

**MINUTES**  
**MONMOUTH BEACH BOARD OF EDUCATION**  
**FEBRUARY 16, 2017 – 7:30 PM**

**CALL TO ORDER**

President Ruoff called this meeting to order at 7:30 p.m. and announced that adequate notice of this meeting was given in compliance with the Open Public Meetings Act PL 1975 by the following means: copies posted in Borough Hall, Monmouth Beach School Website and advertised in the Asbury Park Press

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Mr. Decker, Mrs. Gardner, Mr. Dudick, Mr. Mariani, Mr. Roberts, Mr. Ruoff,  
Mrs. Scaturro

**ALSO PRESENT:** Mr. Ettore, Spt., Mrs. Considine, Business Administrator

**ABSENT:** Mr. Baker, Mrs. Denker

**PRESENTATION**

Mr. Ettore presented the following certificates for school Spelling Bee:

First Place – Parker Fegan

Second Place – Kenneth (Trey) Shaw

**CORRESPONDENCE**

**APPROVAL OF MINUTES**

Mr. Ruoff moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve the minutes of January 19, 2017

**SUPERINTENDENT'S REPORT**

Mr. Ettore presented Harassment Intimidation and Bullying report

Mr. Ruoff moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to affirm the HIB Form as presented by Mr. Michael E. Ettore.

Mr. Ruoff moved seconded by Mr. Roberts to adopt the following resolution:

BE IT RESOLVED to approve the following:

**STATISTICAL INFORMATION**

**Student Enrollment as of January 31, 2017**

Preschool – Mrs. Pennell	12
Kindergarten - 1 Mrs. Marino	17
Grade 1 - 1 Mrs. Gallo	10

Grade 1 - 2 Mrs. Sheridan	10
Grade 2 - 1 Mrs. Pietz	08
Grade 2 - 2 Ms. Poznak	08
Grade 3 - 1 Ms. Albert	12
Grade 3 - 2 Ms. O'Neill	15
Grade 4 - 1 Mrs. Brown	13
Grade 4 - 2 Mrs. Santry	13
Grade 5 - 1 Mrs. Vaccarelli	14
Grade 5 - 2 Mr. Vastano	14
Grade 6 - 1 Mrs. Mahoney	14
Grade 6 - 2 Mrs. Silakowski	13
Grade 7 - 1 Mrs. Sullivan	18
Grade 7 - 2 Mr. Vincelli	18
Grade 8 - 1 Mrs. Maxcy	15
Grade 8 - 2 Mrs. McMahon	<u>15</u>
Total	239

Special Education (Out of District): 3

One student in the following placements:

Oceanport Schools (2)

Harbor School (1)

Student Attendance

September	99%	February
October	97%	March
November	95%	April
December	94.5%	May
January	93%	June

Staff Attendance

September	96.5%	February
October	99%	March
November	98.5%	April
December	93.5%	May
January	97%	June

Fire Drills

January 12, 2017 at 2:15 p.m.

February 8, 2017 at 1:25 p.m.

Security Drill

Lockdown – January 30, 2017 at 10:20 a.m.

Shelter in Place – February 7, 2017 at 10:00 a.m.

Mr. Ruoff moved seconded by Mr. Roberts to adopt the following resolution:

BE IT RESOLVED to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2016-2017.

**PUBLIC DISCUSSION**

In compliance with Open Public Meetings Act PL 1975, Chapter 10:4-12 subsection b, - A public body may exclude the public only from that portion of a meeting at which the public body discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment evaluation of the performance of promotion or discipline of any specific prospective public officer or employees or current public offer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. As per Board Bylaws, 0167, public participation in Board Meetings, such remarks are to be limited to five minutes duration. The Board of Education, though affording the opportunity for members of the public to comment will not engage and/or make remarks concerning matters of student confidentiality and/or matters of personnel wherein employees of the District have not been given notice of the Board's intent to discuss their terms and conditions of employment. Members of the public are reminded that though they are afforded the opportunity to address the Board, they are not given license to violate the laws of slander. Comments made by members of the public that are not in keeping with the orderly conduct of a public meeting will be asked to yield the floor and if they fail to do so may be subject to charges under New Jersey statues associated with disruption of a public meeting.

There was no public present

## PTO UPDATE

The Book Fair begins next Friday

## FINANCE

Leo Decker, Chair

David Baker, Steve Mariani, Chris Dudick

Mr. Decker moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve the following financial reports:

- Report of the Board Secretary – January 31, 2017

Cash Balances:

### January

Fund 10	\$2,344,963.24
Fund 20	\$ 5,712.97
Fund 30	\$ 52,613.15
Fund 40	\$ -
Fund 50	\$ 9,872.88
Fund 60	\$ 42,381.84

- Reconciliation Report for January
- January Payroll
- February bill list in the amount of \$133,532.67
- Transfer Report

In accordance with the reports attached:

Pursuant to NJAC 6:120-2.13(d), I certify as of January 31, 2017, no budgetary line item account has been over expended in violation of NJAC 6:20-22.13 (ad). I hereby certify that all of the above information is correct.

Board Certification:

Pursuant to NJAC 6:20-2.3 (e), we certify that as of January 31, 2017 after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6:230-22.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**YES:** Mr. Decker, Mrs. Gardner, Mr. Dudick, Mr. Mariani, Mr. Roberts, Mr. Ruoff,  
Mrs. Scaturro

Mr. Decker moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to adopt the following resolution regarding Waiver of Requirements – Special Education Medicaid Initiative (SEMI) Program be approved:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-18 school year, and

Whereas, the Monmouth Beach Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students for the 2016-17 budget year.

Now, Therefore Be It Resolved that the Monmouth Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2017-18 school year.

Mr. Decker moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve Ron Gillaspie of Boyton and Boyton as Broker of Record for our insurance policies through New Jersey Schools Insurance Group

Mr. Decker moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve proposal from LEW Corporation to provide lead in water sampling and testing at a cost of \$2,221. (Estimated reimbursement from the State \$2,000)

**YES:** Mr. Decker, Mrs. Gardner, Mr. Dudick, Mr. Mariani, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

#### **PERSONNEL**

Sandi Gardner Chair,

Kathy Denker, David Roberts, Kelly Scaturro

Mrs. Gardner moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve Carol Costell and Patrick DelVecchio as substitute teachers for the 2016-2017 school year.

Mrs. Gardner moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve Lisa Miyakawa as a home instructor through MOESC to provide 6 hours a week of Math and Science to student ID 910 for the period from 1/30/17 -2/22/17 at a rate of \$75.00.hr

**YES:** Mr. Decker, Mrs. Gardner, Mr. Dudick, Mr. Mariani, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Gardner moved seconded by Mrs. Roberts to adopt the following resolution:

BE IT RESOLVED to approve Richard Yelton as the MBS baseball coach for the Spring, 2017 baseball season per the Schedule B Extracurricular Guide 'Year 1' under the MB Teacher's Association Contract.

Mrs. Gardner moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve Linda Stafford to attend Judy Freeman's Workshop on May 10, 2017 at a cost of \$209.00.

**YES:** Mr. Decker, Mrs. Gardner, Mr. Dudick, Mr. Mariani, Mr. Roberts, Mr. Ruoff, Mrs. Scaturro

Mrs. Gardner moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve Cindy Zayko to attend the Association of Learning Consultants workshop on March 15, 2017 at a cost of \$25.00.

**YES:** Mr. Decker, Mrs. Gardner, Mr. Dudick, Mr. Mariani, Mr. Roberts, Mr. Ruoff,  
Mrs. Scaturro

Mrs. Gardner moved seconded by Mrs. Scaturro to adopt the following resolution:

BE IT RESOLVED to approve Emily Steeber to supervise the Student Council dance on March 17, 2017 in lieu of Jacki Fuchs (who was previously approved).

## **CURRICULUM AND INSTRUCTION**

Chair Kathleen Denker

Kelly Scaturro, Sandi Gardner, David Roberts

Mrs. Scaturro moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve the fifth grade class trip to the Intrepid on May 23, 2017 from 8 a.m. – 4 p.m.

Mrs. Scaturro moved seconded by Mr. Mariani to adopt the following resolution:

BE IT RESOLVED to approve the following changes for Monmouth Beach School District's Midyear Curriculum Writing/Revision previously approved at the January 19, 2017 Board meeting:

- Rescind curriculum writing/revisions for Grade 8 Mathematics for Jacki Fuchs at a cost of 8.3 hours @ \$50/hr.
- Revise curriculum writing/revisions for Grade 7 Mathematics from Katherine Bazley at a cost of 8.3 hours @ \$50/hr. to Katherine Bazley writing/revising Grade 7 General Pre-Algebra at a cost of 8.3 hours @ \$50/hr. and Jacki Fuchs to write/revise Grade 7 Pre-Algebra at a cost of 8.3 hours @ \$50/hr.

**YES:** Mr. Decker, Mrs. Gardner, Mr. Dudick, Mr. Mariani, Mr. Roberts, Mr. Ruoff,  
Mrs. Scaturro

## **BUILDING AND GROUNDS**

David Baker, Chair

Chris Dudick, Leo Decker, Steve Mariani

Mr. Mariani moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve the following Building Use Application Form:

- MB Teachers vs 8<sup>th</sup> grade basketball game in the gym on March 10, 2017 from 3 p.m. – 5 p.m., Admission \$2, to benefit the 8<sup>th</sup> grade Boston trip.
- PTO Book Fair on Friday, February 24 from 4 p.m. – 7 p.m., Monday, February 27 and Tuesday, February 28 from 9 a.m. – 4 p.m. in the library.
- MB PBA vs 8<sup>th</sup> game basketball game in the gym on March 21, 2017 from 6:30 p.m. – 8:30 p.m., Admission \$2 to benefit the 8<sup>th</sup> grade Boston trip.
- Kathleen Britton DBA NJ Cursive Workshop on Wednesdays and Fridays, April 5 through May 12 from 2:50 p.m. – 4:50 p.m. in room 13 at a cost of \$300 per student for grades 2 – 5.
- MB PTO Family Fun night, February 24, 2017 from 6 p.m. – 9 p.m. in the gym and back hallway for blow up movie night and concessions for grades K – 5.

- MB Student Council to host Welcome to Spring Bring a Friend Dance on March 17, 2017 from 7 p.m. – 9 p.m. for grades 6 – 8 at a cost of \$5 per student.

Mr. Mariani moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve the installation of a Little Free Library on school property as proposed by The Little Free Library Committee (Linda Stafford, Cindy Zayko, Mike Kammerer, and Greg Zwimmer) and in consultation with the Buildings and Grounds Committee. The Building and Grounds Committee will approve final design and layout.

## **POLICY**

Mr. Ruoff moved seconded by Mr. Decker to adopt the following resolution:

BE IT RESOLVED to approve second reading on the following Policies and Regulations:

- |            |   |
|------------|---|
| 1510 P & R | Americans with Disabilities Act (M) (Revised)                         |
| 2415.30 P  | Title I - Educational Stability for Children in Foster Care (M) (New) |
| 2418 P & R | Section 504 of the Rehabilitation Act of 1973 -- Students (M) (New)   |
| 5116 P & R | Education of Homeless Children (Revised)                              |
| 5330.04 P  | Administering an Opioid Antidote (New)                                |
| 8330 P & R | Student Records (M) (Revised)   |

Mr. Ruoff moved seconded by Mr. Roberts to adopt the following resolution:

BE IT RESOLVED to approve revised Special Education Policies and Procedures in accordance with Part B of the IDEA and N.J.A.C. 6A:14-1.1 and N.J.A.C. 6A:14-1.2(b) and (c) and adopt and assure compliance with the following policies:

### **PART I POLICIES.**

- Policy # 1 according to N.J.A.C. 6A:14-3.3.
- Policy # 2 according to N.J.A.C. 6A:14-3.3, 42 U.S.C. 11431
- Policy # 3 according to N.J.A.C. 6A:14-2.5 and 3.4
- Policy # 4 according to N.J.A.C. 6A-14-3.6 and 3.7
- Policy # 5 according to N.J.A.C. 6A:14-4.2
- Policy # 6 according to N.J.A.C. 6A:14-4.10
- Policy # 7 according to N.J.A.C. 6A-14-2.1 and 2.2
- Policy # 8 according to N.J.A.C. 6A:14
- Policy # 9 according to N.J.A.C. 6A-14-3.3 and 3.7
- Policy # 10 Full educational opportunity to all students with disabilities is provided
- Policy # 11 according to N.J.A.C. 6A-32-7
- Policy # 12 according to N.J.A.C. 6A-14-6.1 and 6.2
- Policy # 13 according to N.J.A.C. 6A:14-1.1 and 7.5(b)3
- Policy # 14 according to N.J.A.C. 6A-14-1.2(b) 13

Policy # 15 according to N.J.A.C. 6A:14-1.2(b)4

Policy # 16 Instructional materials will be provided to blind or print-disabled students in a timely manner, consistent with a plan developed by the district.

Policy # 17 according to N.J.S.A. 30:4-25-10 and N.J.A.C. 6A-14-1.2(b) 17

Policy # 18 according to N.J.A.C. 6A:14-1.2(b) 18

Policy # 19 according to N.J.A.C. 6A-14-4.5(d)

Policy # 20 according to N.J.A.C. 6A:14-3.7(c)4

Policy # 21 according to N.J.S.A. 18A:40-5.1

## **PART II PROCEDURES**

Policy # 1 according to N.J.A.C. 6A:14-3.3

Policy # 2 according to N.J.A.C. 6A:14-3.3 and 42 U.S.C. 11431

Policy # 3 according to N.J.A.C. 6A:14-2.5 and 3.4

Policy # 4 according to N.J.A.C. 6A:14-3.6 and 3.7

Policy # 5 according to N.J.A.C. 6A:14-4.2

Policy # 6 according to N.J.A.C. 6A:14-4.10

Policy # 7 according to N.J.A.C. 6A:14-2.1 and 2.2

Policy # 8 A free, appropriate public education is available to all students with disabilities between the ages of three and 21, including students with disabilities who have been suspended and expelled from school.

Policy # 9 according to N.J.A.C. 6A-14-3.3(e) and N.J.A.C. 6A:14-3.7

Policy # 10 Full educational opportunity to all students with disabilities is provided.

Policy # 11 according to N.J.A.C. 6A:32-7

Policy # 12 according to N.J.A.C. 6A:14-6.1 and 6.2

Policy # 13 according to N.J.A.C. 6A:14-1.1(d) and 6A:14-7.5(b)3

Policy # 14 according to N.J.A.C. 6A:12-1.2(b)13

Policy # 15 according to N.J.A.C. 6A:14-1.2(b)14

Policy # 16 Instructional materials will be provided to blind or print-disabled students in a timely manner.

Policy # 17 according to N.J.S.A. 30:4-25.10 and N.J.A.C. 6A:14-1.2(b)17

Policy # 18 according to N.J.A.C. 6A:14

Policy # 19 according to N.J.A.C. 6A:14-4.5(d)

Policy # 20 according to N.J.A.C. 6A:14-3.7(c)4

Policy # 21 according to N.J.S.A. 18A:40-5.1

## **GENERAL ITEMS**

Future meeting dates:

- Thursday, March 16, 2017 at 7:30 p.m.

Mr. Ruoff moved seconded by Mr. Gardner to adopt the following resolution:

BE IT RESOLVED to approve the following 2017 baseball schedule:

3/27	Oceanport	Home
3/31	Shrewsbury	Away
4/3	Eatontown	Home
4/5	Forrestdale	Home
4/20	Little Silver	Away
4/24	Oceanport	Away
4/28	Forrestdale	Away
5/1	Tinton Falls	Home
5/8	WLB	Home
5/11	Fair Haven	Home

**EXECUTIVE SESSION**

Mr. Ruoff moved seconded by Mr. Roberts to adopt the following resolution at 8:30 p.m.

BE IT RESOLVED that pursuant to the Open Public Meetings act of 1975, the board is now going into Executive Session to discuss matters relating to:

Matters rendered confidential by state or federal law

Matters covered by Attorney/Client Privilege

Minutes of this executive session will be maintained and at such time as their confidentiality is no longer required, they will be released to the public. Formal action will not be taken when the meeting is reconvened

Mr. Roberts moved seconded by Mr. Ruoff to reconvene the meeting at 9:00 p.m. The Board was updated on matters relating to Attorney/Client privilege

**ADJOURNMENT**

**Mr. Roberts moved seconded by Mr. Ruoff to adjourn at 9:05 p.m.**

**Respectfully Submitted,**

**Linda M. Considine  
Interim Business Administrator/Board Secretary**