick days until the end of the month. For the months of March, April, and May, she will use unpaid disability leave. Beginning in June, she will use approximately 16 sick days for the remainder of the year. Her anticipated date of return is September 1, 2020.
- D. BE IT RESOLVED to accept, with regret, the resignation of Anne Pulos, Instructional Aide, effective February 27, 2020.
- E. BE IT RESOLVED to approve Jill Trimble as a Long Term Leave Replacement Teacher, effective March 9, 2020 through the end of the 2019-2020 school year at the long term substitute rate.
- F. BE IT RESOLVED to approve Nancy Pavelka Maternity Leave Replacement Teacher, effective March 16, 2020 through the end of the 2019-2020 school year at MBS' long term substitute rate. Emergent Hire has been previously approved by the County Superintendent.

## **BUILDING AND GROUNDS**

Chair: Vincent Sasso

Ken Marowitz, Karen Dolan, Joseph Vecchio

- A. BE IT RESOLVED to support authorizing the submission of a Sustainable Jersey for Schools Grant Application Resolution of Support from Monmouth Beach Board of Education Authorizing the Sustainable Jersey for Schools Small Grant Application.

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and;

WHEREAS, The Monmouth Beach Board of Education seeks to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

WHEREAS, The Monmouth Beach Board is participating in the Sustainable Jersey for Schools Program; and

WHEREAS, one of the purposes of the Sustainable Jersey for Schools Program is to provide resources to school districts to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey for Schools Small Grants Program;

THEREFORE, the Monmouth Beach Board of Education has determined that Monmouth Beach School should apply for the aforementioned grant program. The Grant will enable us to progress in our work toward certification as a Sustainable School System, with this grant focusing on indoor air quality;

THEREFORE, BE IT RESOLVED, that the Board of Education of Monmouth Beach, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey for Schools Grant.

## **POLICY**

Chair: Melanie Andrews

No Report

**GENERAL ITEMS**

A. Future meeting date: Regular Meeting – April 30, 2020

B. BE IT RESOLVED to approve the following tennis schedule for the 2019-2020 school year:

DATE	AWAY TEAM NAME	HOME	AWAY
APRIL 21 TUESDAY	Forrestdale	H	
22 WEDS	St Mary's		A
APRIL 27 MON	FAIR HAVEN		A
28 TUES	RCDS	H	
30 THURS	St Mary's	H	
MAY 4 MON	MARLBORO MS	H	
5 TUES	FAIR HAVEN	H	
6 WEDS	Holy Cross	H	
7 THURS	Forrestdale	H	
12 TUES	Holy Cross		A
14 THURS	RCDS	H	
19 TUES	OAK HILL	H	

## **EXECUTIVE SESSION**

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

- \_\_\_ Matters rendered confidential by state or federal law.
- \_\_\_ Personnel
- \_\_\_ Appointment of a public official
- \_\_\_ Matters covered by Attorney/Client Privilege
- \_\_\_ Pending or anticipated litigation
- \_\_\_ Pending or anticipated contract negotiations
- \_\_\_ Protection of the safety or property of the public
- \_\_\_ Matters which would constitute an unwarranted invasion of privacy
- \_\_\_ Matters in which the release of information would impair a right to receive funds from the United States Government
- \_\_\_ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- \_\_\_ Possible imposition of a civil penalty or suspension
- \_\_\_ Proposed goals of the Superintendent or evaluations of Superintendent.

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. The Board should be in executive session for approximately 30 minutes. Formal action may be taken when the meeting is reconvened.

## **ADJOURNMENT**

### **Mission Statement**

Our mission is to create lifelong leaders and contributors who will successfully meet the challenges of the 21st century. The goal of the school is to teach behaviors which help create and maintain a positive learning environment, to use teaching techniques which recognize that students have different learning styles and multiple intelligences, and to teach students to become independent thinkers and learners. Our students will all achieve the NJ Core Curriculum Content Standards as they strive to maintain a "tradition of excellence." Quality education for all students is a constant objective.